Wichita State University
Athletic Training Program
Application Instructions

Below are application instructions for admittance into the Pre-Professional Phase of the Athletic Training Program (ATP). Please follow these guidelines carefully for submission of all materials and the admittance process. For program questions prior to completing application process, call 978-3300, option 2, to schedule an appointment with Sheri Barnes.

1. Complete a letter of interest explaining why you want to pursue athletic training as a career choice.
2. Complete the program application.
3. Complete recommendation form and send them to your references.
4. Have three individuals complete a letter of recommendation about your personal attributes, class performance, job performance, etc… Please DO NOT submit a letter of recommendation from someone who does not know your abilities to work, study, or know your personal attributes (i.e. dependability, reliability, trustworthy, honesty, etc…..)
5. Have your references send the letters of recommendation and the recommendation form together to the Program Director to the address provided in the packet.
6. All materials must be received by March 1st to assure full consideration into the ATP for the next fall semester. Applications received after March 1st until May 1st will be reviewed only if the next beginning class in not full. Applications will not be accepted after May 1st for the upcoming academic year unless the next class has open seats available.
7. Please submit the program application when completed and have the letters of recommendation sent after the application has been mailed.
8. The ATP will notify you about your program admittance status once all materials have been received and reviewed.
9. It is your responsibility to follow up with the Program Director about your application materials.
10. Any questions about the ATP procedures, courses, clinical requirements, starting dates, etc………. need to be directed to the Program Director.
11. **Freshmen:** Complete pre-advising survey when you receive it after March 1st. Confirm course schedule within 2 weeks of receiving it or contact First-Year Advisors for questions.

**Transfer Students:** It is imperative you visit with Sheri Barnes, Undergraduate Advisor. Please call 978-3300, option 2, to schedule an advising appointment after you have received your notification of acceptance to the pre-professional phase of the Athletic Training Program and are fully admitted to WSU.

12. Below is a checklist of the application procedures for your convenience:

- Apply to Wichita State University
- Complete letter of interest
- Complete program application
- Complete recommendation forms for three letters of recommendation
- Give recommendation forms to references
- Mail program application
- Set up advising appointment