Wichita State University’s Multicultural Greek Council Constitution and By Laws

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PREAMBLE

We, the undersigned Greek organizations, have joined together to form this council known as the Multicultural Greek Council at Wichita State University, in order to better meet our individual needs, voice our concerns, and promote the greater good of our community. Our official charter date is January 2009. We recognize that there are certain areas of action and programming that can be best carried out by the joint efforts of all such organizations. As culturally based organizations, we strive to promote and uplift our common heritage and history. As a council we shall uphold our commitment to service, scholarship, and the values of sisterhood and brotherhood. We do hereby establish such an organization and bind ourselves to abide by the provision of the following constitution and bylaws.

ARTICLE I. NAME

1. The name of the council that this constitution establishes shall be known as the Multicultural Greek Council and hereinafter referred to as MGC.

ARTICLE II. PURPOSE

Section 1. Purpose

1. The purpose of the MGC at Wichita State University shall exist to foster values of scholarship, leadership, service, mutual respect and cultural awareness, as well as the values of the member organizations. To this end, the MGC promotes the well-being of its affiliate fraternities and sororities and provides leadership training for its constituents.

Section 2. Goals

1. The council will serve to foster cooperative action of its member organizations, create one voice and hold every member organization accountable to the decisions they make. To support and promote the works of its member organizations and to provide a forum that allows for the free exchange of ideas, programs and services between its constituent fraternities and sororities.

2. To insure fair and equal treatment of all associated Greek organizations regardless of organization age, national affiliation or national organization size.

3. To promote the awareness of multicultural diversity within collegiate institutions, their surroundings communities and the greater community-at-large.

4. To act in accordance with Wichita State University regulations as listed in the Student Handbook and by Student Involvement.
ARTICLE III. MEMBERSHIP

Section I. Eligibility for Membership

1. A Greek-letter organization commonly referred to as a fraternity or sorority or interest group pursuing fraternity or sorority status.

2. In good standing with Wichita State University and recognized as active by its national organization.

3. Must receive approval for membership from the MGC Council Members.

4. Membership shall not be denied on the basis of race, sex, color, religion, nationality, national origin, age, disability, sexual orientation, economic status, marital status, veteran status, or parenthood.

5. Must maintain status as a current recognized student organization (RSO) and meet all the requirements for being a student organization. If organization cannot meet the requirements of a RSO they can submit the exceptions form to the Council President. The executive board and full council can approve waving a component(s) of the RSO requirements for that semester.

Section 3. Affiliated Chapters

1. If an organization does not meet the requirements for being a member chapter the chapter delegates can vote to allow the organization to become an affiliated chapter of MGC.

2. Affiliated chapters must have at least two current members in good standing with the university.

3. Organizations need to meet the requirements for a provisional recognized student organization.

4. Affiliated chapters will be included in MGC communication, can have a delegate at MGC full council meetings and will be included as a subsidiary item on MGC marketing.

5. Each affiliated organization must pay dues of $30 by October 31 of the fiscal year if paying in full; or $15 by October 31 and $15 by March 31 if paying per semester. Payment plan is by the discretion of each chapter.

6. Affiliated chapters will not have a participatory capacity in MGC sponsored events, have voting rights within MGC full council meetings or hold positions within MGC exec.

Section 3. Representation

1. Each member organization shall provide one delegate to represent the member organization at all council meetings.

2. Member organizations shall have at least one representative member present at all MGC sponsored events.
3. Failure to be on time to any event or meetings shall result in a $1 fine under any circumstance.

4. Failure to provide representation at an MGC sponsored event or meeting shall result in a $20 fine to the organization.

5. If unable to attend a MGC sponsored event or meeting, a representative from the chapter is responsible for contacting the Council President in writing 3 hours prior. Excused absences include: school, organization obligations, or family emergencies.

**Section 4. Dues, Fees, and Finance**

1. The MGC shall be financed by the dues, fees, and fines from its member organizations and other appropriate contributions, grants and fundraising activities.

2. Each member organization must pay council dues of $50 by October 31 of the fiscal year if paying in full; or $25 by October 31 and $25 by March 31 if paying per semester. Payment plan is by the discretion of each chapter.

3. All member organizations shall remit annual dues to the MGC.

4. Membership dues shall be assessed by the Executive Board yearly.

5. A member organization that fails to remit payment by October 31 (or March 31 if paying by semester) shall be assessed a late fee of 10% per month of the balance due, until payment is received.

6. A member organization that fails to remit dues by the end of the fiscal year shall be placed on suspension, in accordance with the provisions of Article VII: Section 2.

**Section 5. Member Organizations’ Weeks**

1. Member organizations shall have a minimum of one chapter week per academic year. This shall be determined on a first come, first serve basis after June 1st for the fall semester, and November 1st for the spring semester. Each chapter week shall be reviewed at the first full council meeting of the fall semester.

2. Member organizations shall not plan any events during other member organization’s week. Failure to adhere to Article III: Section 5 will result in the cancellation of the offending chapter’s week by Student Involvement.

3. Organizations may have a 2nd week during the year after all organizations have established their 1st week.

4. Student Involvement and the Executive Board must be notified at least two weeks before the start of the organization’s week. Advertisement must also be up at least two weeks before the start of the organization’s week.
ARTICLE IV. EXPANSION

1. All locally or nationally recognized Greek letter organizations and organizations pursuing Greek affiliation are welcome to apply for council membership.

2. The parameters set forth in the Student Involvement expansion procedures packet must be met prior to council admission.

ARTICLE V. OFFICES

Section 1. Executive Board Guidelines

1. There shall exist within the council an Executive Board consisting of a council President, Vice President, Treasurer, Secretary, Greek Relations Chair and Public Relations Chair.

2. The Coordinator of Fraternity and Sorority Life shall assist the Executive Board and oversee that all duties are being completed.

3. No more than 50% of the Executive Board may be comprised of members of the same member organization.

Section 2. Elected Officers

1. Elected officers shall be required to attend all executive and full council meetings:
   a. President
   b. Vice-President
   c. Treasurer
   d. Secretary

Section 3. Appointed Officers

1. Appointed officers shall be required to attend all executive and full council meetings:
   a. Greek Relations Chair
   b. Public Relations Chair
   c. Step Show Chair
   d. Step Show Co-Chair

Section 4. Committees

1. Standing Committees for the MGC shall be:
   a. Greek Relations Committee
   b. Public Relations Committee
   c. Step Show Committee

2. Ad Hoc Committee: temporary committees shall be appointed by the Executive Board whenever the Executive Board deems it necessary.
ARTICLE VI. POWERS AND DUTIES OF OFFICERS

Section 1. President

1. To act as a primary contact for the MGC.
2. To promulgate the mission of the MGC.
3. To preside over regular and special meetings of the MGC Executive Board and the MGC general assembly. To maintain order in all meetings using the most current version of Robert’s Rules of Order as a reference point.
4. To oversee the Executive Board.
5. To establish meeting agendas.
6. Keep records of the constitution and all amendments
7. Be responsible for the preparation and presentation of contractual agreements between member organizations and the Council and for acknowledging speakers.
8. Any other such duties as from time to time may become necessary and to maintain fluid communication between all member organizations.
9. The President is also required to attend the Association of Fraternal Leadership and Values annual National Black Greek Leadership Conference.

Section 2. Vice-President

1. To assist the President as deemed necessary.
2. To preside over regular and special meetings of the MGC and the Executive Board in the President’s absence.
3. To preside and oversee the committees established under the Constitution and Bylaws or by any executive order of the Executive Board.
4. The Vice-President is also required to attend the Association of Fraternal Leadership and Values annual National Black Greek Leadership Conference.

Section 3. Treasurer

1. To maintain the finances and accounts of the MGC.
2. To research the financial options of the MGC.
3. To address matters of insurance.
4. To address and manage any tax issues related to the finances of the MGC including but not limited to, issuing fines and maintain records of fines.

Section 4. Secretary

1. To record and disburse accurate minutes of all Executive Board and MGC meetings.
2. To manage all correspondence.
3. To secure meeting locations.
4. To take attendance during Executive Board and MGC full council meetings, as well as MGC sponsored events.
5. To report to the treasurer when fines must be issued.
Section 5. Greek Relations Chair

1. Serve as a liaison to the campus newspaper and other publications, as well as between other councils.
2. Coordinating events across councils.
3. Coordinate a minimum of one MGC community service event each semester.
4. Coordinate a minimum of one MGC social event each semester.

Section 6. Public Relations Chair

1. May work with the RSC graphics art department to create fliers, handbills and any other form of advertising for all MGC events as needed and approved by the Executive Board.
2. Responsible for the MGC press releases, web page, scrapbook and photos.
3. Delegate locations of where fliers shall be posted.
4. Abide by University regulations regarding posting fliers on campus grounds.
5. Abide by city regulations and policies regarding posting fliers beyond the boundaries of the University.
6. To attend the Association of Fraternal Leadership and Values annual National Black Greek Leadership Conference.

Section 7. Step Show Chair

1. To oversee the Step Show and report to the MGC Vice-President for approval of decisions made.
2. To delegate duties and committee members over teams, sponsors, vendors and fundraising for the show.
3. To ensure everything regarding the Step Show is done in a timely manner and provide reports at MGC meetings.
4. Ensure all chapters are participating in the required capacity as outlined in Article X: Section 1.
5. Provide in writing every two weeks task that have been / have not been completed.
6. Be responsible for the preparation and presentation of contractual agreements between member organizations and the Council.

Section 8. Step Show Co-Chair

1. To assist the Chair in all duties and obligations.
2. To shadow the Chair and remain updated on all task completed.
3. Support Chair in providing reports at MGC meetings.
4. Ensure all task are being completed within the council.

ARTICLE VII. POWERS AND DUTIES OF COMMITTEES

Section 1. Greek Relations Committee

1. To assist the Greek Relations Chair with planning, marketing, logistics of any event.
2. To assist in any other task whenever the Greek Relations Chair deems it necessary.
Section 2. Public Relations Committee

1. To assist the Public Relations Chair in creating fliers, handbills and any other form of advertising.
2. To assist in any other task whenever the Public Relations Chair deems it necessary.

Section 3. Step Show Committee

1. To assist the Step Show Chair with recruitment of Division 1 teams, vendors, and sponsors.
2. To coordinate the marketing campaign for the step show.
3. To assist with the logistics on the day of the step show.

Section 4. Ad Hoc Committee

1. Act as a temporary committees appointed by the Executive Board whenever the Executive Board deems it necessary.
2. To complete duties assigned by the Executive Board.

ARTICLE VIII. ELECTIONS AND TERMS OF OFFICE

Section 1. Terms of Office

1. All terms are two-semester requirements.
2. All offices, excluding the Step Show Chair and Step Show Co-Chair, shall run on a calendar year.
3. The Step Show Chair and Step Show Co-Chair shall follow the academic year.

Section 2. Executive Board Eligibility

1. Must be in good standing and an active member of a MGC organization.
2. Must have a semester minimum of a 2.5 GPA on a 4.0 scale and a cumulative minimum of 2.5 GPA on a 4.0 scale.
3. Member may petition eligibility to legislative assembly if the GPA requirements are not met, in which the legislative assembly along with Coordinator of Fraternity and Sorority Life will decide to suspend the rule.

Section 3. Election Procedures

1. Elections will be held at the first full council meeting in November of each year.
2. Positions up for nomination are President, Vice-President, Secretary, and Treasurer.
3. Each position description is read. After the reading of positions, nominations will begin. After nominations, self-nominations are on the floor.
4. Nominations will be held over two MGC full council meetings. After nominations close, on that second MGC full council meeting, elections will be held.

5. Those nominated will be asked to give a short speech. Discussion will be held on each nominated member followed by a ballot vote.

6. Each member organization shall receive one vote per chapter. (Refer to Article IX for further voting guidelines.)

**ARTICLE IX. ADVISING**

1. The duties of the Coordinator of Fraternity and Sorority Life shall be as follows:
   a. To provide assistance and support to member organizations.
   b. Regularly attend both MGC Executive Board and full council meetings.
   c. Regularly meet with the Council President at least every two weeks.
   d. Shall serve as signer of all MGC financial documents.
   e. Shall oversee and review all official documents.
   f. Review MGC expansion proposals and determine if all proper components and formatting are present.
   g. Mediate inter-organizational conflicts.

**ARTICLE X. LEGISLATIVE ASSEMBLY**

1. The Legislative Assembly shall first convene on the second week of the semester and meet once every other week. If necessary, meetings will be held once a week, every week to prepare for the step show.

2. The Legislative Assembly shall attend all MGC full council meetings.

3. The Legislative Assembly shall be comprised of one representative from each member organization.

4. Each member organization shall receive one vote per chapter. Votes can be sent to the secretary in case of absence.

5. Two-thirds (2/3) of the voting members shall constitute a quorum for the MGC General Assembly.

6. In the event of an impassable tie, the majority vote of the executive board, excluding the President, shall act as the tie breaker.

7. In the event of an emergency situation, the President with approval of two-thirds (2/3) of the Executive Board can call an emergency meeting at least 24 hours in advance.

7. In the event quorum is not fulfilled by ten minutes after the established start time of the Legislative Assembly meeting, the vote shall be postponed until the following week.
ARTICLE XI. EVENTS

Section 1. Step Show

1. Each chapter shall be responsible for selling $200 in advertisements for the program.

2. If a chapter sells over the mandatory $200, the chapter will receive 50% of the additional profits sold.

3. If a chapter does not sell at least $200 in advertisements, that chapter must pay difference of the amount owed to MGC by October Full council meeting or additional charges of 5% each month will be added on.

4. Each chapter must have one representative on the Step Show Committee.

5. Each chapter is responsible for providing at least 1 volunteer on the day of the show. Exceptions include organization obligations, which must be approved, in writing two weeks prior to the show.

6. Each chapter is responsible for competing as a Division I team or for recruiting one Division I team. Failure to show documented significant effort shall result in that chapter losing MGC recognition determined by the discretion of the Executive Board.

Section 2. Yard Show

1. The Yard Show shall be held during the Student Involvement Fair in the fall semester.

2. Every chapter must perform in the Yard Show and provide censored music and strolls.

3. Performance must be no longer than five minutes and may not include any derogatory actions toward other organizations (determined by the discretion of the Executive Board).

ARTICLE XII. ORGANIZATION’S STATUS

Section 1. Member Organizations

1. A member organization may be fined, required to repay expenses, placed on probation, suspended or expelled from the MGC incurred for violation of the Constitution and Bylaws of the MGC.

2. Failure to attend two consecutive meetings shall result in probation. For the duration of the probationary status, the organization cannot miss any meetings. In the event that a meeting is missed during the probationary status, the organization shall immediately be suspended.

3. Upon probation or suspension, a member organization shall be subject to sanctions as defined by the Executive Board.

Section 2. Status
1. Probation – A member organization on probation is required to attend all meetings for the following year; and may vote.

2. Suspension – A member organization on suspension is required to attend all meetings; shall lose all voting privileges; is required to maintain an open dialog with the Executive Board; and must provide a plan of action to the general assembly.

3. Expulsion – A member organization that has been expelled must wait one year from the date of expulsion to re-submit a membership application outlined in the MGC Expansion procedures.

ARTICLE XIII. AMENDMENTS

1. All constitutional amendments must be submitted to the Legislative Assembly in writing at least seven days prior to desired voting date.

2. A 2/3 approval rate of the Legislative Assembly is required for constitutional amendments to be incorporated.

ARTICLE XIV. DISSOLUTION OF THE COUNCIL

1. In the event the number of active member organizations does not meet a minimum of two organizations after one academic year, the MGC shall be dissolved into its remaining constituents.

2. All funds located in the MGC account at the time of dissolution, granted that all outstanding debts from and to the council are reconciled, shall be donated to the local Boys & Girls Club.