Today’s Date: _________________

CAP Student’s Name: _________________________________________________________________

Name of Event: __________________________________________________________________________________________

Date(s) of Service: ______________________________________________________________________________________

Department/School/Organization name (for whom student volunteered): _____________________

Contact person: __________________________________________________________________________________________

Title: ______________________________________________________________________________________________

Type of Service (circle one):

- Country Presentation
- International or Cultural Activity
- General Volunteering
- CAP Meeting
- Orientation
- Other: ____________________

CAP Hours:

- Preparation Time: ________ Hours ________ Minutes

- Service Time: ________ Hours ________ Minutes

TOTAL HOURS: __________________________

- Comments: ________________________________________________________________

Signature of Supervisor of event/activity: ________________________________________________

Printed name & title (if different from contact person above): ______________________________

PLEASE COMPLETE EVALUATION ON BACK SIDE...
TO Contact Person of School/Organization:
Please complete this form to help the CAP gain maximum benefit from this experience & to confirm student’s community service credit. Please return to student OR mail to: Cultural Ambassador Program (CAP), International Education, Wichita State University, 1845 Fairmount, Wichita, KS 67260-0122.

1. Please summarize what the student was expected to do. ______________________________________________________
______________________________________________________________________________________________________
______________________________________________________________________________________________________

(Circle the most appropriate number in the scale: 5=highest & 1=lowest)

2. Was the student on time? 5 4 3 2 1 N/A
   Comments:

3. How well was the student prepared? 5 4 3 2 1 N/A
   Comments:

4. How well could the student be understood? 5 4 3 2 1 N/A
   Comments:

5. How well did the student direct the presentation to the appropriate audience level? 5 4 3 2 1 N/A
   Comments:

6. How well did the student keep the attention and interest of the audience? 5 4 3 2 1 N/A
   Comments:

7. How well did the student accept and answer questions? 5 4 3 2 1 N/A
   Comments:

8. How well did the presentation meet your expectations overall? 5 4 3 2 1 N/A
   Comments: