Agenda:

1. **First 20 Minutes** – Updates on National Council of University Research Administrators Peer-Review Recommendations
   a. Specific recommendation - WSU should consider adding additional human resources to support both IRB and Export Control compliance activities.
   b. Action
      i. Recent work on IRB (c/o McDonald)
      ii. Recent work on Export Control (c/o McDonald)

2. **Second 20 Minutes** – Discussion of items introduced by University Research Council members
   a. Attendance at URC meetings (c/o McDonald)
   b. Update on Research Faculty (c/o Skinner, Hendry, Eichhorn)
   c. Update on Scholarly Integrity and Professional Ethics (c/o Masud)
   d. Call for future topics

3. **Third 20 Minutes** – Information updates from the Office of Research Administration
   a. Discussion of research goals being put forth to respond to Kansas Board of Regents Foresight 2020 plan (c/o McDonald)
      i. Selection of a research peer group from among the Urban Serving Universities
      ii. Setting of goals for position within that peer group
   b. Extension of current Facilities and Administration rate (c/o Jones)
   c. Shared-Resource staff members (c/o McDonald and Jones)
   d. Excellence Award nominations due on December 1.

**NEXT MEETING** Friday, 12-2-11, 9:00 AM – 10:00 AM NIAR 307(Hedrick C)
Meeting Notes:

1. **First 20 Minutes** Updates on National Council of University Research Administrators Peer Review Recommendations
   a. Specific recommendation – WSU Should consider adding additional human resources to support both IRB and Export Control compliance activities
      i. Must have Internal Review Board (IRB) by law.
      ii. Terry Behrendt is chair of WSU committee
      iii. Process review started 1 year ago to address very inefficient results
      iv. Flow of practice IRBs stopped. Was more of a paper grading exercise.
      v. Fillable PDF IRB form on ORA website.
      vi. Further committee review
         a. Clarifying and defining when committee needs to review
            1. Minimal risk – entirely voluntary, anonymous, not a part of federal study
            2. Exempt – granted by Chair of committee
            3. Expedited
            4. Full review
            5. Previous review by another IRB group

2. **Second 20 Minutes**
   a. Attendance @ meetings – frequency is acceptable to the council members present
   b. Research faculty draft document and rationale given to Steve Skinner for further discussion at Faculty Senate
c. Scholarly Integrity & Professional Ethics
   i. Effort to be responsive and proactive
   ii. Federal funding agencies beginning to require some type of training
   iii. Problem not only at WSU but also in higher education as a whole
        with plagiarism and unethical behavior
   iv. At the institutional level (WSU) not training students or providing
        resources and advice
   v. Need to provide commonality across graduate level @ university
   vi. Areas of concern
        a. Research misconduct
        b. Responsible authorship
        c. Acquisition/data management

NEXT MEETING  Friday, 12-16-11, 9:00 AM – 10:00 AM  NIAR 307 (Hedrick C)