

## ACADEMIC AFFAIRS CALENDAR 2008/2009

### AUGUST

- 4 Pre-session classes begin
- 15 Notice about sabbatical leave requests sent out
- 18 Orientation for new faculty
- 19 All-university GTA orientation
- 21 First day of weekday and evening classes
- 23 First day of weekend classes
- 27 Last day to enroll or add for fall semester
- 27 Last day to drop with 100% refund

### SEPTEMBER

- 1 LABOR DAY HOLIDAY
- 3 Last day to drop with 80% refund
- 10 Last day to drop with 60% refund
- 18 Last day for graduate students to file an Application for Degree (for fall)
- 18 Twentieth class day
- 24 Last day to drop with 40% refund
- 26 Sabbatical leave requests due to deans

### OCTOBER

- 1 Assessment funding requests due to Provost & VPAAR
- 8 New Faculty University Research/Creative Projects Award proposals (URCA) due to ORA
- 8 Multidisciplinary Research Project Award proposals (MURPA) due to ORA
- 10 Sabbatical leave requests due to Provost & VPAAR
- 15 Midterm grades due to Registrar
- 16 Most first 8-week courses completed
- 16-17 FALL BREAK
- 29 Last day to drop with a "W"

### NOVEMBER

- 3 Notices sent to deans for annual evaluation of UPs and faculty
- 3 Requests for nominations for university teaching awards distributed
- 5 Program Review—Graduate programs reported to Graduate Dean
- 12 Spring Schedule of Courses available – tentative
- 14 Faculty Support Committee recommendations for sabbatical leaves due to Provost & VPAAR
- 15 Award for Research/Creativity Projects in Summer (ARCS) proposals due to ORA
- 15 ORA MURPA awards announced
- 15 Excellence in Research, Excellence in Creative Activity, and Award for Community Research nominations due to ORA
- 17 Early registration for spring begins - tentative
- 27-28 THANKSGIVING HOLIDAY CLOSING

### DECEMBER

- 1 ORA New Faculty (URCA) awards announced
- 3 Program Review-Graduate Dean forwards recommendations to College Dean and Provost & VPAAR
- 5 Final approved course and curriculum changes due in catalog office for 2009-2010 catalog
- 5 Provost & VPAAR transmits sabbatical leave recommendations to President
- 10 Established faculty research proposals (URCA) due to ORA
- 11 Last day of classes
- 12 Program Review- Deans forward reports/recommendations to Senior Associate Provost
- 12 Nominations for university teaching awards due to Provost & VPAAR
- 12 Study day
- 13-19 Finals
- 14 Commencement Ceremony  
Visit [Wichita.edu/commencement](http://Wichita.edu/commencement) for details
- 23 Final grades due – tentative
- 23 HOLIDAY CLOSING at 5:00 pm
- 29 Grades available to students – tentative

### JANUARY

- 5 Campus reopens
- 5 Pre-session classes begin
- 19 MARTIN LUTHER KING HOLIDAY
- 20 First day of weekday and evening classes
- 24 First day of weekend classes
- 26 Last day to drop with 100% refund

### FEBRUARY

- 2 Last day to drop with 80% refund
- 6 President notifies deans/faculty of sabbatical decisions
- 9 Last day to drop with 60% refund
- 15 ORA ARCS awards announced
- 16 Twentieth class day
- 16 Last day for graduate students to file an Application for Degree (for spring)
- 20 Evaluations for first-year probationary faculty and provisional UPs due to Provost & VPAAR
- 23 Last day to drop with a 40% refund

### MARCH

- 6 Evaluations for untenured faculty, tenured faculty, and regular UPs due to Provost & VPAAR
- 12-13 Summer Schedule of Courses available - tentative
- 15 ORA Established Faculty URCA awards announced
- 16-22 SPRING RECESS
- 18 Midterm grades due to Registrar

### APRIL

- 1 Last day to drop with a "W"
- 6 Early registration for summer begins
- 9-10 Fall Schedule of Courses available - tentative
- 13 Early registration for fall begins

### MAY

- 11 Last day of classes
- 12 University faculty awards presented
- 12 Study day
- 13-19 Finals
- 15-16 Commencement Ceremonies  
Visit [Wichita.edu/commencement](http://Wichita.edu/commencement) for details
- 22 Final grades due to Registrar- tentative
- 23 Grades available to students – tentative
- 25 MEMORIAL DAY HOLIDAY
- 26 Summer pre-session classes begin

### JUNE

- 8 First day of 8-week classes
- 19 Last day for graduate students to file an Application for Degree (for summer)

### JULY

- 2 Last day of first 4-week session
- 3 INDEPENDENCE DAY HOLIDAY
- 6 First day of second 4-week session
- 31 Summer session ends

NOTE: Registration, late registration, drop/add, and refund deadlines apply only to full-semester classes. Deadlines for shorter classes are proportionately equivalent - see the appropriate Schedule of Courses.