Hippodrome 2017
Director’s Packet

April 9-15
MISSION OF HIPPODROME

Hippodrome week is about creating unity within the Wichita State community and showing our Shocker Pride! The Hippodrome Committee would like to extend a warm welcome and an advanced thank you to all participants. Your dedication and hard work helps us make Hippodrome 2017: Huxley’s Great Invention

If you have any questions, please do not hesitate to contact the Hippodrome Committee. We will gladly answer and address any questions or concerns you may have. So please be sure to thoroughly read and understand all the Hippodrome rules for this year.

On behalf of the Hippodrome Committee, we are excited about Hippodrome this year and wish all the participants the best of luck, but most of all, HAVE FUN!

Coordinator of Student Activities

Sara Clifton
Sara.clifton@wichita.edu

Rhatigan Student Center (RSC)
Student Involvement, RSC 216
316-978-3022
www.wichita.edu/hippodrome
IMPORTANT DATES AND DEADLINES

Hippodrome Packet out
   Monday, January 23
   • Wichita.edu/hippodrome

Director’s Meeting #1
   Wednesday, February 8 – 5:30 p.m. RSC Room 245
   • Rules Packets
     o Draw for Song Preference
   • Contact Info
   • Spending and Practice Time Conversation
   • Choose rehearsal schedule
   • Choose group photo date and schedule group photo time TBD by Director’s vote for
     Tuesday, February 23

Director’s Meeting #2
   Thursday, February 16 – 5:30 p.m. RSC Room 007
   • Director’s Agreement Due
   • Alcohol Contract Due
   • $50 Deposit Due
   • CAC Tour
   • Tech/Dress Rehearsal Selection

Additional Deadline
   Thursday, February 23 – Due by 5:00 p.m. in Student Involvement, RSC 216
   • Theme proposal due
   • Music selections due

Additional Deadline
   Tuesday, February 28 – Due by 5:00 p.m. in Student Involvement, RSC 216
   • Cast list/Skit credits are Due
   • Description of your Skit for Playbill Due
   • Performance Day/Times to be emailed after March 9
   • Special Effects deadline
   • Original Script due with cover sheet (1 hardcopy)
     o No digital copies will be accepted, must be in print
     o This is for the committee to review content and express any concerns

Tech Rehearsals
   Tuesday, April 4 – 6:00 pm in CAC Theater
   Wednesday, April 5 – 6:00 pm in CAC Theater

Dress Rehearsal
   Tuesday, April 11 – 6:00 pm in CAC Theater

Opening Performances
   Wednesday, April 12 – 7:00 p.m. in CAC Theater
   Thursday, April 13 – 7:00 p.m. in CAC Theater

Final Performances and Awards
   Saturday, April 15 – 3:00 p.m. CAC Theater
DESCRIPTIONS & AWARDS

Hippodrome skits have the following characteristics:

- **Show length:** 20 - 25 minutes (Minimum and Maximum)
- **Setup/Teardown Time:** 10 minutes
- **Judged Categories:** Acting, Script, Use of Stage/Blocking, Entertainment Value, Use of Music, Set/Props, and Costumes

Awards

- 1\textsuperscript{st}, 2\textsuperscript{nd} and 3\textsuperscript{rd} place awards are given to 5 of the 7 judged categories
  - Acting, Script, Use of Music, Sets/Props, and Costumes
- 2\textsuperscript{nd} and 3\textsuperscript{rd} place Overall Trophies awarded
- 1\textsuperscript{st} place has the honor of being awarded the highly coveted Hippodrome Traveling Trophy

**Individual and Related Awards**

(No points awarded.)

**Best Actor and Best Actress:**
Judges will select the overall best male and female performers. This award is given to an individual and is not calculated into any group’s scores.

**Best Use of the Mystery Item:**
Judges will select the best overall use of the Mystery Item. This award is given to an individual skit and is not calculated into any group’s scores.

**Spirit Award:**
The Spirit Award will be selected by the Hippodrome Committee. This award is presented to the group who best embodies the spirit of Hippodrome. The Spirit Award is based on: sportsmanlike conduct, support of Hippodrome events, cooperation with the Hippodrome Committee, the faculty and staff, and other criteria.
SKIT GUIDELINES

Participants
Only current WSU students, faculty and staff can participate on stage. There is no restriction against using outside help with the preparation of your skit; however, the intention of Hippodrome is to be student-focused. Any non-students should be recognized in your skit credits which will appear in the Hippodrome Playbill.

Directors/Liaisons to Hippodrome
No matter how many individuals or organizations are involved, each skit can only have up to two (2) people designated as the official liaisons to the Hippodrome Committee. These individuals will be the people that will be contacted in all areas related to the skits, to coordinate Director’s meetings, scheduling of rehearsals and performances, photo shoots for the playbill, rule clarifications or other necessary details. In the event that a Director cannot attend a mandatory meeting, your skit needs to send a designee to the meeting. The appointed directors are the only members who should be approaching the Hippodrome Committee with any concerns, problems, and/or questions.

Timelines and Deadlines
There are several critical deadlines which must be met in order for you to have a good show and for management of this event. Missing deadlines can cause a variety of consequences ranging from not having your show listed in the playbill to the complete elimination of your show from Hippodrome. If your group is having problems meeting the established deadlines, the group’s director needs to communicate the reasons why to the Hippodrome Committee. Please refer to the Important Dates and Deadlines Page (page 3) for complete listing. Points will be deducted for missing and late paperwork. See the Point Deductions/Additions Page (page 10)

Skit Script

Content
The spirit of Hippodrome is to be celebratory, entertaining, humorous and/or thought provoking. Slanderous, libelous, racist, sexist, homophobic or other mean-spirited content may not be incorporated in your script. Although we do support free speech, Hippodrome skits should be something that everyone enjoys. We expect that groups will avoid implied alcohol or drug usage in skits. The Hippodrome Committee reserves the right to ask you to change or remove any content that they deem to be inappropriate.

Skit scripts may be completely original or based off, but not duplicates of, your favorite musical, drama or spoof of a TV show or movie. You will be required to state your show’s inspiration when you submit your skit script.

As stated before, we support free speech, but Hippodrome skits should be appropriate and something that everyone is able to enjoy. Please be mindful of how your content will be perceived by groups other than your peers who attend Hippodrome (i.e., parents, children, faculty and staff members). Additionally, be aware that skits are judged by faculty and staff members who volunteer their time.

A skit should include a script, plot/story line, and characters. Skits typically include multiple characters with some form of rising/falling action. If you are not sure if your performance is a skit, consult with the Hippodrome Committee. Additionally, the Hippodrome Committee has the right to deem a performance not a skit.
Rules and Laws Impacting Skits
Please review the Facilities Section (page 8) for restrictions which could impact your skit. Your skit can not violate any campus, local, state or federal laws. If you have questions, contact us for advice before moving forward with your ideas.

Deadlines and Script Changes
Scripts will need to be turned in by the established deadlines. Review the provided script samples attached to the packet (pages 21 & 22). Please follow the “GOOD SAMPLE SCRIPT” as closely as possible, keep in mind that actions and technical cues should be in parentheses. Also, skits will be reviewed for content and used to track your lighting and sound cues (make sure cues are bold or highlighted for easier reading). Any and all script changes must be approved by the Hippodrome Committee. Due to the needs of our technical crew, there will be no additional changes after the final script deadline.

Length of Skit
Due to the need to keep on schedule, especially on Saturday, skits are not to exceed their allocated times. After your performance exceeds performance time, you will lose points (2 points per minute). Anticipate audience responses which could add time.

Use of Music
There is no judging distinction between live or recorded music, this includes lip-syncing as well. It is up to the judges to decide the overall effect of the presentation of the music and how it enhances the skit.

You must work with the Technical Crew who will direct you as to what their needs are to incorporate music into your show. One of the challenges most skits face with live music is volume (often too loud), and set up and tear down of equipment.

If your group decides to use prerecorded music, the music must be on individual tracks and on a music CD. It is important to make sure that the music is in Audio format on an Audio CD. Each sound cue should be on a separate track, even if it is the same song. There have been problems in the past with files being on DVD discs or in mp3 formatting. If you fail to check these settings, you risk your music not working correctly.

Music should not be downloaded off a website due to the low quality that it produces at the show. Please purchase your music to ensure good quality for your show.

Song Preference
At the first director’s meeting groups will be drawing for song preference. Music selections will be turned in the same day as theme proposals (page 3). In the case that more than one group has selected the same song, the group that drew the lowest number will get to keep the song, and other groups with the same song will need to choose a new song.

Rehearsals

Closed Practices
Your group will be assigned times when you will be able to practice in the CAC Theater. All participating skits will have the same amount of allocated time. These times will be assigned
randomly. If you want to change rehearsal times with other shows, it is your responsibility to work with that director of the skit whose time you want and have them contact the Hippodrome Committee to verify the change. Please notify the Hippodrome Committee at least 30 minutes prior to your scheduled rehearsal time if you plan to not use the theater. Points will be deducted for failure to notify them before missing a rehearsal (page 10).

Beyond the Hippodrome Committee members, you decide who you allow in the auditorium while you practice. You are not allowed to watch other skits unless invited by the group practicing.

All sets, props, equipment and other items must be removed from the theater immediately following each and every rehearsal. Clean up fees may be assessed if the theater requires extra attention beyond normal use.

Please remember that your entire group and all of your belongings must be out of the theater by the scheduled end time of your rehearsal.

**Technical Rehearsals**
This is a critical MANDATORY rehearsal. You will be required to perform your show in its entirety on Tuesday, April 4 or Wednesday, April 5. Groups will set up sets, perform, and tear down your skit as if it were a performance night. Costumes are not required, but recommended. Sets should be close to complete but need not be finished. This is a critical time for you and us to determine the length of your skit. There should be no stopping unless there are technical issues.

You are allocated **1 hour** to load in, run through your skit, and load out. Technical Notes will be given by the Tech Crew at the end of your group’s run through. With this allotment you should be able to work through any issues, technical or otherwise, that may arise. The Technical Rehearsals are for you to work out any LAST MINUTE technical, staging, props or sets issues. Additional time to work through unexpected technical issues will be decided by the Hippodrome Committee or the Technical Crew.

**Dress Rehearsals**
This is a critical MANDATORY rehearsal. You will be required to perform your show in its entirety on Tuesday, April 11. Groups will set up sets, perform and tear down your skit as if it were a performance night. **Costumes, props, and sets are required. No additions may be made after this point without the prior approval of the Hippodrome Committee. Changes will result in deductions of points.**

You will be allocated **45 minutes** to load in, run through your skit, and load out. You will only be given time to perform your skit once. Only if there are significant technical difficulties will a skit be allowed back on stage after tear down to work on the issues. This decision is solely that of the Hippodrome Stage Manager and/or Technical Crew.

**Performances**

**Lighting /Sound/ Special Effects**
These are not judged categories, but they certainly impact the overall impression of your skit which will affect its entertainment value, which is a judged category. It is your choice how simple or complicated you want the lighting, sound, or special effects to be. The more changes you have in this area, the more possibilities for mistakes. There are limitations on some special effects so please check in advance before assuming you can move forward with an idea. There are regulations applying to **fog machines, candles, strobe lights and sound.** The Hippodrome Committee and the Technical Crew have final say on any and all aspects of this part of your skit. Any questions about lighting/sound/special effects should be directed towards the Technical Crew.
Curtains, Spotlight, and Equipment
Your group will need to pull the stage curtains. Additionally, you will have access to a spotlight should you want it. You will need to provide someone to operate this as well. Training will be provided on both areas at the Technical Rehearsals & Dress Rehearsals and those operators should be present at both rehearsals. Your operators need to be the same at each rehearsal and performance so that we are only providing one training. Every time we have to train, you will lose rehearsal time.

Mystery Item
A Mystery Item will be provided by the Hippodrome Committee and must somehow be incorporated into your show. The Mystery Item must be used for, but not limited to, a minimum of two minutes. Judges will be notified of this requirement and will be looking for the Mystery Item. The Mystery Item will be introduced at Technical Rehearsals and is required for skits.

Facilities
For safety reasons, no scenery or persons are to be flown on stage.

For safety reasons, there will be no construction on the stage. Sets may not be nailed or screwed to the stage. There will also be no painting of sets in the theater at any time.

For safety reasons, there will no live animals on stage.

Performers will need to stay behind a marked line along the front of the stage. Just beyond this line will be microphones for the performers. These microphones are very expensive and groups will be charged the replacement costs if damage is done to them by any of your skit performers.

It is understood that if your group damages the theater or its equipment, your group will be charged for replacement or repair cost associated with the damage.

Motorcycles or motorized vehicles will be allowed on stage with prior approval from the stage managers. No oil or gas will be allowed in the motor or tank.

There will be no sandbags used on stage at any time.
Sets must be able to fit through the back doors of the CAC Theater: Height = 89”, Width 66”, and Diagonal = 110”.

All sets, backdrops, props, equipment, or other items must be removed from the theater upon completion of each performance except for the MYSTERY ITEM.

***As many of your, hopefully all of you have noticed there is construction going on around the CAC theater. We hope that we will have access to the backstage area. With that being said it is not certain. I’m asking that your props being able to fit on a 3 ft wide sidewalk. We will send out updates as we have them.

Skit Tickets
Although you may be participating in a skit, you will have to purchase tickets to Hippodrome if you choose to view other performances. Wednesday and Thursday tickets are $4, $5, and $6 for WSU Students, WSU Faculty/Staff, and the General Public, respectively. Saturday tickets are $8, $10, and $12 for WSU Students, WSU Faculty/Staff, and the General Public, respectively. Saturday’s tickets are doubled because all the skits are performed instead of just half on Wednesday or Thursday.
**Passes**
Passes are issued to skit participants who need to come into the front theater doors either to work equipment or enter the stage from inside the theater. All passes must be returned to the Stage Manager before your load out time will stop. All other skit participants **must** enter through the back stage door of the theater. All skit participants other than your spotlight must leave the CAC Theater through the back stage door.

**Playbill Specifics**
Hippodrome produces a program for the skits called the Hippodrome Playbill. We will need a brief skit description and cast list by the designated date on the timeline. Additionally, a skit credit list should be included to recognize anyone who helped write, direct, choreograph, designed sets, props, or costumes, etc. A photo shoot will be scheduled after the 1st Director’s Meeting to include a photo with your skit description. Ads in the Playbill are available for purchase by groups or their supporters. Contact the Hippodrome Committee for more information. To ensure the playbill goes to print on time, please be aware of deadlines listed on page 2 of this packet.

**Drugs and Alcohol**
Any skit participants found to be under the influence of drugs or alcohol at any point from group arrival for performances to the end of load out will cause their entire group to be disqualified from Hippodrome. Drugs and Alcohol are not allowed in the theater, the parking lots or on WSU premises. Director’s and organization presidents will be signing an alcohol and drug agreement on behalf of the entire organization to make sure that everyone is aware of this policy. In addition, any individual(s) found under the influence will be reported to the Director of Student Conduct and Community Standards potentially resulting in sanctions for individuals and groups.

**AUTHORITY OF THE Hippodrome Committee**

The Hippodrome Committee has developed these skit guidelines and rules to produce a competition which is fair, safe, and fun for everyone. As the sponsors of Hippodrome, the committee has final control over all matters pertaining to any performance held under its auspices.

The Hippodrome Committee reserves the right to modify performance rules as needed. All changes, whenever possible, will be given to Directors in writing.

Any additions or changes made to your skit needs to be submitted in writing by your Director to the Hippodrome Committee.

The Hippodrome Committee reserves the right to stop any skit in progress, if the skit’s subject matter, content or other variables significantly change from the original script submitted.

All complaints, grievances or questions should be submitted in writing to the Hippodrome Committee care of the Coordinator of Student Activities, Sara Clifton. Your concern will be addressed as soon as possible and your Director will be given an official reply by the chairperson.
Please note that the Hippodrome Committee reserves the right to assess additional penalties as necessary.

**POINT DEDUCTIONS/ ADDITIONS**

At the discretion of the Hippodrome Committee, points will be deducted from group’s scores for missing deadlines and meetings. Points will be added for groups showing a genuine interest in making this year’s Hippodrome a success. Listed below are the ways to lose and earn the points which will be subtracted or added to the group’s overall score.

1) Missing Director’s Meetings – Feb. 7, Feb. 13  
   i. **Minus 2 pts (1 pt. per meeting)**

2) Paperwork turned in **LATE**  
   i. **Minus 1 pt. per missing item, including deposits**

3) Exceeding allotted performance time.  
   i. **Minus 2 pts. per minute**

4) Failing to get approval for items in the performance  
   i. **Minus 1 pt. per item**

5) Failing to notify Chairperson before missing a rehearsal  
   i. **Minus 1 pt. per rehearsal**

6) Arrive **on time** for scheduled rehearsals  
   a. Tech: April 4 or 5  
   b. Dress: April 11  
   i. **Plus 2 pts. per rehearsal**
THE JUDGING PROCESS

The judges for the Hippodrome skits are selected by the Judging Coordinator. The judges are selected from a wide variety of backgrounds to reflect the general university and community population. The high and low scores in each category will be dropped to eliminate possible biases. Judges evaluate each show individually. All of the judges’ score sheets will be collected and the scores will be transferred to an overall score sheet similar to the one below.

Scores from both presentations will be averaged to calculate the overall score. Therefore, both presentations are equally important.

Sample: Overall Scoring Form

<table>
<thead>
<tr>
<th></th>
<th>Acting 0-20</th>
<th>Script 0-20</th>
<th>Entertainment Value 0-20</th>
<th>Use of Stage/Blocking 0-10</th>
<th>Music 0-10</th>
<th>Sets/props 0-10</th>
<th>Costumes 0-10</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge 1</td>
<td>10</td>
<td>12</td>
<td>17</td>
<td>8</td>
<td>9</td>
<td>6</td>
<td>9</td>
<td>37</td>
</tr>
<tr>
<td>Judge 2</td>
<td>15</td>
<td>16</td>
<td>19</td>
<td>9</td>
<td>8</td>
<td>10</td>
<td>10</td>
<td>23</td>
</tr>
<tr>
<td>Judge 3</td>
<td>12</td>
<td>15</td>
<td>14</td>
<td>5</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>42</td>
</tr>
<tr>
<td>Judge 4</td>
<td>12</td>
<td>14</td>
<td>16</td>
<td>7</td>
<td>7</td>
<td>10</td>
<td>9</td>
<td>75</td>
</tr>
<tr>
<td>Judge 5</td>
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<td>9</td>
<td>64</td>
</tr>
<tr>
<td>Judge 6</td>
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<td>14</td>
<td>18</td>
<td>8</td>
<td>7</td>
<td>10</td>
<td>10</td>
<td>83</td>
</tr>
<tr>
<td>Judge 7</td>
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<td>14</td>
<td>18</td>
<td>8</td>
<td>6</td>
<td>9</td>
<td>9</td>
<td>74</td>
</tr>
<tr>
<td>Total</td>
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<td>38</td>
<td>39</td>
<td>45</td>
<td>46</td>
<td>398</td>
</tr>
</tbody>
</table>

NOTE:
To figure out the category scores for the above group, the high and low scores (we have them circled) are eliminated. If duplicate high or low scores are marked in a category only one will be eliminated. The final score is determined by adding the scores together.

TIE BREAKERS

Individual Categories
If there is a tie in an individual category, the highest score from Saturday’s performance in the tied category will be used to break the tie. If Saturday’s score does not break the tie, the highest overall score for Wednesday/Thursday’s performances will be used to break the tie.

Overall
If there is a tie for 1st, 2nd, or 3rd, place overall, the highest overall score for Saturday’s performance will be used as a tie breaker. If Saturday’s score does not break the tie, the highest overall score for Wednesday/Thursday’s performances will be used to break the tie.
EXPLANATION OF JUDGING CATEGORIES

The following constitutes the judging criteria for skits:

**Acting**
1. Is the acting natural, fluid, and not forced?
2. Do the actors stay in character?
3. Are the actors well rehearsed?
4. Do the actors stay on cue?
5. Are the actors’ voices clear and easily understood?

**Script**
1. Is the script well written with an understandable story line?
2. Are the characters well developed?
3. Is the script entertaining?
4. Is the script’s material and language appropriate for the audience to which it will be presented? (Wichita State University and WSU community)
   *Derogatory statements (i.e. racist, sexist, etc.) toward specific populations or individuals may have a negative effect on the scores the judges award your show.

**Entertainment Value**
1. Do all aspects of the presentation (i.e. acting, script, use of stage/blocking, music, sets/props, and costumes) come together effectively?
2. Is the crowd response favorable?
3. Is the presentation interesting and entertaining?
4. Would you want to see the act perform again?
5. Are the participants energized and fun to watch?

**Use of Stage/Blocking**
1. Does the use of stage/blocking complement the story line?
2. Does the use of stage/blocking have good execution and precise movement?
3. Is the use of stage/blocking visually and theatrically appealing?
4. Is the action directed toward the audience?

**Use of Music**
1. Does the music complement the script?
2. Is the music clear and easily heard?
3. Do songs fit nicely into the show or is the continuity of the show confusing?

*Judges will be notified of any technical difficulties due to support staff.

**Sets/Props**
This category includes all sets, backdrops, the **MYSTERY ITEM**, and any items that physically appear on stage.
1. Do the sets complement the script?
2. Are the sets well built, not flimsy, in construction?
3. How well is the Mystery Item incorporated into the show?

**Costumes**
1. Do the costumes complement the story line?
2. Are the costumes appropriate for the time period of the skit?
3. Do the costumes fit the character?
Please initial and sign this form by the 2nd Director’s Meeting, Thursday, February 16, 2017.

_____ I understand I must attend all Director’s Meetings.

_____ I understand groups must attend all Mandatory Technical and Dress Rehearsals.

_____ I have read and understand all aspects of the Rules Packet for 2017.

_____ I have read and understand the Judging/Scoring process for Hippodrome 2017.

By signing this form, I understand all aspects of Hippodrome 2017 that have been given to me. I realize the Hippodrome Committee reserves the right to remove any group from the skit competition who does not abide by the rules set forth. I understand that if my group damages the stage or audio equipment, we claim responsibility and will be charged the replacement costs of the damage. I fully understand the rules packets and will demonstrate in good sportsmanship.


(Director’s Signature)

(Name of Organization)

If you have any questions feel free to contact:

Advisor
Sara Clifton
Sara.Clifton@wichita.edu

Rhatigan Student Center (RSC)
Student Involvement, RSC 216
316-978-3022
www.wichita.edu/hippodrome
ALCOHOL CONTRACT

A representative from each organization involved in your Hippodrome skit, and the President of each organization involved, need to sign this form by the 2nd Director’s Meeting, Thursday, February 16, 2017.

- With my signature below I acknowledge that no one from my organization will be under the influence of alcohol while rehearsing or performing in Hippodrome.

- I acknowledge that anyone in my organization of age gives up the right to consume or be under the influence of alcohol in accordance with the above statement.

- I acknowledge that if anyone in my organization is suspected to be in a violation of the above statements that the Hippodrome Committee will dismiss my group from Hippodrome 2017.

- By signing this agreement, I am representing my entire organization and commit to informing my organization of this agreement, the policies and expectations, and the repercussions.

______________________________
(Director’s Signature)

______________________________
(President’s Signature)

______________________________
(Name of Organization)

______________________________
(Director’s Signature)

______________________________
(President’s Signature)

______________________________
(Name of Organization)
THEME PROPOSAL

Please complete and return this form by Thursday, February 23, 2017 to
Student Involvement, RSC 216 by 5:00 pm

NAME OF ORGANIZATION________________________________________________________________________

TITLE OF SKIT PERFORMANCE____________________________________________________________________

CONTACT PERSON______________________________________________________________________________

PHONE NUMBER________________________________________________________________________________

EMAIL ADDRESS________________________________________________________________________________

Person submitting proposal_______________________________________________________________________

Please provide a short description of your skit below:
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________

Please remember that this information is to benefit the Hippodrome Committee. The person listed
will be contacted for performance scores and any other questions that may arise during Hippodrome.
If this information should change, please contact Sara Clifton.

(Office Signature)

(Date and Time Received)
MUSIC SELECTIONS

Please complete and return this form by Thursday, February 23, 2017 to Student Involvement, RSC 216 by 5:00 pm

Please include each song title and artist that you will be using during your performance. You may not add songs that are not listed on this form without permission from the Hippodrome Committee.

NAME OF ORGANIZATION___________________________________________________________

TITLE OF SKIT PERFORMANCE_____________________________________________________

CONTACT PERSON_______________________________________________________________

PHONE NUMBER_______________________________________________________________

EMAIL ADDRESS_______________________________________________________________

LIST OF SONG TITLES AND ARTISTS:

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

If you need more space, you may attach your list to this form.

Please remember that this information is to benefit the Hippodrome Committee. The person listed will be contacted for performance scores and any other questions that may arise during Hippodrome. If this information should change, please contact Sara Clifton.

(Office Signature)

(Date and Time Received)
SPECIAL EFFECTS COVER SHEET

Please complete and return this form by Tuesday, February 28, 2017 to Student Involvement, RSC 216 by 5:00 pm

THIS FORM MUST BE PRINTED OUT TO BE ACCEPTED.

A contact person must be listed.

NAME OF ORGANIZATION

TITLE OF SKIT PERFORMANCE

CONTACT PERSON

PHONE NUMBER

EMAIL ADDRESS

PERSON SUBMITTING FORM

Please remember that this information is to benefit the Hippodrome Committee. The person listed will be contacted for performance scores and any other questions that may arise during Hippodrome. If this information should change, please contact Sara Clifton.

DESCRIPTION OF SPECIAL EFFECTS BEING REQUESTED:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Please note that the Hippodrome Committee will get back to you with approval as soon as possible. Some requests have to go through the fire marshal or other offices and can take longer to receive approval.

(Office Signature)

(Date and Time Received)
ORIGINAL SCRIPT COVER SHEET

Please complete and return this form by Tuesday, February 28, 2017 to Student Involvement, RSC 216 by 5:00 pm

To be attached to one (1) copy of the Script draft.

SCRIPTS MUST BE PRINTED OUT TO BE ACCEPTED!

A contact person must be listed.

NAME OF ORGANIZATION

TITLE OF SKIT PERFORMANCE

INSPIRATION OF SKIT

CONTACT PERSON

PHONE NUMBER

EMAIL ADDRESS

Person submitting script

Please remember that this information is to benefit the Hippodrome Committee. The person listed will be contacted for performance scores and any other questions that may arise during Hippodrome. If this information should change, please contact Sara Clifton.

(Office Signature)

(Date and Time Received)
FINAL MUSIC COVER SHEET

Please complete and return this form by Friday, March 10, 2017

To be attached to the TWO (2) CDs your group turns in.
A contact person must be listed.

NAME OF ORGANIZATION

TITLE OF SKIT PERFORMANCE

CONTACT PERSON

PHONE NUMBER

EMAIL ADDRESS

Person submitting script

Please remember that this information is to benefit the Hippodrome Committee. The person listed will be contacted for performance scores and any other questions that may arise during Hippodrome. If this information should change, please contact Sara Clifton.

(Office Signature)

(Date and Time Received)
FINAL SCRIPT COVER SHEET

*Please complete and return this form by Friday, March 10, 2017*

To be attached to the FIVE (5) copies of the *FINAL Script* your group turns in. A contact person must be listed.

NAME OF ORGANIZATION___________________________________________________

TITLE OF SKIT PERFORMANCE_____________________________________________

CONTACT PERSON________________________________________________________

PHONE NUMBER________________________________________________________

EMAIL ADDRESS________________________________________________________

Person submitting script__________________________________________________

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(Office Signature)

(Date and Time Received)
Scene 3

An outdoor area at night. A large boulder sits upstage as a platform

CHARLES

Gentlemen, be seated! Map!

(A map is magically lowered from above)
(Followspot lights the map as it descends)

Well, gentlemen, it's been a long, hard march. This is where we are...
(Points to location marked on map.)
Here.

(Followspot turns off on map)
(Reacting to light going out)

Tomorrow morning at sunrise we go against the Visigoths.

SOLDIER #1

(Hopping to his feet and interjecting)
Hah, Visigoths!

CHARLES

You, sit down!
(Soldier #1 sits)

Now the main factor in tomorrow’s battle is the terrain. So look at this map. Study it. Remember it.

SOLDIER #2

Why can’t we just go out there and slaughter them?

CHARLES

Did, someone say something?
(Soldiers grumble)

I thought not, but as it has been brought to our attention. War is a science and we can’t just go running about whilly nilly and just kill at will whoever crosses our path.

SOLDIER #1

That takes out half the fun, right there.
(Soldiers laugh)

CHARLES

There’s plenty of fun...when you win!
(Soldiers cheer & sound effect of bomb exploding)
(Followspot on Charles)

WAR IS A SCIENCE
WITH RULES TO BE APPLIED
WHICH GOOD SOLDIERS APPRECIATE
RECALL AND RECAPITULATE
BEFORE THEY GO TO DECIMATE
THE OTHER SIDE

(Map flies out lights change to red only)
Scene 3-outside

Charles: Gentlemen, be seated! Map! (Map lowered & followspot)
Well, gentlemen, it's been a long, hard march. This is where we are...(Points to location marked on map)
Here. (Charles reacts to light out) Tomorrow morning at sunrise we go against the Visigoths.

Soldier #1: (Jumping to his feet and interjecting) Hah, Visigoths!

Charles: You, sit down!
(Soldier #1 sits)
Now the main factor in tomorrow's battle is the terrain. So look at this map. Study it. Remember it.

Soldier #2: Why can't we just go out there and slaughter them?

Charles: Did, someone say something?
(Grumble)
I thought not, but as it has been brought to our attention. War is a science and we can't just go
running about whirlly nilly and just kill at will whoever crosses our path.
Soldier #1: That takes out half the fun, right there. (Soldiers laugh)

Charles: There's plenty of fun...when you win!

Soldiers cheer, bomb explodes & spot on Charles.

Charles:
“War is a science with rules to be applied.
Which good soldiers appreciate, recall and recapitulate, before they go to decimate the other side.”

(Map goes away & lights change)
Hippodrome Week of Events

The Roast
Monday, April 10 at 4 p.m.
RSC East Courtyard

Wishes for Wesley (Sponsored by CSB)
Tuesday, April 11 at 11 a.m.
RSC 1st floor

Dress Rehearsal
Tuesday, April 11
CAC Theater

Performance Night 1
Wednesday, April 12 at 7 p.m.
CAC Theater

Performance Night 2
Thursday, April 13 at 7 p.m.
CAC Theater

Dinner and a Movie: Big Hero 6, (Sponsored by SAC)
Friday, April 14 at 6 p.m.
RSC 3rd floor, Beggs Ballroom

Final Performances and Award Ceremony
Saturday, April 15 at 3 p.m.
CAC Theater