Alternative Service Committee
Meeting Minutes
August 21, 2013
Morrison Hall, room 208
Revised see number 9 and 10

Members present: Angela Linder, Emily Stephens, Randy Sessions, Jeanne Patton

Ex-Officio Non-Voting Members Present: Matt Johnston, Sheryl Propst

Members Absent: N/A

Agenda handed out by Randy – change suggested under Committees needed that “Employee policies” and “Negotiated agreements” should be the same committee.

Meeting times to be discussed due to the fact that there are some 3rd shift classified staff.

Emily handed out cost for binders, copies and miscellaneous items needed by the committee to supply the information to the committee members and all classified staff.

- We will need 1-1/2” binders with 8 tabs and loose leaf paper in each of them along with copies of agendas and meeting minutes.
- Angela will purchase supplies for these binders and have ready for meeting on the 28th of August.
- Matthew Johnston will talk to Mary Herrin about who will be the budget officer and they Budget Review Officer. We will need to think about how much and how it will be justified. Mary will pay for the initial cost of Binders for the committee members through her office.

Time-line discussion

- Per Matt Johnston we soon contact KBOR as soon as possible to let them know that we are considering moving from “Classified Staff” to “University Support Staff”.
- We will need to get on Dr. Bardo’s calendar should set up 2 big theater meetings for the President, Mary Herrin & Randy Sessions to speak at.
- Vote announced no later than Jan. 15, 2014 for April 2014 vote.
- Ongoing revision up through April 15, 2014.
- Must be finalized by April 15, 2014.
- Classified Staff meetings to begin mid-November we should have 2 per week should be set up as interactive so to get feedback from the classified staff attendees.
- Will need a classroom that will hold 20-30 at a time.
- Will need to have a Town Hall meeting right before vote to make sure all items are on the table for all classified staff to reach a conclusion before they vote.

Documents to be generated and handed out to committee members and classified staff

- All Documents should go through Emily to post on the website.
- How will Sub-Committee members be established?
• Matt would like us to consider handing out a number to each committee member as they come in to alleviate any partiality when signing up for the sub-committees.
• There should be at least one of the leadership team on each committee.
• Get Classified Senate involved with the decisions of the Alternative Service Committee.
• Have Renea signed up for a committee then she can get the Classified Senate involved.

Try to make as transparent as possible concerns that the process on how the committee was selected was not transparent.

• Per Matt Johnston the current committee members were pulled from a diverse list of employees for University Vice Presidents & the President to review. They started with about 25 names from different department’s campus wide along with alternate names until they received enough interest, at this point this project became an administrative initiative and involved the senate. The current senate president is on the committee.
• We will need to keep the Classified Senate involved they did the original back ground work and initiated the request for this to go forward.
• Currently the Classified Senate is in a tough spot they can’t do anything but make suggestions and talk to the legislature.
• By transitioning from Classified Staff to University Support Staff will give us a say with raises.

Sheryl to send copies of negotiated agreements for the Service Members and the Kansas Association of Public Employees to read over. Copies of these will need to be given to the members sitting on that particular committee. The same with the rest of the committees any handouts that pertain to that particular committee will need to be given copies of all information.

• Angela will coordinate rooms needed for the sub-committee meetings and any other supplies.
• Lamar will handle the room reservations for the larger meetings but we will need to be contacted as to when they are scheduled. She will also handle whatever else we might need that Angela can’t do, request need to go directly to Lamar

Randy will send something out to the supervisors so that they understand what the committee members are spending their time on and ask that it be approved.

Next Meeting

• Breaking out into sub-committees
• Recording time worked accordingly for non-exempt employees’. Work done at home must be pre-approved; any work done outside of the normal work day must be pre-approved by their supervisors.

Meeting Adjourned