

Wichita State University

Athletic Training Education Program

Application Instructions

Below are application instructions for admittance into the Pre-Professional Phase of the Athletic Training Education Program (ATEP). Please follow these guidelines carefully for submission of all materials and the admittance process.

1. Complete a letter of interest explaining why you want to pursue athletic training as a career choice.
2. Complete the program application.
3. Complete recommendation form and send them to your references.
4. Have three individuals complete a letter of recommendation about your personal attributes, class performance, job performance, etc... Please DO NOT submit a letter of recommendation from someone who does not know your abilities to work, study, or know your personal attributes (i.e. dependability, reliability, trustworthy, honesty, etc.....)
5. Have your references send the letters of recommendation and the recommendation form together to the Education Coordinator to the address provided in the packet.
6. All materials must be received by March 1st to assure full consideration into the ATEP for the next fall semester. Applications received after March 1st will be reviewed only if the next beginning class is not full.
7. Please submit the program application when completed and have the letters of recommendation sent after the application has been mailed.
8. The ATEP will notify you about your program admittance status once all materials has been received and reviewed.
9. It is your responsibility to follow up with the Education Coordinator about your application materials.
10. It is imperative you visit with Carol Pitetti, Undergraduate Advisor, Department of Kinesiology and Sport Studies. She is located in Educational Support Services in the basement of Hubbard Hall. Her office number is 978-3300. You will need to set up a time and discuss credit hour transfer, fall course schedule, and any other questions you have about credit hours, degree plan etc.....If needed, the Education Coordinator will attend the advising session with you.
11. Any questions about the ATEP procedures, courses, clinical requirements, starting dates, etc..... need to be directed to the Education Coordinator.
12. Below is a checklist of the application procedures for your convenience:

- _____ Complete letter of interest
- _____ Complete program application
- _____ Complete recommendation forms for three letters of recommendation
- _____ Give recommendation forms to references
- _____ Mail program application
- _____ Set up advising appointment