STUDY ABROAD APPLICATION
(For Outgoing Students)

ELIGIBILITY:

1) Applicants must be Wichita State University students in good academic standing.

2) Students must have and maintain a minimum 2.5 GPA.

3) Undergraduate students must have completed a minimum of 30 credit hours and graduate students must have completed a minimum of 12 graduate credit hours by the time of departure.

INSTRUCTIONS: In order to apply for a study abroad program, students must complete the following items.

1) Complete the application form.

2) Attach a statement explaining your reasons for wanting to study abroad as well as the relationship of the study abroad program to your course of study. Document should not exceed one typed page on a separate sheet of paper and must accompany the application form.

3) Recommendation form and accompanying letter from two references must be sent directly to the study abroad advisor. One reference must be from a WSU professor/instructor (Graduate teaching assistants, family members, and personal friends are not acceptable reference sources). High school teachers/counselors may only be used for freshman. The second reference may also be from a professor/instructor or it can come from an academic advisor or a job supervisor.

Recommendation forms will only be used to evaluate your qualifications for study on the program specified on this application and will not be available to any other institution, organization, or private party. Again, recommendation forms and letters should not accompany the study abroad application but should be submitted directly from the reference.

APPLICATION DEADLINES CONTINGENT UPON PROGRAM
APPLICANT PERSONAL INFORMATION

Full Name _______________________________________ Last Name   First Name   Middle (if any)

MyWSU ID: ______________________________________ Date of Birth (mm/dd/yyyy): __________________________

Telephone: ______________________________________ or ______________________________________

Primary e-mail: _________________________ Alternate e-mail: ____________________________

Current Mailing Address: ____________________________
________________________________________________________________________________________
________________________________________________________________________________________

Permanent Address: ____________________________
________________________________________________________________________________________
________________________________________________________________________________________

ACADEMIC INFORMATION

Major(s): __________________________ Minor, if any: __________________________

Cumulative WSU GPA: __________________________ Expected Graduation Date: __________________________

What will be your classification at the beginning of your study abroad program?
☐ Sophomore   ☐ Junior   ☐ Senior   ☐ Graduate

1. Foreign language(s) studied:
   Current level and years of language studied: __________________________

2. Foreign language(s) studied:
   Current level and years of language studied: __________________________

Have you ever been on academic probation? _________ if so, please explain: __________________________
________________________________________________________________________________________
________________________________________________________________________________________

PROGRAM INFORMATION

Desired Semester of Study:
☐ Spring Semester, 20____   ☐ Summer Session, 20____   ☐ Fall Semester, 20____   ☐ Academic Year, 20____ - 20____

Country or region of interest: __________________________

If known, university(ies) of interest: __________________________

If not an exchange program, name of program provider: __________________________

Will you be traveling on a U.S. passport?

☐ If not, on what country’s passport will you travel? __________________________
**FINANCIAL AID**

Are you currently receiving financial aid from WSU or the federal government?  ○ Yes  ○ No

Will you be applying for financial aid for study abroad?  ○ Yes  ○ No

**PREVIOUS OVERSEAS TRAVEL EXPERIENCE**

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**PREVIOUS OVERSEAS STUDY EXPERIENCE**

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**REFERENCES**

Please list two individuals you will be asking to provide references for you.

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RELEASE INFORMATION

The collection, retention, and dissemination of your records and personal information is subject to the federal regulations under the Family Education Rights and Privacy Act of 1974. It is therefore necessary to obtain your permission to release information collected on the application, in your letters of recommendation, and in your transcripts.

1) I hereby release information contained in my applications for admission and for study abroad, letters of recommendation, and transcripts to the Office of International Education for review and approval of my study abroad application. I also grant permission for access to medical, disciplinary, and counseling files that have bearing on my application.

2) I also hereby release information contained in my application, letters of recommendation, and transcripts to the overseas institution where I wish to be placed.

RELEASE FOR OFF CAMPUS STUDY

Wichita State University does not make any warranties or guarantees of any kind, expressed or implied, regarding any off-campus program in which a student may participate. The University assumes no responsibility and disclaims any liability, damages, or injury suffered by any student by reason of the negligent or wrongful acts or failure to act of any person or institution with whom the University may make arrangements for any off-campus study program.

INDEBTEDNESS

Failure to make full payment of all required fees or to resolve other debts to Wichita State University or the host institution may result in the cancellation of pre-registration for the following semester, denial of registration until payment is received, and/or disenrollment at WSU or the host institution. In addition, a student must fulfill all financial obligations to WSU before receiving grade reports, transcripts, or a diploma from Wichita State University.

Students must register and pay regular tuition and fees for a full course load. A minimum of 12 credit hours per semester for undergraduate students and 9 credit hours per semester for Graduate students.

SIGNATURE

IMPORTANT: I have read the above paragraphs and acknowledge that I understand them completely and accurately. By signing below I acknowledge my agreement to be bound by their terms as a condition of my participation in any off-campus programs sanctioned by Wichita State University. In addition, I verify that the above information is true and complete.

Printed Name: ______________________________________________________________________________________________

First Name      Last Name ______________________________________________________________________________________________

Applicant’s Signature: ___________________________ Date: ______________

PLEASE RETURN YOUR APPLICATION TO:

Study Abroad
International Education
Wichita State University
1845 Fairmount St
Wichita, KS 67260-0122

REVISED 03/14