

# Participating Faculty Qualifying Activities

AACSB requires that a minimum of 60% of student credit-hours in each discipline be taught by Participating Faculty, and that 75% of all Barton School student credit-hours be taught by Participating Faculty. Participating Faculty are those instructors who “actively engage in the activities of the school in matters beyond direct teaching responsibilities.” AACSB requires each business school to develop its own standards for qualifying as Participating Faculty. A faculty member’s status as Participating is independent of whether the faculty member is Academically Qualified or Professionally Qualified.

Faculty members are expected to provide documentation of their activities for qualification as Participating Faculty as part of their annual Faculty Activity and Accomplishment Report.

## **“Primary” Activities (one per calendar year is sufficient for qualification as Participating Faculty):**

- Serving on Barton School standing or *ad hoc* committees
- Serving on Wichita State University standing or *ad hoc* committees
- Serving on significant departmental committees
- Attending most or all departmental and Barton School faculty meetings
- Assisting with significant departmental or Barton School decisions
- Representing the Barton School or its department(s) to external groups
- Faculty advisor to a recognized BSB student organization
- Participating in curriculum development
- Serving on a faculty or staff search committee
- Serving on departmental, Barton School, or WSU advisory committees (BSBAB, NAC, etc.)
- Serving on special planning committees
- Working on and participating in study tours abroad
- Teaching Center for Management Development programs

## **“Supplemental” Activities (two per calendar year are required for qualification as Participating Faculty):**

- Attending departmental and Barton School social events and other collegial interactions
- Participating in Business Week events
- Attending commencement
- Recruiting students
- Mentoring students
- Participating in student organizations

Other activities can be accepted as Primary or Supplemental with the approval of the department chair and the Dean.

*Approved by Barton School Faculty April 5, 2006*