



The ShockWORKS Newsletter

Volume 3, Issue 2
September 4, 2009

Are you ready to network?
Fall Career Fair
Thursday, September 24 – Koch Arena
4:00-7:00 p.m.

Career Fair Preparation

How do you prepare for a career fair?

- Prepare résumé
- Come in for résumé review
- Prepare a 30-minute commercial about yourself (the “elevator speech”)
- Research the employers
- Practice your handshake

Why?

- The recruiters expect you to be prepared!
- You will network successfully

Networking? Won't the companies be hiring?

The companies attending career fairs are not always hiring. However, they do want to build relationships with students. Underclassmen are encouraged to attend the fall career fair. Discover what future opportunities are available for you upon graduation. Dress appropriately and bring your résumé.

Job Hunting Series begins soon!

Session One: *Organize Yourself* – Résumé writing and job search/correspondence. Bring your laptop (optional) and résumé.

Thursday, September 10
6:00-7:30 p.m.
Rhatigan Student Center, Room 203

Session Two: *Presenting Yourself* – How to present yourself professionally

Thursday, September 17
6:00 – 7:30 p.m.
Rhatigan Student Center, Room 203

Space is limited, please RSVP no later than three days before the event. Call, e-mail or come in:

316/978-3435
career.services@wichita.edu
203 Grace Wilkie Hall

Hosted by Career Services and the Non-Traditional Students Association.

**Communications Boot Camp
for Engineers
How to best present yourself**

Brought to you by the Wichita Council
of Engineering Societies (WCES) and
WSU Career Services

**Interviewing Skills and Business Etiquette
(including Dress for Success - Business
Attire and More for men and women,
presented by Johnston's and Talbot's)**

Thursday, September 8
7:00 – 9:00 p.m.
Rhatigan Student Center, Room 203

Note: attendance for these events is
limited. Make your reservation, no later
than three days prior to each event.

Call, e-mail or come in:
WSU Career Services
316/978-3435
career.services@wichita.edu
203 GW
<http://careers.wichita.edu>



**If you find a job through ShockWORKS,
let us know!**

Record the information on ShockWORKS
through the "Report a Hire" link located
in the left margin of your welcome page.
If you prefer to deliver the information
in person, please come in and talk with one
of our front staff. We love to hear good news!

Spotlight on jobs! Check the Announcements
section of your ShockWORKS home page for
spotlighted jobs! Search for the Job ID number
on the job search screen to read complete
details and how to apply.

Walk-in hours: 1:00-4:30 p.m.

Monday

Tuesday

Thursday

JOBS!

Did you know more than 300 jobs are
currently posted to ShockWORKS?
Approximately 100 for students, and
235 require or prefer degrees.
Employers are waiting for you to apply!

Career Services
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Career Fair tips are available from the
ShockWORKS Resource Library.