Members present are listed in bold text.

Meeting Topics and Discussion:

I. Welcome, Introductions and Announcements
   Zulma Toro-Ramos began the meeting by welcoming members followed by meeting attendee introductions and confirmation of quorum.

II. Approval of Agenda
   Motion: Approve or modify agenda as needed. (Lawing/Davis)
   Result: The agenda was approved as presented.

III. Approval of Minutes from the April 10, 2012, Board of Directors Meeting
   Debra Franklin shared that additional information had been included in the minutes for the EDA Business Awards. The distribution of funds from each award is included in a footnote. This includes the distribution of funds to firm and for retention at WSU for product and process development services.
   Motion: Approve or modify minutes as needed. (Wesolowsky/Dugan).
   Result: The expanded minutes were reviewed and approved.

IV. Approval of Minutes from the June 15, 2012, Executive Committee Meeting
   Debra Franklin reviewed minutes highlighting the semi-finalist proposals who did not present as scheduled at the Innovator proposal interviews, who presented on their behalf, as well as, the footnotes at bottom of page 5 of the Agenda packet for funding distribution.
   It was noted that approximately 10 percent of Momentum Wheels grant proceeds will fund WSU laboratory expertise and services and the balance of the proceeds will be used to support the scope of work for product and process development.
   It was asked who from the EC was on the interview panel, and Mr. Dugan and Ms. Foranaro-Dean confirmed their presence and Mr. Lovitt confirmed his presence via phone.
   Motion: Approve or modify minutes as needed. (Fornaro-Dean/Toro-Ramos)
   Result: The minutes were reviewed and approved with modifications.

V. Approval of Substitutions to the Technical Advisory Panel
   Debra Franklin updated the group on the TAP and their assessment of the competitive proposals. She explained the evaluation procedures and the substitutions for members that scored the proposals. She fielded questions.
   Motion: Receive and file the report from the TAP Member substitutions (Lowing/Wesolowsky)
   Result: TAP Member substitution records accepted and filed.

VI. Board Composition, Resignations and Vacant Positions
   A. Jay Scott took up a vacant position previously held by Robin Utz (Harris).
   B. Dave Unruh is in a new position as Chairman of REAP replacing Kristey Williams.
   C. Deb Scheibler is replacing Bob Dalke in the Kansas Workforce One position. Mr. Dalke retired.
   D. REAP Vice Chair position is vacant and member will be designated by REAP.
   E. Sherry Gegen resigned due to her new status as CEE Business Liaison. KDOC will select another candidate.
F. Rich Sullivan resigned from CIBOR and his position of CIEE board. WSU Dean Toro-Ramos noted that CIBOR is now a part of NIAR and NIAR already holds a seat on the Board. **Motion: CIBOR seat on the CIEE Board be designated to Industry-at-Large. (Fornaro-Dean/Unruh). Result: Motion Approved.**

**VII. CIEE Funding Updates**

A. CIEE Staff

i. Sherry Gegen’s Business Liaison position with the Center will be a shared position between Kansas Department of Commerce and CIEE. A Contract is under development between the two organizations and should be finalized in about 4-6 weeks. Mr. Krone asked about a contingency plan if the shared position does not work out. Dean Toro-Ramos clarified that the first year will be a pilot year available for renewal afterwards if successful.

ii. Kris Stiegler is the Center’s new Administrative Assistant.

B. Advanced Joining and Processing Laboratory (AIPL)

i. The AIPL is now fully housed and managed by CIEE. CIEE and AIPL are drafting a Phase II proposal to extend the NSF status for five more years. The research direction for CIEE and the AIPL is determined by an industry advisory board consisting of industry center members. There are five members from industry: Kawasaki, Bombardier in Dublin, SpaceX, Hawker Beechcraft, and Gulfstream.

C. Jobs and Innovation Accelerator Challenge Award

i. Industry roundtable is required per quarter. Debbie highlighted in the agenda the qualifying events for this quarter: SBA Lenders Roundtable; Engineering and Training Resource Fair and a workshop on healthcare and energy sustainability. Mr. Lawing commented that one of the intents of the Engineering and Training Resource Fair was to encourage engineers to stay in Wichita rather than relocate.

ii. Some innovator contracts were slated for award, but they were delayed and are now moving forward. The Dean commented that the university is paving the way with these innovator awards so there is a learning curve and this causes a delay sometimes. Mrs. Franklin noted the performance periods for the innovator awards will begin prior to their execution date.

**Motion: Receive and file the reports. (Unruh/Pett) Result: Motion Approved.**

**VIII. Recommendation from Executive Committee for funding competitive proposals**

Mickey Fornaro-Dean and Darrel Dugan described to the Board different aspects of the innovators’ interviews. Ms. Fornaro-Dean noted that she was impressed that the entrepreneur of Momentum Wheels was cognizant of his lack of business acumen. John Lovitt comment that he was concerned that the quality of proposals could be challenging, but the quality of this round was impressive. Will Wesolowski asked for clarification on the wording “contract being awarded based on scope of work.” Ms. Franklin answered that detailed scope of work will need to be submitted and this would be reviewed again by the EC and Technical experts. There is an opportunity to perhaps put forth a fourth competition, but this will be a topic for the October Board meeting.

Tim Pett announced his conflict of interest with Mr. Snyder’s proposal of Momentum Wheels, since he assisted the innovator with his project. He requested to abstain from voting.

Dean Toro-Ramos reminded the Board that they had the authority to approve or deny the EC recommendations for the solicitation contracts.

**Recommended Action: The Board of Directors will fund three competitive technology development and business counseling grants listed below for the total amount of $149,500 pending successful contract negotiations, legal review, and availability of funds:**

A. **Tony Guhr, $50,000, Application of Recycled Carbon Fiber for Manufacturing of Injection Molded, Compression Molded, and co-mingled Composited Parts** (Lawing/Davis)

B. **Colin Snyder, $49,500, Overbraided Carbon Fiber Reinforced Thermoplastic Wheels for Automotive Fuel Efficiency Improvement** (Fornaro-Dean/Wesolowski/Pett abstention)

C. **Nicholas Bennington, $50,000, Ultra-High Internal Combustion Engine via the “Grail Cycle.” Award is contingent on final scope of work that includes detailed, itemized scope of work to be presented to the EC and technical experts for review before contract is finalized.** (Davis/Lawing)

**Result: All innovator proposals were approved for contracts with the noted stipulations.**

**IX. Adjourned at 11:47 am**

**Next Meeting: October 23, 2012, WSU Marcus Welcome Center, Room 102 from 10:30 a.m. to Noon**