SMGT 210: Practicum (3 Credit Hours)

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How to use this syllabus
This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves.

Catalog Description: SMGT 210. Practicum—Sport Management (3).
Integrates coursework with planned and supervised professional experiences for a total of at least 160 hours.

Prerequisites:  SMGT 112 (Introduction to Sport Management) and advisor’s consent.

Definition of Credit Hours
3 credit hour class: Success in this 3 credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally 3 hours per unit per week with 1 of the hours used for lecture) for instruction and preparation/studying or course related activities for a total of 135 hours.

Course Goals and Student Learning Objectives
Upon successful completion of this course, students will:
1. Acquire an understanding of the operational aspects of a sport organization to enhance classroom education.
2. Expand oral and written communication skills through the application process with a sport organization and submission of log sheets.
3. Develop and enhance their career awareness, direction, and exploration of vocation.

Course Requirements and Expectations
1. All students are expected to have met with the sport management program advisor prior to enrolling in SMGT 210-Practicum.
2. The student may not begin the practicum until two forms are signed by all parties:
   a. Work Site Approval and Information Form
   b. Affiliation Agreement.
3. When all signatures are secured, the Instructor will contact the student for authorization for enrollment. The student will receive a course section number, and will present that and their WSU ID to the office manager/advisor, who will open the section for the student to enroll in the course.

4. In addition to the above, the Site Supervisor will also fill out an evaluation form which must be completed, signed, and returned to the Instructor at the end of the practicum. The student is urged to remind the Site Supervisor at the end of the practicum to send in the evaluation. A grade cannot be issued until those the evaluation is in the Instructor’s hands.

5. The student is reminded that typed log/journal sheets must be turned in every week. A minimum of 160 hours must be logged in order to pass the course. Students are responsible for tracking their hours.

Course Information:
All course materials are available at http://webs.wichita.edu/?u=coedsportadmin&p=/INTERNSHIPS/INTERNSHIPMATERIALS/

<table>
<thead>
<tr>
<th>Identification of CPC Topics Covered in this Course:</th>
<th>Estimated Contact Hours</th>
</tr>
</thead>
</table>

Note: SMGT 210 serves as an introductory experience in the B.A. Sport Management program. As such, it is classified accordingly in the CPC table that follows. The specific nature of students’ practicum assignments will vary, but each student’s practicum will also relate to one or more other CPC components.

Social, psychological and international foundations of sport management | 0 |
Sport management principles | 0 |
Sport leadership | 0 |
Sport operations management/event & venue management | 0 |
Sport Governance | 0 |
Ethics in sport management | 0 |
Sport Marketing | 0 |
Sport Communication | 0 |
Finance/Accounting/Economic Principles of sport finance | 0 |
Accounting | 0 |
Economics of sport | 0 |
Legal aspects of sport | 0 |
Integrative Experience | 160 |
Total (estimate of contact hours) | 160 |

Determination of Final Grade
WSU uses a +/- grading scale for final grades and to calculate grade point averages. There are 300 points possible for the course. The faculty supervisor will assign final grades. The practicum grade will be based on:

1. Site acquisition (25) points
2. Approval form and Affiliation (Legal) agreement (75 points)
3. Intern’s weekly reports (100 points)
4. Site supervisor’s final evaluation (100 points)

*Note: students receiving 0 points in any category will receive an F or an incomplete for the course.

For this class, grades are assigned according to the following chart.

<table>
<thead>
<tr>
<th>Points earned</th>
<th>Letter grade</th>
<th>Grade Points</th>
<th>Interpretation</th>
</tr>
</thead>
</table>


<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
<th>Score</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>274 - 300</td>
<td>4.00</td>
<td>The A range denotes excellent performance.</td>
</tr>
<tr>
<td>A-</td>
<td>270 - 273</td>
<td>3.70</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>261 - 269</td>
<td>3.30</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>244 - 260</td>
<td>3.00</td>
<td>The B range denotes good performance.</td>
</tr>
<tr>
<td>B-</td>
<td>240 - 243</td>
<td>2.70</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>231 - 239</td>
<td>2.30</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>214 - 230</td>
<td>2.00</td>
<td>The C range denotes satisfactory performance.</td>
</tr>
<tr>
<td>C-</td>
<td>210 - 213</td>
<td>1.70</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>201 - 209</td>
<td>1.30</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>184 - 200</td>
<td>1.00</td>
<td>The D range denotes unsatisfactory performance.</td>
</tr>
<tr>
<td>D-</td>
<td>180 - 183</td>
<td>0.70</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>179 or fewer</td>
<td>0.00</td>
<td>F denotes failing performance.</td>
</tr>
</tbody>
</table>

**Concerns/Dismissal:**

If concerns arise regarding the student’s performance or behavior as a practicum student, the policies and procedures specified in the concern/dismissal policy will be utilized to address the situation.

**IMPORTANT NOTES**

**About this Syllabus**

This syllabus is not a contract. The instructor reserves and retains the right to alter the course requirements and/or assignments based on new materials, class discussions, current events or other legitimate pedagogical objectives.

**Inclusive Excellence**

Wichita State University is committed to achieving “Inclusive Excellence” and institutional strength through curricula, co-curricula, and other practices, which promote and encourage the intermingling of its students, faculty, and staff from different backgrounds, in a challenging intellectual and multicultural climate that is marked by respect and appreciation for the spectrum of human diversity. The University is also committed to an “all-inclusive” diversity and does not discriminate on the basis of race, ethnicity, gender, gender identity/expression, sexual orientation, age, socioeconomic status, disability, religion, national origin, or military status.

**Academic Integrity**

Students are responsible for knowing and following the Student Code of Conduct [here](http://webs.wichita.edu/inaudit/ch8_05.htm) and the Student Academic Honesty policy [here](http://webs.wichita.edu/inaudit/ch2_17.htm).

**Academic Honesty**

A standard of honesty, fairly applied to all students, is essential to a learning environment. Students abridging a standard of honesty must accept the consequences. Penalties are assessed by appropriate classroom instructors or other designated people. Serious cases may result in discipline at the college or University level and may result in suspension or dismissal. Dismissal from a college for academic dishonesty constitutes dismissal from the University (WSU Student Handbook).

**Intellectual Property**
Wichita State University students are subject to Board of Regents and University policies (see http://webs.wichita.edu/inaudit/ch9_10.htm) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President’s designee, and such decision will constitute the final decision.

Copyright Notice
Course materials prepared by the instructor, together with the content of all lectures presented by the instructor, are the property of the instructor. Video and audio recording of lectures and review sessions without the consent of the instructor is prohibited. Unless explicit permission is obtained from the instructor, recordings of lectures may not be modified and must not be transferred or transmitted to any other person, whether or not that individual is enrolled in the course.

Special Needs
If you have a physical, perceptual, psychiatric/emotional, medical, or learning disability that may impact your ability to carry out assigned coursework, please contact the Office of Disability Services (DS), Grace Wilkie Annex, Room 150 (voice phone number, 978-3309; phone number 978-3067). DS will review your concerns and help you determine what academic accommodations may be necessary for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

Counseling & Testing
The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They are located in room 318 of Grace Wilkie Hall, and their phone number is (316) 978-3440. The Counseling & Testing Center is open on all days that the University is officially open. If you have a mental health emergency during the times that the Counseling & Testing Center is not open, please call COMCARE Crisis Services at (316) 660-7500.

Shocker Alert System
SAS facilitates electronic emergency notification to individual faculty, staff, and students within the University community are delivered through mass e-mail and cell phone text messaging. See www.wichita.edu/alert to elect to opt-in to SAS to receive emergency notification by text message.