Applying for Graduation

| CHECKLIST |

☐ File your Application for Degree card with your college student records office by the designated deadline.

☐ As a bachelor’s degree student, your name will be included in the commencement program if you apply for your degree by:
  • Oct. 8, 2010, for the December ceremony.
  • March 4, 2011, for the May ceremony.

☐ Submit the necessary thesis or dissertation information to the Graduate School before the deadline if a thesis or dissertation is required.

☐ Complete all your academic requirements.

☐ For up-to-date commencement information, visit www.wichita.edu/commencement.

☐ Submit your reservation to attend the ceremony online by using myWSU.wichita.edu. Go to the Student Resources tab, click on myTools and then Commencement Reservations.

☐ Fall graduates must RSVP by 8 a.m., Dec. 6, 2010.

☐ Spring graduates must RSVP by 8 a.m., May 9, 2011.

Commencement Regalia

Academic regalia—caps, gowns and hoods—are worn by all members of the university community who participate in the ceremony. The academic gown is the basic commencement garment and by tradition is black. Those graduates receiving the master’s or doctoral degree wear a hood in the color reflecting their degree emphasis. Mortarboards are also part of the prescribed academic dress. A tassel, attached to the center of each mortarboard, should be worn hanging on the right side of the face. We recommend wearing dark, flat-heeled shoes (for safety purposes) and dark trousers or skirts under the gown.

Honor cords, medallions and sashes

Bachelor’s degree candidates graduating with honors may purchase the gold honor cord at the WSU Bookstore. Please check with your college student records office to see if you are eligible. Degree candidates may also wear cords, medallions or sashes from their honor societies. Multiple cords or medallions may be worn. Students may also wear a sash or cords to reflect their participation in select student organizations.

Day of Commencement

| CHECK IN |

☐ Bring your regalia.

☐ Bring your Shocker ID or driver’s license.

☐ Do not bring personal valuables; there is no way to secure them.

☐ Check-in will begin one hour before the processional.

| READER CARD |

At check-in you will receive a card with your name, address and e-mail address. Review the card to make sure the necessary information is correct. Hand it to the reader, who will use it to read your name as you cross the stage. The card will then be given to the professional photographer.
Diploma
You will receive a scroll as you cross the stage. The scroll contains information that will tell you when and how you will receive your official diploma. The diploma is usually issued six to eight weeks after graduation. Students who want their diplomas mailed to them may fill out a form in the Office of the Registrar.

Photography
A professional photographer will be available to take pictures of you as you cross the stage. Within two weeks after the ceremony you should receive proofs at the e-mail address provided on your reader card. There is no obligation to purchase. All transactions are between you and the photographer.

Appropriate Behavior
The commencement ceremony is a special event for all involved. Please show respect for everyone who has come to share in the celebration. Individuals who engage in inappropriate or disruptive behavior may be removed from the event. Also show respect for your fellow graduates by returning to your seat after you have been recognized and remain until the recessional.

Disability Services
We request that you inform your college office of any special needs you will have the day of graduation. For those with hearing impairments, signers will be available at a designated location. Handicap parking is also available.

Webcasting
Both the fall and spring ceremonies will be broadcast live. Simply instruct your family and friends who cannot attend to log onto www.wichita.edu/commencement and click on the link provided for the live ceremony. The broadcast will begin approximately 15 minutes prior to the ceremony start time. This is a free event and your family and friends do not need to sign up or register.

Grad Finale

Fall | Oct. 19, 2010 | Spring | March 15 & 16, 2011
Location | 203 Rhatigan Student Center

Order announcements, order your class ring and purchase your cap, gown, tassel and hood. You may also purchase regalia at the WSU Bookstore before the date of the commencement ceremonies.

Deadlines for rental or purchase of doctoral regalia:
• Fall: Oct. 20, 2010
• Spring: March 18, 2011

Senior Luncheon & Senior Breakfast
Both events are sponsored by Capitol Federal. Reservations are required to attend and can be made through myWSU. Please contact Megan Ensley at the WSU Alumni Association if you have any questions. MEGAN.ENSLEY@WICHITA.EDU or 978-5090

Senior Luncheon
All bachelor degree candidates graduating in December 2010 are invited.
• Dec. 1, 2010; RSC Ballroom, 12:30-1:30 p.m.

Senior Breakfast
All bachelor degree candidates graduating in May and August 2011 are invited.
• April 2011; Preferred Health Systems Multipurpose Center Charles Koch Arena, 8-9 a.m.