

APPLICATION INFORMATION AND INSTRUCTIONS

1. Please read carefully the accompanying Master of Fine Arts in Creative Writing program description before filling out Graduate School applications.
2. Please indicate your full address, zip code, and phone number (including area code) on the application forms. We may have to contact you. MFA applicants should check the box for Master's degree on the Application for Admission to Graduate School. The four-digit code called for on the form is G13E for the MFA Degree in Creative Writing.
3. GRE results are not required by the Graduate School or the Department of English at Wichita State University.
4. Letters of recommendation are not required for application to the Graduate School at Wichita State University, but letters are required if you are applying for a Graduate Teaching Assistantship. (See # 9.)
5. A one-time, non-refundable \$50 application fee will be charged for degree bound applicants. The Graduate School requires applicants who are not U.S. residents to pay a \$65 fee.
6. If your grade point average in English is lower than 3.0, you may be allowed to enter the program on probationary standing. Probationary students must maintain a specified grade point average for a prescribed period of time.
7. If you have fewer than the required number of undergraduate English hours (24), you may be allowed to enter the program on conditional standing. You may then complete all or some prescribed portion of those undergraduate hours while attending WSU.
8. As an MFA applicant, you should send your sample manuscripts to the Director of Creative Writing when (or before) you apply to the Graduate School. MFA Degree Program Status is determined from the evaluation of those sample manuscripts. If manuscripts are not promptly submitted, your application will be delayed. Applicants who wish to have their manuscripts evaluated prior to official application to the Graduate School should submit sample manuscripts well in advance of submitting an application to the Graduate School, thus allowing sufficient time for a program decision regarding degree status. If manuscripts are done on a printer, they must be letter quality.
9. If you wish to apply for a teaching assistantship, you should pay special attention to the **February 15** (if application is made for the fall semester) and **October 1** (if application is made for the spring semester) deadlines*. You should also note that the applicant is responsible for assuring that three letters of recommendation for the TA application are promptly submitted by the recommenders.

* Applications for graduate assistantships will be considered after the deadlines only if the department has additional assistantships to award after consideration of those applications that arrive before the deadlines. All applicants are advised to make every attempt to submit their materials before the deadline dates.

Teaching assistantship applications should include **a sample of expository prose.**

Either of the following is acceptable:

an academic paper of five or more double-spaced pages (preferably one that has been graded);

an essay of three to five double-spaced pages which might include the following: why you would be an effective teacher; why it is important for a person today, in the era of cell phones and e-mail, to write effectively; and how teaching expository writing might benefit you as a creative or scholarly writer.

10. After you have read all of the material, and completed your application forms, please note the ***Where To Send The Application Materials*** section that follows, and the accompanying ***MFA Application Check-List***, in order to ensure that you've done everything properly.

WHERE TO SEND THE APPLICATION MATERIALS

It is important to note that **different application materials are sent to different places.**

Graduate School Applications are sent to:

Graduate School, Box 4
Wichita State University
Wichita, KS 67260-0004

Sample Manuscripts (MFA) are sent to:

Kim Hamilton, Department Secretary
Department of English, Box 14
Wichita State University
Wichita, KS 67260-0014

Teaching Assistant Applications, Expository Writing Samples, and Letters of Recommendation are sent to:

Susan Wilcox
Assistant to the Graduate Coordinator
Department of English, Box #14
Wichita State University
Wichita, KS 67260-0014