CSD 260 Signing Exact English I
Credit by Examination Procedure

Credit by Examination for CSD 260 Signing Exact English I is available for students who:
- Believe they possess the knowledge and skills expected for CSD 360 Signing Exact English II
- Have not taken CSD 260 for a letter grade
- Are not currently enrolled in CSD 260

Textbook
Signing Exact English by Gerilee Gustason and Esther Zawolkow

CSD 260 Credit by Examination Procedure

1. Review the SEE I Skills Assessment information below.

2. Contact Susan Goodwyn (susan.goodwyn@wichita.edu) at least two weeks prior to the start of the semester to arrange for an in-person interview and exam appointment.

3. Upon completion of the interview, the student will be given a memo authorizing the credit by examination attempt. Present the memo to the WSU Office of Financial Operations & Business Technology (Jardine Hall, 2nd floor) with the $45.00 non-refundable fee payment.

4. The student will present a copy of the memo and cashier’s receipt to the SEE instructor administering the exam and take the exam as described below.

5. Immediately following the exam, the SEE instructor will notify the student whether all exam components have been successfully completed. The instructor will also send a copy of the results to the Department of Communication Sciences and Disorders (CSD) for processing.

6. If the exam attempt is successful, the CSD Department will notify the WSU Transcript Office of the student’s result and credit for the course will be posted on the student’s transcript.

WSU Credit by Examination Policy (see 2013-2014 WSU undergraduate catalog, pp. 24-25)

The grade recorded for credit earned by examination is TGrE and it is recorded on a student’s transcript after enrollment in the university. It is recorded as transfer work because it is credit for learning that did not occur through enrollment in a WSU course.

Students may not take a credit by examination test for credit in a course in which they have previously enrolled unless they received a W for the course. They may not retake any such examination. Students may not request an examination for course credit in a course for which they do not have the stated prerequisite credit.
Fees are assessed to cover the costs of administering examinations and must be paid before the examinations are taken. A schedule of fees for the various examinations is available from the Counseling and Testing Center.

All credit by examination is subject to university policies and will be reviewed by the Office of the Registrar before being placed on the transcript. Credit awarded by examination is determined by the department offering the course, which has sole jurisdiction.

Credit by examination from all accredited institutions of higher education is evaluated in the same manner as regularly graded coursework from these institutions. The credit awarded is adjusted to the credit by examination policies of Wichita State. Every attempt is made to ensure that credit by examination applies to both a student’s degree program and university requirements for graduation. However, in no case may a transfer student receive more credit than the credit available to students at Wichita State.

CSD 260 SEE I CrE Skills Assessment

Students desiring to test out of CSD 260 Signing Exact English I will not be allowed to view the actual exam ahead of time, but an explanation of its content follows:

**Interview:** See procedures described above.

**Receptive Sign Skills Assessment:** The instructor will sign each of 30 sentences to the student, two times each. The first time the student sees the sentence s/he will write down what s/he recognizes. The second time the sentence is signed time will be given only to correct errors or to add information missed during the first production. The instructor will use facial expression but will not mouth the words. Each correct word written from the signed text is awarded a point. If the student misses an affix produced visually, no point is awarded for the word. Vocabulary is taken from the first 500 words listed in the Dolch List of Basic English. A passing score of 236 of 263 is necessary in order to proceed to the Expressive Sign Skills Assessment.

**Expressive Sign Skills Assessment:** The instructor will read each of 20 sentences. The vocabulary is from the first 500 words listed in the Dolch List of Basic English. The student will sign the sentence back to the instructor who will be watching for appropriate use of visual features such as: sightline, verb directionality, placement of nouns, placement of pronouns, placement of locatives, sentence types indicators, use of indexing for listing, modification of signs in support of concept in multiple meaning words, facial expression and non-manual markers, body expression and non-manual markers. Points are awarded for accurately articulated SEE signs, plus points for the visual features incorporated in the production of each sentence. A passing score of 194 of 216 points is required to proceed to the Knowledge Assessment.

**Knowledge Assessment:** There are three general interview questions designed to assess the student’s basic knowledge of Signing Exact English and educational settings for students who are deaf and/or hard of hearing. This section is worth 30 points, 27 required to pass.

*Revised 04/10/2006*