



**WICHITA STATE
UNIVERSITY**

COLLEGE OF ENGINEERING

*Department of
Electrical Engineering
and Computer Science*

Spring 2010
Application Process For
EECS Department
Graduate Assistantships

Applications for EECS Graduate Assistantships will be available in JB 249 and WH 300 on Friday, November 13, 2009. Applications must be returned to the EECS department office, JB 249, by 5:00 pm on Monday, November 30, 2009. M.S. students seeking assistantships are required to be enrolled in at least nine hours. If a printout of your spring 2010 Student Detail Schedule is not attached to your application, you will not be considered for an appointment. Printing instructions are given below. This application is for Grading and Graduate Teaching Assistant positions only. If you are interested in a Graduate Research Assistantship, you should contact a professor directly. A schedule for the application process is shown below.

Date	Event
Friday 11/13/09	Applications available in JB 249 and WH 300
Monday 11/16/09	Graduate student registration for spring 2010 classes begins
Monday 11/30/09	Last day to submit application to JB 249 with copy of spring 2010 Student Detail Schedule
Monday 12/14/09 (Tentative)	Spring 2010 EECS GTA and GA positions will be posted in JB 249, WH 300 and on Graduate Student Bulletin Board on 3rd floor of WH. If you are selected, you should contact Steve Copeland in EECS department office immediately. You should also contact the instructors for whom you will be working.

Instructions for Printing Student Detail Schedule

- Log in to myWSU
- Click on Self-Service
- Click on Student Menu
- Click on Registration
- Click on Student Detail Schedule
- Make sure Spring 2010 Term is selected
- Click Submit

APPLICATION FOR EECS GRADUATE ASSISTANTSHIP FOR SPRING 2010.
Submit to the EECS Office (JB 249) NO LATER THAN 11/30/09.

Name (Mr/Ms) _____
Circle One Last First Middle

Local Address _____ My WSU ID _____
Street Number and Name

City _____ State _____ Zip _____ Phone No. (____) _____

U.S. Citizen _____ Perm. Res _____ Type of Visa _____ Visa # _____
Y or N Y or N F-1 or J-1

Nation of Citizenship _____ Passport # _____

Do you have a SSN # _____ (Yes or No)

e-mail addresses:

_____@wichita.edu Off campus _____

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Major: MSCS Course _____ MSCS Project _____ MSCS Thesis _____
(Check one) MSCN Course _____ MSCN Project _____ MSCN Thesis _____
MSEE Course _____ MSEE Project _____ MSEE Thesis _____ PhD _____

of semesters completed? _____ Advisor's name: _____ TSE Score _____
TOEFL Speaking Portion _____

Is your Schedule attached? _____ Have you filed a plan of study? _____

Note: MS students must be enrolled in at least 9 credit hours. If a printout of your pre-enrollment (Student Detail Schedule) is not attached to this application, you WILL NOT be considered for an appointment. MS students who have been pursuing their degree for more than 4 semesters are not eligible for a departmental assistantship.

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Previous GA/GTA Assignments (Please List Classes and Instructors)

Spring 2009 _____

Fall 2009 _____

Classes You Prefer to Grade
(Please use Class numbers.)

Labs You Prefer to Teach
(Please use Class numbers.)
[Must have a TSE of 50 or higher]

1) _____

1) _____

2) _____

2) _____

3) _____

3) _____

4) _____

4) _____

(Note: It is University policy that students with graduate appointments may not hold other remunerative employment without the written consent of both their department chair and the Dean of the Graduate School.)

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FOR OFFICE USE ONLY

Class _____ Time/Section _____ Instructor _____

Obj Code _____ Hours _____ Amount _____ Account # _____