Wichita State University  
DEPARTMENT OF EDUCATIONAL LEADERSHIP  

DISTRICT-LEADERSHIP LICENSURE PROGRAM

Admission Requirements for Non-Degree A in Educational Administration:

- A minimum GPA of 3.25 on graduate course work leading to a master’s degree
- Submission of scores on the School Superintendent Assessment (SSA)
- Master’s degree from an accredited institution
- Three years of accredited experience in a school district
- Statement of purpose
- Three (3) letters of recommendations from people who have supervised the applicant in either an employment or community service capacity and who can comment on the applicant’s intellectual ability, creativity, initiative, sensitivity to others, and leadership potential.

Endorsement Requirements for District School Administrator:

- Masters degree
- Evidence of a professional teaching license, a professional school specialist license, a professional clinical license, a professional leadership license, or a full vocational certificate.
- Three years of experience as a certified educational professional in an accredited school
- Courses in Educational Administration and Supervision as specified under Academic and Practicum Requirements

Upon completion of required coursework, students may send a licensure application, with appropriate fee and other materials required, to the College of Education Licensure Office at Campus Box 131, College of Education, Wichita State University, Wichita, KS 67260-0131, where the application will be processed for approval and forwarded to the Kansas State Department of Education. Should you have questions regarding licensure, contact the Licensure Office (316-978-3300).

Academic Requirements:

Each student must successfully complete the following courses:

- EAS 884 (3) School Plant and Facilities
- EAS 953 (3) Financial Support of Education
- EAS 963 (3) Politics and Power in Education
- EAS 956 (3) District-Level Personnel Administration
- EAS 964 (3) Administration and Supervision of Special Education

Practicum Requirement:

- EAS 992 (6) Superintendency/Internship

Revised: 4/05