Art S 790, *Graduate Teaching Seminar*, is an informational discussion seminar for graduate students already teaching or intending to teach. It covers various topics related to WSU School of Art & Design standards and expectations, classroom management, grading, curriculum development, critiquing, teaching philosophy, and preparing an academic job portfolio. The combination of experienced and less experienced instructors will provide stimulating instruction. Additionally, guest professors will share insights and experiences.

The course will meet for approximately half of a semester. Guest faculty will attend several discussion sessions. Students will be responsible for attending discussions, readings, participating in teaching development activities, developing a teaching philosophy, and creating a prototypical academic portfolio.

**Course Goals**
Upon completing the course, students will gain several competencies:
- Increased understanding of university organizational structure
- Increased understanding of classroom management strategies
- Increased understanding of course design and grading strategies
- Multiple strategies for effective critiques
- Increased familiarity with educational theories
- Developing a teaching philosophy
- Familiarity with the academic job market

**Evaluation & Grading:**
As a graduate-level pass/fail course with only 8 meetings, attendance is mandatory. Unexcused absences will result in failure. Each requirement must be satisfied to receive credit:
- active participation in discussions
- read assigned materials
- complete assigned teaching development activities
- write a 1–2 page teaching philosophy
- create an academic portfolio suitable for application to faculty positions

**Class Policies:** The university's honesty policy is outlined in the Undergraduate Catalog (don't turn in other people's work and claim it as your own!). I reserve the right to modify the assignments and/or anything else addressed in the syllabus to adapt to the dynamics of a particular class when necessary.
Contact Information: My office is 303 McKnight. Office hours are Tuesdays and Thursdays 9–11 and by appointment. My phone number is 978–7704; my email address (a good way to contact me) is robert.bubp@wichita.edu. If all else fails, leave a note for me on the door to my office.

Proposed Course Overview

Class 1  Classroom Management: upholding attendance standards, working with disruptive influences, taking advantage of the institutional structure when needed; WSU standards, when to give which grades, handling students unhappy with grades, helping students understand their responsibility in the grading process, variations in methodology, university policies and support systems, developing and using rubrics.

Class 2  Technology in (and out of) the classroom: campus facilities and services, using the console in MK 210, available services in the VRC, using Blackboard, using classroom projectors, Copy Services, Xerox machines

Class 3  Creativity in the classroom: strategies for projects, developing student creativity, creating engagement, creating community in the classroom
Assignment: research teaching/pedagogical theories, prepare a brief outline on a preferred model, due Class 4. Bring copies for other students.

Class 4  Grading, critiques & critiquing, demonstrations.

Class 5  Developing an identity as an instructor, reaching and setting goals, institutional variability, use of textbooks; instructing courses outside one's emphasis, syllabus construction; course design. Assignment: Develop a course and its syllabus, due Class 6.

Class 6  Educational/Pedagogical theories; Teaching Philosophies: appropriate length, variability, formatting, instructor identity, etc.
Assignment: 1–2 page teaching philosophy, OR write a teaching philosophy for the a hypothetical "dream" instructor, due Class 8

Class 7  Review course syllabi, more on teaching philosophies

Class 8  Job Market. CAA and other sources, reading job ads, creating the application packet, adjunct vs. visiting positions, teaching and service loads, interviewing, expectations (research vs. teaching).

Class 9  Review teaching philosophies, discussion of cover letters, further discussion on jobs.