Wichita State University Graduate School
1845 Fairmount Wichita KS 67260-0004

APPLICATION FOR GRADUATE CERTIFICATE

This form must be filed with the Graduate School Office by the 20th day of classes during the fall or spring semesters or10th day of classes during the 8 week summer semester whenever graduation is anticipated. ***A $15 filing fee must accompany the form each time it is filed.*** *One fee will be assessed for students completing a degree and certificate at the same time, but two forms are required – both the Application for Degree and this form.*

This form initiates the review of a student's approved Graduate Plan of Study so that certificate completion requirements can be verified. The Application for Graduate Certificate form also serves to establish the current mailing address and the spelling of the student's name, as it will appear on the certificate. Submission of the form and filing fee does not guarantee the awarding of the certificate, but will alert students to their certificate completion status.

Application for Graduate Certificate in: _____

Shocker card number or *myWSUid* number: _____

Print Name as it appears on your university records: _____

Address: _____ _____ _____ _____
Street City State Zip Code

E-mail Address: _____ Phone Number _____

Mark the month and year you expect to receive your graduate certificate:

December 20 _____
May 20 _____
August 20 _____

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For Office Use Only:

Fee received by: _____ Date _____ Cash _____
Check _____ Number _____
Credit _____ Number _____

Was AFD submitted at same time as AFGC? _____ Yes _____ No

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