The Graduate Council met on Thursday, May 1, 2003 at 2:30 p.m. in Devlin Hall in the Basement Conference Room.

Members Present: Dean Susan Kovar, H. Cheraghi, P. Kahol (Associate Dean), F. Masud (Student Representative), D. McDonald, R. Scudder, E. Steinke, and S. Yeager.

I. Approve Minutes of April 17, 2003 Meeting
Minutes of the April 17, 2003 meeting were approved as distributed.

II. Announcements
Dean Kovar distributed updated copies of the draft bylaws for the Graduate School. This is the copy that will be presented to the graduate faculty for approval at a meeting in the fall of 2003. Dean Kovar also distributed a handout showing the approved changes in membership categories and the establishment of a new category. Changes were noted on the handout in italics. These changes will also be presented to the graduate faculty during the fall 2003 semester.

III. Nominations for Graduate Faculty Membership
a) Alexandre Boukhgueim, Mathematics, was approved as a Full Member of the Graduate Faculty
b) Christian Wolf, Mathematics, was approved as a Full Member of the Graduate Faculty.
c) Chinyere Okafor, Women's Studies, was approved as a Full Member of the Graduate Faculty.

IV. Updates from G.S. Assessment Committee
This committee held only two meetings during the 2002-03 academic year, during which they outlined their work for the 2003-04 academic year. The committee also provided input to David Wright on the structure and content of the Graduate Student Exit Survey (currently in development). The first administration of the exit survey will be this summer – all graduating graduate students will complete the survey. This pilot group (summer graduates) will help us determine if our distribution method is viable. Next academic year the committee with be working on further defining two processes: 1) program assessment as an internal process for the purpose of program improvement and 2) KBOR program review as an external process for the purpose of accountability. In addition, the committee will work on making the two processes more coordinated so as to eliminate duplicate work.

V. Updates from G.S. Strategic Planning & Accountability Committee
Some ideas are developing about a campus wide planning workshop regarding where Graduate School should be in five years. People should be selected for this workshop with a broad perspective. Library strategic planning group was used as an example of workshop organization. Updates will be given in the future on this issue.
VI. **Discussion on Accelerated Programs**
Council needs to decide if they wish Dean Kovar and Associate Dean Kahol to draft (over the summer) some guidelines for Accelerated Programs. A handout was given to the members containing information regarding accelerated programs at other universities.

VII. **Discussion: Guidelines for Development, Review, Revision and Approval of Graduate Programs**
Dean Kovar was looking for input on this document. Early feedback on this would be appreciated. Some changes were noted and clarified as the discussion continued. The document will come back to the Council during the next academic year for approval.

VIII. **Discussion: Should Council consider rules and regulations for Digital Theses/Dissertations?**
This is just an idea to put in the back of your mind. It's only a matter of time before a digital thesis or dissertation happens. Would there be an accreditation issue with North Central? This topic will be addressed more during future Council meetings (during 2003-04 academic year).

IX. **As May Arise**
- There will not be a meeting held on May 15, 2003.
- The next gathering will be at the Olive Tree on May 13, 2003 at 5:00 p.m. to thank everyone for their faithful service this year.
- Graduate Council election results are in. David McDonald will return for Natural Sciences & Mathematics. S. Hossein Cheraghi will return for Engineering. Jim Wolff will return for Barton School of Business. Christopher Brooks will represent Humanities. David Wright will represent Social Sciences.

Meeting adjourned around 4:00 p.m.