Minutes of Graduate Council

The Graduate Council met on Thursday, February 5, 2004 at 2:30 p.m. in Devlin Hall in the second floor conference room.

Members present: S. Kovar (Dean), P. Kahol (Associate Dean), C. Brooks, J. Bryant, H. Cheraghi, I. Gibson, D. McDonald, L. Mitchell, H. Popp, R. Scudder, J. Wolff, J. Wolter (student representative), D. Wright.

I. Welcome and Introductions

- Dean Kovar welcomed everyone back to a new semester and also welcomed Christopher Brooks who had been on sabbatical last semester.

II. Approve Minutes of December 4, 2003 Meeting

- Minutes of the December 4, 2003 meeting were approved as distributed.

III. Graduate Faculty Nominations

- The Graduate Council was asked to review the recommendation for Graduate Faculty status of D. Hiltner from the School of Art and Design. The School of Art and Design has not yet developed criteria for Graduate Faculty status so the recommendation was brought to the Graduate Council. D. Hiltner was approved for full membership by the Graduate Council.

IV. Updates and Announcements

- Dean Kovar distributed the agenda from the Council of Chief Academic Officers. Wichita State University was on the agenda because of discontinuance of several programs. The handout was for information only because WSU was mentioned.
- The issue of giving I-20’s earlier was given to department chairs for feedback. There was a positive response from the majority of department chairs. The students are classified as “I-Hold”, which is International Hold, in the Graduate School. They have this classification because Admissions is waiting on the 8th semester marks to come in. Now students will have one semester to get the 8th semester marks to the Graduate School. The student will be reported to International Programs if the mark sheets do not make it to WSU after that semester.
- Graduate Faculty department criteria were discussed briefly while reviewing D. Hiltner. Geology and Fine Arts had yet to produce department criteria as of the February 5, 2004 meeting.
- Graduate School Bylaws were approved and are now available on the Graduate School website. There were two meetings held which produced good suggestions. Then a mail vote was sent out with approximately one quarter of Graduate Faculty with Full and Associate membership responding. The majority approved with only four disapprovals. There will be a statement in the Graduate Bulletin that the Graduate School now operates under approved Bylaws.
- The revised Anthropology KBOR Graduate School report was distributed to the Council members. Dean Kovar met with some of the faculty from Anthropology to further explain the report. The revisions were mostly word selection but the context of the report was not changed.
- Bulletin edits were discussed briefly regarding the Graduate Faculty Lists that are in the department sections and the back of the Bulletin. The names that go in now are only Full and Associate members. Graduate Faculty Associates are not mentioned. Since this is only a one year appointment, as is Ad Hoc, it did not make sense to the Council to include them. The Bulletin may be printed and distributed then the list would be outdated as the appointment would have expired.
- Enrollment numbers are in and the Graduate School is down once again. Academic deans were asked to give a report about their graduate enrollment and why it is at the
point where it is to Dr. Kindrick. More information will be given after the 20th day numbers are in.

- The Academic Honesty and/or Academic Dishonesty policies are being reviewed to become more consistent with Undergraduate policies. Trying to mesh these policies has become a challenge because of information from Code of Conduct policies, Graduate and Undergraduate polices all trying to come together.
- There were several suggestions as to editing the Graduate Bulletin and the deadlines surrounding those edits.
- The new exit survey is now on the web. The results of the survey are the first official results since the beginning of the survey. The results were positive for programs and the Graduate School. There are also individual program results available for larger programs with 30 or more graduates if needed.
- The suggestion was made to include the Graduate Council on e-mails sent to Graduate Coordinators. This would include the Council on issues that will be acted on in the future and what is currently being discussed.
- The AuD program has started to actively recruit for the first class offerings.

V. AuD Program

- The Department Chair of CDS asked what kind of Graduate Faculty status the faculty should have in order to chair a dissertation committee for the new AuD program. The Graduate Council believed the chair should have full membership with dissertation chairing status. The question was reviewed because the clinical faculty do not have dissertation chairing status but the teaching faculty do. Dean Kovar will bring the proposal to a meeting in the near future to review.

VI. Spring ’04 Semester Agenda

- In addition to the listed items on the agenda the Doctor of Physical Therapy will be added to the Spring ’04 Agenda. The Graduate Faculty will get the first section for the first reading at the next meeting.
- Clarification of duties in the Bylaws and who those duties were charged too was another issue Council brought forward.
- Another issue brought forward was from a department chair regarding the withdrawal of Graduate Faculty status before a review period. The Council believed this was a departmental issue and not one for the Graduate Council to address.
- Another track will be offered in Special Education. This will be brought to the Graduate Council this semester also.

VII. Enrollment Regulation

- Dean Kovar brought this issue forward but it will be discussed at the next Graduate Council meeting. The issue is if a Graduate student is required to be enrolled in at least one credit hour during their last semester, that class should be a graduate level class, in the program they were admitted to, and for credit not audit. The Bulletin does not reflect this right now so the students may take a swimming course and it would be accepted. This issue will be addressed at the next meeting. Dean Kovar just wanted to bring it to the table so Council members could think about it.

Meeting adjourned at 4:05 p.m.