The Graduate Council met on Thursday, February 19, 2004 at 2:30 p.m. in Devlin Hall in the second floor conference room.

Members present: S. Kovar (Dean), P. Kahol (Associate Dean), C. Brooks, J. Bryant, H. Cheraghi, L. Mitchell, H. Popp, E. Steinke, J. Wolff, D. Wright.

I. DPT Proposal
   - Dr. Camilla Wilson, from Physical Therapy, was a guest at the Graduate Council meeting. The DPT proposal was reviewed with Dr. Wilson providing a brief summary of the proposal and then answering the Council’s questions and concerns. This item was moved up on the agenda to accommodate Dr. Wilson’s schedule.

II. Approve Minutes from February 5, 2004 Meeting
   - Minutes were amended and approved.

III. Old Business
   - Composition of AuD Doctoral Essay Committee: Dean Kovar examined the approved AuD proposal and indicated to Council members that the composition is specified in that document. Thus, the committee is comprised of three members of the graduate faculty with full or associate standing, and the chair must be a member of the CDS faculty with full standing. The Graduate Council agreed that the chair of the committee does not have to have dissertation chairing status because of the nature of the degree. The Graduate Council asked that the program area have at least 1 of the 3 committee members come from outside the department. Dean Kovar will ask the program area to do so.
   - Final Semester Enrollment: Based on data provided (by David Wright) for spring 2003, two students who filed an application for degree (out of 700 students) were enrolled only in an undergraduate course. Given this small number, the Council members agreed that a regulation change was not in order. However, they would like to have a statement in the Graduate Catalog as to why the student, in their final semester, should be enrolled in an appropriate graduate course. Dean Kovar will have that statement added to the Catalog.

IV. New Business
   - Limiting Number of Enrolled Hours for Students on Probation: The Graduate Council addressed the issue of limiting the number of enrolled hours for students on probation. The current computer system limits the number of hours a student on probation may take to 12 credit hours. This is the rule for undergraduate students. The rule is being applied to graduate students as well even though the Graduate School has no such regulation. Dean Kovar briefly explained the probation process for clarification. A graduate student may take up to 16 hours whether or not they are on probation. This item will be discussed again at the next Council meeting.
   - Placing Enrollment Hold on Students on Probation: Dean Kovar asked for input on whether graduate students on probation should have a hold placed on their enrollment. The hold would be cleared after the student had consulted their advisor. Council members thought this was a program advising issue that should be solved at that level.

V. As May Arise
   - There will be quite a bit of curriculum work this semester for the Graduate Council (several certificate proposals and a new track in special education).
   - In addition, Environmental Science has proposed a name change to Earth, Environmental and Physical Science with corresponding changes in the program. That will be the next curriculum change to be considered by the Council.

Adjourned at 4:00 PM