MINUTES OF GRADUATE COUNCIL MEETING

The Graduate Council met on Thursday, November 6, 2003 at 2:30 p.m. in Devlin Hall in the basement conference room.

Members present: Dean Susan Kovar, I. Gibson, P. Kahol (Associate Dean), D. McDonald, E. Steinke, J. Wolff, J. Wolter, D. Wright.

   Minutes of the October 16, 2003 meeting were approved as distributed.

II. Announcements
   - Ramona Liera-Schwichtenberg resigned as Graduate Council representative from Humanities. She was serving in place of Chris Brooks this semester while he is on sabbatical. Dean Kovar proposed that she not be replaced since it is so close to the end of her term anyway. The Graduate Council agreed and Dean Kovar will send a letter to the Humanities faculty stating the situation. If any topics were to come up in the Graduate Council while they are not represented they will be contacted.
   - The doctoral degree in Physical Therapy is going through the college committee. November 21, 2003 will be the vote at the college level for this program to move forward. Graduate Council will see it in the spring semester. KU is the only other college that has a doctoral program in Physical Therapy.
   - A question was raised regarding the Graduate School numbers being down. The numbers were down mostly in the non-degree student population. This is a work in progress as the Graduate School is placing ads in other colleges campus newspapers for recruitment. The Graduate School is also mailing out reminder cards to admitted students who are not currently enrolled. Dean Kovar is open to suggestions for establishing recruiting pipelines if anyone has any thoughts on it. There will be a meeting with programs that would be most affected by having International students come in before 8th semester marks and the provisional letters are received. This may help with recruiting students who would then have the I-20 issued earlier. There is also a full page ad in International Graduate, which is managed out of Great Britain. The Graduate School has established this presence and we also appear on their website. Graduate School materials are also being taken overseas to information fairs by a representative in International Programs. The Coordinators Meeting also offered some insight on individual program recruitment. One of the stand out ideas from the meeting was programs establishing their own recruitment committees. This committee structure works well for departments, sparing the Coordinator from doing it alone.

III. Program Review
   - The Nursing program was reviewed along with Anthropology at this Graduate Council meeting. These are two of the four programs undergoing Kansas Board of Regents program review this year.
   - The next two review documents for History and Studio Arts will be sent out as soon as possible.

Meeting was adjourned at 3:55 PM.