Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, October 21, 2004 at 2:30 pm in 307 RSC.

Members Present: Dean S. Kovar, Associate Dean P. Kahol, M. Alagic, C. Claycomb, S. Coats, H. Cheraghi, L. Hale, R. Hull, D. McDonald, J. Wolff, D. Wright

Guest: Karen Veronica (Berry)

I. Foundation People Campaign

Karen Veronica (Berry) attended the meeting, introduced herself and briefed the Graduate Council members on activities she is involved in regarding Foundation funding.

II. Approve Minutes of October 7, 2004 Meeting

Minutes were approved as distributed.

III. Announcements

Dr. McDonald announced that information is posted regarding the Biosciences Initiative on the KTEC website from the Bio-Summit that was recently held at WSU.

IV. Roles and Responsibilities of the Graduate Coordinator

Dean Kovar asked the Graduate Council for an official motion regarding this document. After a brief discussion there was a motion to change the word “must” to “may” in the third line of the document. The motion was approved. A second motion was proposed that with the wording change the entire document be accepted by the Graduate Council as guidelines for promoting and supporting the responsibilities of graduate coordinators. This motion was also approved.

V. Graduate Faculty Categories

Dean Kovar asked the Graduate Council members to review the document that was sent out via e-mail. Dissertation and Thesis committee composition was discussed as well as the Graduate Faculty rank of those committee members. Dean Kovar asked the Graduate Council members to put committee composition in the back of their minds for the next meeting. Dean Kovar would look into further defining committee structure in the Graduate Catalog also.

VI. Updates

KSDE/NCATE Accreditation Visit—The visit was extremely successful. A nice thank you was sent out to those who participated in it. The review team indicated that all standards were met with no areas of improvement.
- **AuD Representation on the Doctoral Subcouncil**—The Doctoral Subcouncil approved a motion that the first professional doctoral degrees at WSU will have representatives (non-voting status) on the Subcouncil. Dean Kovar asked for affirmation of the Subcouncil recommendation by the Graduate Council. A motion was made to approve that AuD and DPT representatives would serve for an initial period of time on the Subcouncil to see if that input system works. The motion was approved. A second motion stipulated that the trial period of time would be two years. This motion was approved.

**VII. Raising Minimum Stipend Levels for GAs—Next Meeting**

**VIII. As May Arise**

- **KBOR Review**—Dean Kovar indicated that the Public Health Sciences and Physician Assistant programs will be reviewed at the Council’s meeting in November.
- The International Programs office is dealing with enforcing various INS regulations. In the near future, Dean Kovar will have a meeting with Mike Philson to discuss these matters, and she will ask for Council input on some of these matters.

Adjourned at 4:00 pm