Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, November 1, 2012 at 3:00 p.m. in Jardine Hall 115.


I. Approve Minutes of October 4, 11 and 18, 2012 meetings

• Minutes were approved as distributed, with an addition to the October 11 meeting under As May Arise.

• Dean Masud announced he is postponing the Graduate School Associate Dean search until the spring semester as he plans to review/revise the duties and responsibilities of the position. His intent is to have someone hired in the position for the start of the 2013-14 academic year.

II. New Business

a. Catalog Changes

• Council members discussed and approved the deletion of the final sentence of number 4 below from Page 27 of the Graduate Catalog – under Degree Program Regulations: “4. Upon the advice and consent of the major department, a maximum of 6 credit hours of work in one earned master’s degree program may be applied to a second master’s degree. Such hours must meet the time limit requirement.” As there is not a like time requirement for PhD students who transfer in master’s degree work for their PhD, there was question as to why there is penalty for students who choose to earn a second master’s degree.

• Council also approved a proposal to allow prospective students to apply to more than one program at a time. Students will be able to apply for multiple programs by submitting an application and fee for each program they wish to be considered for. If the student is offered admission to more than one program, they must choose ONE program to be admitted to.

b. Handling Student Appeal Meetings draft

Members reviewed a draft document for the process of handling student appeals that go through the Graduate Council. In order to maintain consistency, Associate Dean Masud listed out the process that has been the practice in the past so that there are guidelines for Council to follow and/or modify as needed in the future. He will forward the draft onto Ted Ayres office to be sure it is within legal boundaries.

c. Graduate School Bylaws

Associate Dean Masud handed out copies of the current Graduate School Bylaws to review/update a couple of items. He indicated he will provide information for the number of graduate faculty and programs per college for members to discuss/determine how many representatives each college should have on the Graduate Council. In the future, Council will also review and discuss what expectations should be defined for the role of those who hold Graduate Faculty membership, including discussions for establishing a policy for probationary or revocation of Grad Faculty membership, when appropriate.

Meeting adjourned at 4:25 p.m.