Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, November 17, 2011 at 3:00 p.m. in RSC 207.


I. Approve Minutes of November 3, 2011 meeting
Minutes of the November 3, 2011 meeting were approved as distributed.

II. Old Business
   a. Update on Professional/Scholarly Integrity Training
      Associate Dean Masud noted the Professional and Scholarly Integrity Training material has been presented to Faculty Senate, AOC, and to department Chairs and Graduate Coordinators. The item will be added to the Faculty Senate agenda for their meeting to be held after Thanksgiving. FS will either vote to accept PSIT or decide to send it to the Graduate Faculty for a vote. AD Masud asked Council members to attend the Senate meeting for support, if possible. If approved, a template will be sent via email to departments, for program chairs to indicate how they plan to meet the PSIT requirement.

   b. Develop a policy for handling plagiarism found after a student has graduated
      Council members continued discussions for developing a policy to handle cases of plagiarism cited after a student has already graduated, as the current policy in the University Policy and Procedure Manual (section 8.05) only deals with issues pertaining to current students. Associate Dean Masud will work on a draft policy for Council to put forward to Ted Ayres regarding a post-grad procedure.

   c. Assessment Update
      Associate Dean Masud reiterated that the Assessment cycle is now every three years and the University will have a standard template to follow. Programs should collect data on a yearly basis in order to prepare the 3-year assessment documents (the Grad School will maintain data for departments to help keep track as turnover happens). Rick Muma’s office will be offering workshops to help departments prepare for the process.

   d. 100-word Dissertation Abstract Project
      Associate Dean Masud noted that students will be asked on a volunteer basis only to prepare a 100-word abstract when completing their dissertations. Members agreed and thought it would be beneficial for WSU to have a non-technical summary of the work students produce. Assistant Dean Alagic will ask participants at the GRASP Symposium in April if they would be willing to participate.

III. New Business
   a. Minimum Credit Hour Requirement for Thesis/Dissertations
      Discussion to possibly establish a higher minimum will take place at future Council meeting.

Meeting adjourned at 3:50 p.m.