Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, December 1, 2005 at 3:00 p.m. in Devlin Hall 2nd floor conference room.


I. Approve Minutes of November 3, 2005 meeting
Minutes of the November 3, 2005 meeting were approved as distributed.

II. Announcements/Updates
   o Dean Kovar distributed the job description for the new position of Graduate Student Recruitment Officer and announced that the position is currently being advertised in WSU Career Services, WSU's on-line job openings (through HR Partners), newspaper ads (Wichita Eagle, Community Voice and Tiempos) and one web-based higher education job service. Applications must be received by January 16, 2006, and applications must come through the HR Partners system (at https://www.hrepartners.com/jobs/wsu_jobs.htm and then click on “Professional Vacancies”).
   o Dean Kovar distributed the new form “Final Oral Exam/Defense Evaluation Form” and announced that the form will be piloted during the spring 2006 semester using volunteer programs. Council members made some suggestions for providing instructions on the use of the form and for distributing the form in an efficient manner.
   o Dr. Claycomb updated the Council on the VPAAR search. The pool of candidates has been narrowed to 15 for telephone interviews which will be conducted between now and mid-December.

III. Dual Authorship on Theses and Dissertations
Dean Kovar distributed some information on this topic. That information will provide the basis for further discussion at the Council’s next meeting (February 2, 2006).

IV. Continued Work on Goal Statements (for Graduate School)
Using the two primary Graduate Schools goals developed at the last meeting (academic excellence and presence), Council members broke into small groups and identified sub-goals and actions for each goal. Dean Kovar will summarize the sub-goals and actions for further discussion at the next meeting.

V. As May Arise
   • Hooding Ceremony will occur on Sunday, December 11 at 11:30 a.m. Dean Kovar urged Council members to attend the ceremony. A number of members are serving as college room hosts for the event.
   • Dr. Eichhorn reported that GRASP proposals are due tomorrow. He currently has 26 submitted proposals.
   • Dean Kovar distributed a summary article from the CGS Newsletter explaining recent changes in the TOEFL and GRE tests. She asked Council members to share this information with their constituents.

Adjourned 4:30 p.m.