Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, February 18, 2010 at 3:00 p.m. in RSC 207.


I. Approve Minutes of January 28, 2010 meeting

Minutes of the January 28, 2010 meeting were approved with a minor change.

II. New Business

a. Review Revised Recommendation for Degree Form

Associate Dean Masud provided a copy of the revised Recommendation for Degree form for Council review. Council suggested additional changes to the form before putting the form into use. Associate Dean Masud will email the changes to Council members for their approval.

b. CAPP Update

Associate Dean Masud indicated that CAPP (Curriculum, Advising and Program Planning), the new automated degree evaluation system, will be available to students and faculty at the end of February. The system will allow faculty and students to review what courses have been taken and what courses are left to fulfill degree requirements for both undergraduate and graduate students. CAPP will also allow faculty and students to run “what if” scenarios for degree planning. Informational sessions on how advisors can use the degree evaluation system are available for faculty/staff through Training Opportunities on http://mywsu.wichita.edu. Faculty must also complete FERPA training (one hour sessions offered through the Registrar’s office) to obtain access to the CAPP system. Sally Fiscus, Degree Audit Coordinator, will work with departments as they utilize the system and address any issues.

c. GRASP and CGRS Update

Assistant Dean Alagic announced the GRASP (Graduate Research and Scholarly Projects) Symposium will be held on Friday, April 23rd at the Hughes Metropolitan Complex, and encouraged Council members to attend. Paper submissions are due February 21. She noted that both Safari and Google Chrome do not work well with Blackboard, so if students are having trouble with their submissions, they can contact her directly.

Assistant Dean Alagic also announced she will be taking 10 graduate students to Topeka in March for CGRS (Capitol Graduate Research Summit). WSU students, along with students from KU, KSU, and KU Med will present their research to legislators in the Capitol Building.

III. As May Arise

• Associate Dean Masud announced there were 42 new international graduate students who enrolled for spring 2010. New and continuing international student enrollment was at 643 (an increase of 59 over spring 2009). There was increase in the number of H-1B visa holders coming back to WSU due to employment situations.

• Council members discussed how many graduate credit hours a graduate student must be enrolled in when holding an assistantship to qualify for the reduced health insurance cost. Council members agreed that a minimum of six hours must be for graduate credit.

• Dr. Hersch asked that Council review the graduate policy of not allowing a C- grade on a Plan of Study. The item will be added to the March 4th Council agenda for discussion.

• It was noted that Graduate Council minutes are posted to the Graduate School website.

Meeting adjourned at 4:00 p.m.