Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, March 7, 2013 at 3:00 p.m. in Lindquist Hall 200.


I. Preliminary Items

- Minutes of the February 7, 2013 meeting were approved as distributed.
- Dean Masud noted the search is down to three finalists for the VPAA, and indicated a selection should be announced in a couple of weeks. He also noted the search for the Engineering, and Health Profession Deans are ongoing, and searches for the LAS Dean and Grad School Dean will begin in the fall semester.

II. Today’s Business

a. Interdisciplinary Study Committee

The new IDP committee is complete with the following members:  Gergana Markova – Business, Mara Alagic – Education, Anil Mahapatro – Engineering, Mary Koehn - Health Professions, Deb Gordon – LAS, and Ted Adler - Fine Arts. Abu Masud, Chair.  The group will investigate the possibility of offering an MIS degree here at WSU, and what it would entail to put a proposal forward. Once an outline for a possible program develops, it will be brought to Council for review and approval.

David Soles is planning to speak at an upcoming Council meeting regarding the current MALS program. The IDP committee members will be invited to attend that Council meeting.

b. FERPA Training for GA’s

FERPA training is now a requirement for any graduate assistant.  They will receive a notice in their contract and then a follow-up email, if not completed.  The training is done online and takes 15-30 minutes to complete and submit.

c. Grad Council Representation/Restructuring

Dean Masud will put a ballot out to graduate faculty, now that Council has approved having only one representative from the colleges of Business, and Education on the Graduate Council.  Currently, the bylaws indicate there should be two from each college.

d. Late Add/Blue Card policy

Currently, blue card requests that are sent to the Registrar do not require Grad School approval if added after the 20th day of classes.  Dean Masud would like to be sure blue card requests are not being used as last minute filler for students who are graduating and find they are short on hours.  He plans to request that the Registrar require GS approval if after 20th day (consistent with undergraduate), and that students should file a late add exception prior to the department requesting the blue card.

e. Change GRASP to Fall?

Council discussed the possibility of holding the GRASP symposium in the fall in order to select CGRS students from the winners of GRASP.  Members agreed to leave the event in the spring semester, as some colleges would not be able to participate in GRASP if it were changed to fall.

III. As May Arise

Dean Masud indicated the Grad School Associate Dean position will be posted again in the next couple of weeks.

Meeting adjourned at 4:25 p.m.