Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, September 6, 2007 at 3:00 p.m. in Devlin Hall 2nd floor conference room.


I. Welcome and Introductions
Dean Kovar welcomed Council members to the new academic year. Members introduced themselves and indicated the area they represent on the Council. An updated list of the 2007-08 members was also distributed.

II. Approve Minutes of May 3, 2007 meeting
Minutes of the May 3, 2007 meeting were approved with a minor correction.

III. Announcements
Dean Kovar provided a brochure for the Michael Tilford Conference on Diversity and Multiculturalism which will be held at Wichita State on October 4-5, 2007. The Dean noted that future Tilford Conferences may be held at other Regent Institutions, so this is a good opportunity to attend while the event is still being held on our campus.

IV. Old Business
   a. Graduate Catalog text for Accepting 3-Year Bachelor’s Degrees
      Council members agreed on a revision to the Graduate Catalog regarding admission requirements for accepting applications of three-year bachelor’s degrees from Bologna Process countries and India.

   b. Transcript Text for Dual/Accelerated Programs
      Dean Kovar provided Council members with sample transcripts (before and after) for a Dual/Accelerated Bachelor’s to Master’s Program student that reflected the joint credit hours applied to both the graduate degree and the undergraduate degree. The transcript format was approved (by consensus). Council members agreed that the degree code listed at the top of the transcript should be titled to coincide with the Dual/Accelerated program they are enrolled. Council will select appropriate titles to go on transcripts as proposals come forward and are approved for each Dual/Accelerated program.

   c. Copyright Page in Theses and Dissertations
      Dean Kovar noted that program areas should now be using the new (FY 07) ‘yellow’ covered Guide to Preparation of Theses/Dissertations. As students often have questions, she provided copies of two new pages in the guide regarding the required Copyright Page and the explanation for including one in a student’s theses or dissertation.

   d. Progress Report on University-wide Priorities
      This agenda item has been moved to the next Council meeting.

V. New Business
   a. Graduate Curriculum
      • Certificate in Nonprofit Management. Ed Flentje joined Council to present the proposed certificate and answer questions from Council. Council members requested that the department clarify some items in the proposal and include statements of support from the school’s director and the dean of the college. Final review and a vote by Council will occur at the next meeting on September 20th.
Certificate in Enterprise Systems and Supply Chain Management. Don Malzahn and Khawaja Saeed joined Council to present the proposed certificate and answer questions from Council. Council members approved the certificate program contingent on revisions to clarify the proposal. Dean Kovar will request an updated copy of the proposal to ensure that the changes were made to the proposal.

Accelerated BS/MS Program in IMFGE. This agenda item will be discussed at a future Council meeting.

b. Alternative Formats for theses and dissertations
Dean Kovar provided handouts for Council members to review and bring back for discussion at the next Council meeting on September 20th.

VI. As May Arise
a. Council members were given the FY08 KBOR Program Review calendar.
b. The following Council members were approved to serve as the Council’s representative to other committees:
   • Hari Mukerjee will serve on the Doctoral Program Subcouncil.
   • Kay Gibson will continue to serve on the Graduate School Awards Committee.
   • Fuchang Liu will continue as the representative on the University Library Committee.

Adjourned 4:30 p.m.