Minutes of Graduate Council Meeting

The Graduate Council met on Thursday, October 7, 2004 at 2:45 p.m. in Devlin Hall 2nd floor conference room.

MEMBERS PRESENT: Dean S. Kovar, Associate Dean P. Kahol, M. Alagic, C. Claycomb, S. Coats, H. Cheraghi, L. Hale, R. Hull, R. Liera-Schwichtenberg, D. McDonald, P. Rillema, J. Wolff, D. Wright and student representative N. Van Dyke.

I. Approve Minutes of September 16, 2004 meeting
Minutes of the September 16, 2004 were approved as distributed.

II. Graduate Faculty Categories
A lengthy discussion occurred to:
- update the categories so that each category description indicated
  - criteria for awarding this type of graduate faculty standing
  - privileges and responsibilities of having such standing
  - length of time for which the awarded standing was valid.
- add a category entitled “Practicing Professional”.
Discussion will continue at the next Council meeting.

III. Electronic Thesis/Dissertation Project Update
Margaret Wood provided in-depth information on draft procedures for submitting electronic theses/dissertations. The Graduate School will pilot electronic submissions in the spring of 2005 by requesting electronic submission of all dissertations that semester. Training sessions will be held for students submitting electronically (and for their faculty mentors). Council members raised the issue of other processes (e.g., tenure and promotion) becoming aligned electronically so that electronic source documents are available across campus when needed for various purposes.

IV. Enrollment Data
David Wright provided data on fall 20th day headcount and credit hour production of the Graduate School and for the individual colleges/schools (fall 2000 to fall 2004).

V. As May Arise
a) The CDS department (and certain programs within the department) has official approval to now be known as CSD (Communication Sciences & Disorders).
b) The Doctoral Program Subcouncil will be discussing whether programs that are first professional degrees (at the doctoral level) should have representation on the Subcouncil.
c) Council members were encouraged to attend the University Assessment Symposium being held on Friday, October 15.

Adjourned 3:30 p.m. to hold post meeting with Council members involved in the KSDE/NCATE visit next week.