Article I. Name
The name of this association shall be Health Education Advocates for Leadership, Teamwork & Humanity (HEALTH).

Article II. Purpose
The purpose of the Health Education Advocates for Leadership, Teamwork & Humanity is to serve as a community-based association for students working together to improve health education and promote delivery of well-diversified and high quality health care.

Article III. Membership
Section 1. Members
1. Membership shall consist of students who express an interest in the association purpose or have declared a major in: Dental Hygiene, Health Services Management and Community Development, Nursing, Physician Assistant, Physical Therapy, Public Health Sciences, or any other health profession.
2. HEALTH shall not discriminate for reasons of race, ethnicity, sex, sexual identity, sexual orientation, religious faith, age, handicap, or national origin.
3. A completed personal information form will be required annually of all members.
4. A signed statement of commitment to the purpose of HEALTH will be required of all members.

Section 2. Privileges
1. Voting privileges are granted to paid members.
2. Voting members are eligible to run for office to the executive board.

Section 3. Honorary Members
1. Honorary membership may be conferred by 2/3 vote of the voting membership upon persons who have rendered distinguished services or valuable assistance to the HEALTH.
2. Honorary members shall have none of the obligations or privileges of membership.

Article IV. Dues
1. A five dollar per semester due will be required for membership.
2. The semester membership due will be accepted by treasurer at any regular business meeting.
Article V. Officers and Duties

Section 1. Executive Board Offices
1. The members of the Executive Board shall be the governing body of the association and shall consist of the president, vice president, and treasurer-secretary.

Section 2. Duties of the Executive Board
1. The President shall:
   a. Preside at all meetings of the association.
   b. Act as liaison between the Dean of the College of Health Professions and the students.
   c. Prepare agendas, announce meetings, delegate tasks, and prepare annual report of activities to the membership.
   d. Receive all reports and proposals from committees.
   e. Act as association spokesperson on behalf of the will of the association.
2. The Vice President shall:
   a. Provide leadership and assume duties in absence of any Executive Board member.
   b. Assume responsibility for recruitment of new members.
   c. Perform all other duties as assigned by the President.
   d. Provide leadership for the coordination and function of special committees as necessary.
3. The Treasurer/Secretary shall:
   a. Record and distribute to the membership a typed report of the minutes of the association and Executive Board meetings.
   b. Conduct, record, and announce a roll call at all meetings and events.
   c. Maintain a current roster of all members.
   d. Maintain accurate financial records for the HEALTH account.
   e. Disperse funds as directed by the association and SGA guidelines.

Section 3. Task Forces
1. Task Forces may be appointed in concerns relative to specialized matters or for short-term objectives. Task Force chairpersons are expected to report to the Executive Board.

Section 4. Elections
1. Elections of Executive Board members shall be conducted yearly during the fall semester.
2. Nomination of candidates for the Executive Board shall be by the membership or by self-nomination.
3. Candidates running for the Executive Board shall present themselves to the membership by an introductory address prior to the election.
4. All votes shall be cast by ballot and shall be decided first by consensus of the membership by simple majority. In the case of a tie, a revote will be taken and decided by simple majority.
5. In the case of a tie Vice-president Candidates will be eligible to hold a “shared” Executive Board position. Sharing of the vice-presidency is dependent upon the agreement of those parties subject to the tie. In the case that a shared position is not accepted by the candidates, a revote will be taken and decided by simple majority. No other Executive Board position is eligible for sharing.

6. In the case that no competition exists for Executive Board positions due to only one nominee in each category, then those so nominated shall be allowed to serve. Membership will be allowed to issue any grievance to the faculty advisor should they have misgiving concerning those nominees allowed to serve without formal election.

Section 5. Terms of Office
1. All Executive Board members shall be elected to a one-year term.
2. All Executive Board members shall assume their elected positions immediately following the election.

Section 6. Eligibility to Hold Office
1. Members, who have consented to serve and have held membership one semester prior to the election, shall be eligible for election to the Executive Board.
2. An Executive Board member may run for office for unlimited additional terms.

Section 7. Expulsion or Resignation of Office
1. Any Executive Board member may be impeached by three-fourths vote of the association membership affirming his/her failure to perform the duties of the office as so stated in this document.

Article VI. Advisors
Section 1. Association Director
1. The role of the Association advisor shall be filled by the Director of Undergraduate Programs in the Department of Public Health Sciences.
2. The Association Advisor shall:
   - Direct the HEALTH Student Association in the fulfillment of responsibilities set forth by the membership
   - Attend meetings of the HEALTH Student Association
   - Provide leadership and training to transitional Executive Board of the HEALTH Student Association
   - Provide oversight of HEALTH Student Association funding
   - Assist with campaign development and ongoing programmatic activities

Section 2. Association Coordinator
1. The role of the Association Coordinator shall be filled by the Educational Program Coordinator in the Department of Public Health Sciences.
2. The Association Coordinator shall:
   - Support the Association Director in his or her responsibility to advise and assist HEALTH Student Association members in planning and managing their programs
   - Attend meetings of the HEALTH Student Association
   - Register membership database for the HEALTH Student Association
   - Coordinate all elections associated with the HEALTH Student Association
   - Provide event coordination support for HEALTH Student Association community and campus activities
   - Coordinate back-to-school and graduation celebrations

Section 3. Faculty Liaison
1. The role of the faculty liaison shall be as a consultant to the Executive Board and membership as well as a liaison between the university, college, and the association.
2. If the faculty liaison cannot perform the duties of the office, the HEALTH Executive Board will solicit and appoint a new faculty liaison.

Section 4. Alumni Advisors
1. The role of the alumni advisors shall be as consultants and advisors to the Executive Board and membership.
2. If alumni advisors cannot perform the duties of the office, the HEALTH Executive Board will solicit and appoint new alumni advisors.

Article VII. Meetings
Section 1. Regular Meetings
1. Meetings of the association shall be held throughout the year at such times and places as determined by the Executive Board members.
2. All meetings of the association shall be open to any interested person unless otherwise specified by the Executive Board members.
3. The latest edition of Robert’s Rules of Order shall be used to conduct all meetings.

Section 2. Special Meetings
1. Special meetings may be called by the faculty advisor, president, simple majority of the Executive Board, or written request of 2/3 of the members.
2. Notice of time, place, and purpose of the meeting shall be sent to all members no fewer than five days prior to the meeting.
3. The quorum shall be those present and voting with at least two members of the executive board including either the president or vice president.

Article VIII. Voting Power
1. The privilege of making motions and voting shall be limited to the voting body.
2. A voting member shall have one vote in any election or question.
3. The membership must receive at least one week notice of a meeting where new business will be transacted.
4. A quorum at meetings shall consist of the president or the vice president, one other officer, and all other members present and voting.
5. The faculty advisor will oversee the counting of the votes.
6. All elections will be by ballot.

Article IX. Amendments
1. By-laws may be amended at any business meeting of the organization by 2/3 vote of those present entitled to vote and voting.
2. Any member of the association may submit proposed amendments to the by-laws to a member of the Executive Board.
3. All proposed amendments to the by-laws shall be submitted to the membership for approval at least two weeks before the proposed vote.
4. An amendment to the by-laws shall become effective immediately upon its approval at the business meeting unless otherwise specified.

Article X. Standing Committees
1. Standing committees shall be composed of appointed members of the association and shall assume such duties as are assigned by the chairperson of the committee.
2. Standing committees report to the Executive Board when requested and shall submit a written report of their activities.

Article XI. Appointments and Duties
Section 1. Conditions of Appointments
1. The appointed positions will consist of Social Chair and Fundraising Chair. These positions will be appointed by the Executive Board and shall serve a term of one school year. All Social and Fundraising activities and communications will be contingent upon Executive Board and Faculty Advisor approval.

Section 2. Duties of the Appointments
1. Social Chair duties include but are not limited to:
   a. Organizing social events for the Association
   b. Coordinating all email correspondence for said social events
   c. Communicating all said social events via the appropriate media
2. Fundraising Chair duties include but are not limited to:
   a. Organizing two fundraising events per school year
   b. Coordinating volunteers for each event
   c. Communicating said events via the appropriate media

These by-laws were amended by HEALTH membership effective September 10, 2012.