Cohen Honors College Enhancement Scholarship Application Information

Cohen Enhancement Scholarships support Honors scholars in service with funding of up to $4000 (request not exceeding $4000) for participation individually or as a group in activities such as study abroad, unpaid internships in the public sector, undergraduate research or creative activity, and attending national conferences.

Awards are made based on the merit of the proposed activity and without regard to financial need.

Eligibility
Any degree-bound undergraduate student currently enrolled at Wichita State University in the Dorothy and Bill Cohen Honors College is eligible to apply for a Cohen Enhancement Scholarship. Priority consideration will be given to students in good standing in the Cohen Honors College. Preference next will be given to students who have not received a Dorothy and Bill Cohen Honors College Enhancement Scholarship in the past. (Incoming students are not eligible for Cohen Enhancement Scholarship but may apply in their first year.)

Application Deadlines
Applications are accepted from September 1 to April 1 and are reviewed monthly.

Application Requirements
All applications must include the general information listed below. Supplemental documents required for Study Abroad, Internship, and Undergraduate Research applications should be sent to honors@wichita.edu or submitted to the Cohen Honors College office (Shocker Hall A118).

- General Information (Required for all applicants)
  - Student Information
    - Student name
    - WSU ID #
    - Student phone #
    - Student email
    - Student address
    - Student Major
    - Cumulative GPA
    - Semester of last honors course
  - Proposal (1-2 pages). Briefly explain your project/activity and what it will accomplish. See below for additional scholarship selection criteria.
  - Budget Justification
    - an itemized list of estimated costs
    - total amount of funding requested
    - brief justification/explanation for each item
  - Timeline

- Study Abroad Application
  Applications for scholarship funding to support study abroad must include:
  - General information (listed above) and
A copy of your study abroad program acceptance or information submitted to Study Abroad about your plan of study.

- **Unpaid Internship in the Public Sector Application**
  Applications for scholarship funding to support an internship in the public sector must include:
  - General information (listed above) and
  - Documentation of your internship acceptance
  - List of objectives (major project(s) and learning outcomes) for your internship

- **Undergraduate Research, Creative Activity, or Conference Travel Application**
  Applications for scholarship funding to support undergraduate research must include:
  - General information (listed above) and
  - Proposal (1-2 pages) that includes the following sections:
    - Abstract
    - Objective
    - Background
    - Methodology
    - Expected Outcomes
  - Literature Review/Bibliography (1 page)
  - Faculty Information
  - Faculty Mentor Letter of Support (not needed for conference travel)
  - For conference travel requests:
    - a copy of a search for air fares and other documented travel cost estimates (Expedia or Kayak search with at least 3 airfares including the least expensive for the required travel day and time)
    - a copy of your acceptance to the conference

**Scholarship Selection Criteria:** The review committee will consider the following during the selection process:

- **Strength of Proposal** - Proposals must be clear, concise, and understandable for faculty/reviewers from a wide variety of backgrounds.
- **Appropriateness of Budget** - The requested budget is justified and necessary for the completion of the project.
- **Timeline/Plan of Work** - The student outlines the time necessary to complete the project successfully and the project can be reasonably completed in that time.
- **Mentor Support – required for undergraduate research funding:** The mentor endorses the project and assures the reviewers that no other funds exist for parts/all of the project.

Strong proposals will meet the following criteria:

- **Clear focus or central research question:** The applicant explicitly states what the project will accomplish. There is a clear central activity, idea, hypothesis, or objective.
- **Sound methodology:** Methodology clearly conveys how the project will be executed and, in the case of undergraduate research projects, how data/information will be obtained and how results will be shared with the campus and/or professional community.
- **Contribution to the field or discussion of potential impact:** There is an explanation of (1) the significance or use of the project, (2) the worth of the project and (3) what new knowledge, understanding, or insight will be gained.
Terms for scholarship funding: If awarded, the student or student-faculty team agrees to the following:

1. Scholarship funds will be applied directly to the student’s Wichita State fee account and applied toward any outstanding institutional charges. Any funding that exceeds direct costs will be refunded to the student.
2. Scholarship recipients are expected to participate in study abroad or undergraduate student research workshops and programming whenever possible.
3. Scholarship recipients must acknowledge the WSU Dorothy and Bill Cohen Honors College on any presentations or publications that result from the research or travel conducted through support from the funds.
4. If applicable students undertaking Undergraduate Research projects will complete the appropriate Collaborative Institutional Training Initiative (CITI) training.
5. If applicable students undertaking Undergraduate Research projects will follow all necessary IRB and Institutional Animal Care and Use Committee (IACUC) compliance requirements.
6. Undergraduate Research funding recipients will present or publish the results at the Undergraduate Research and Creative Activities Forum, held annually in the spring. Students are encouraged to pursue additional external presentation opportunities as well.