Hiring paperwork must be complete and original form after signatures to Human Resources before individual can sign up or start work.

How to Fill a Position:

Classified – Cathy James: 978-3554  
Unclassified and/or Faculty – Lana Anthis: 978-6166

Budget/Funding:

Dana Hess: 978-5615  
Michel Winters: 978-5819  
Paul Werner: 978-5821

Research:

Linda Hager: 978-5818  
Tamara Atwater: 978-6847  
Kimberly Caldwell: 978-5208

Human Resources:

Joan Antes: 978-6151  
Nancy Thompson: 978-6162

Human Resources Web Page: www.wichita.edu/hr

Campus Life:

Gina Crabtree: 978-3311

Academic Affairs:

Dr. Martha Shawver: 978-5060

Unclassified Professional Searches:

The Human Resources web page link to unclassified professional searches and the required forms is http://webs.wichita.edu/?u=humanresources&p=/Employment/HiringProcess/unclass_prof/

Policy & Procedure Manual:

Faculty Appointment, Tenure, Promotion & Resignation: http://webs.wichita.edu/inaudit/ch_4.htm  
Faculty Benefits & Responsibilities: http://webs.wichita.edu/inaudit/ch_5.htm  
Unclassified Professional Employee Policies: http://webs.wichita.edu/inaudit/ch_6.htm  
Classified Staff Policies: http://webs.wichita.edu/inaudit/ch_7.htm