Scheduling a Biometric Screening

- Log into the HealthQuest Wellness portal
- Click on the Step 2 Biometric Screenings box at the top

Click on the method you prefer to complete your biometric labs
- Onsite screening- allows you to schedule a time at a biometric event
- Physician Form- allows you to print off a form to take to your provider and fax or scan/email the results back
- In Home Mailer- allows you to order a kit to collect your own specimen at home and mail back

To schedule your screening at a biometric event, click on the Onsite Screening calendar

You will link to a login screen
- Click the Login/Create Account button to create a new account
• Complete the required fields to create an account
  o Your email address will become your login ID, and you will create a password with at least 6 characters

  ![Required Fields](image1)

  ![Click to register](image2)

• Select a location

  ![Master List](image3)

• Select a date and time

  ![Appointments Available](image4)

• You have options to receive a reminder email and to add the appointment to your calendar

  ![Reminder Options](image5)

• If you need to cancel or reschedule your appointment, click the Your Schedule link and click Cancel or Change Time

  ![Your Schedule](image6)