Frequently Asked Questions (FAQs) about the new Medical Insurance Waiver System for International Students

1. **Do I need to complete a waiver if I am going to purchase my medical insurance coverage through WSU?** No - Students who are purchasing UHCSR health insurance through WSU do not need to fill out the waiver.

2. **Where do I find the online waiver?** Access the Insurance Waiver form online at [www.wichita.edu/InsuranceWaivers](http://www.wichita.edu/InsuranceWaivers). Read the entire form very carefully, complete and submit.

3. **How do I submit the documentation that shows my health insurance coverage and benefits?** Documentation of your insurance coverage information must be submitted to complete the waiver process. You may do that in one of the following ways:
   a. You may scan and email documentation to insurance.waivers@wichita.edu.
   b. You may deliver copies of your supporting documentation to the WSU Student Health Center-209 Ahlberg Hall.
   c. You may fax your documentation to (316)978-3517 ATTN: Waiver.
   d. You can also send it by Postal Service mail to:
      
      Student Health Services  
      Wichita State University  
      1845 Fairmount Street  
      Wichita, KS 67260-0092

4. **I completed the online waiver so why is the insurance charge still on my account?** Completing the online form is only the first step. You must submit documentation to show your health insurance provides the level of coverage and benefits required by U.S. healthcare law plus coverage for medical evacuation and repatriation of remains. Documentation must be submitted for review by the deadline each semester.  
   **Note:** Make sure you check your WSU email account along with any other email account you have! We will contact you via email if any additional information is needed or if we have questions.
5. **Will the medical insurance I have through a U.S. employer meet the requirements for a waiver?** A U.S. employer health insurance plan will meet the health insurance requirements **BUT** will probably **not** provide the required medical evacuation and repatriation coverage. An additional policy to cover the medical evacuation and repatriation requirement may be needed.

6. **I completed the online waiver and sent in my documentation. How do I know if the waiver was approved?** You can check the status of your waiver request on your myWSU account. After you log into your myWSU account, open the myclasses tab. On the bottom of this page, you will see the International Student Status box. You can see if the waiver has been applied for the current semester. Note: Please allow 48-72 hours after you submit the waiver and documentation for Student Health to process and apply your waiver.

7. **Will Student Health contact me if there is a problem with my waiver or documentation?** Yes, Student Health will typically contact you through email to your WSU email account or other personal email account. Please make sure to check these accounts frequently!

8. **Can I submit my insurance plan paperwork written in my native language?** No, documents must be in English and coverage amounts in U.S. dollars.

9. **What happens if I miss the deadline to submit my waiver and documentation?** If you do not complete the waiver process by the deadline, or if your coverage does not meet the requirements, you will be automatically charged for the UHCSR health insurance plan on your fee bill. **No exceptions will be possible.**

10. **I completed a waiver last semester. Do I need to complete one again?** Yes. If you want to waive the UHCSR insurance coverage, you must complete the insurance waiver process **each** semester by submitting the online waiver and your insurance documentation.

Other questions? Please email your questions to **insurance.waivers@wichita.edu**

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