How the Student Early Alert System (SEAS) works

- SEAS will be open for instructors to use for ALL students (including graduate students) for the ENTIRE semester.
- An alert can be raised on a student as soon as an issue appears.
- While instructors are encouraged to enter alerts throughout the semester as needed to give timely feedback to students, reminders will be emailed out to instructors on the first, fifth, eighth and thirteenth weeks of the semester to continue using SEAS to help students.

- In SEAS, instructors both raise the alerts and work directly with students to resolve the issues.
- Faculty participants in the spring pilot recommended this model as it provides personal contact with their students.
- SEAS automatically generates an email to the student outlining the reasons for the instructor’s concern; the instructor can then coach the student about how to improve classroom performance.

Instructors may want to keep in mind that low academic performance is often a symptom of something else going on in the student’s life (rather than being the problem itself). For this reason instructors will want to make themselves familiar with the various helping resources available on campus so that they can make appropriate referrals as needed.

Some of the most important referral locations would include:

- Academic Advising
- University Behavioral Intervention Team (UBIT)
- Counseling and Testing Center
- Student Health
- Financial Aid
- Career Development Center
- Office for Student Money Management
- Office for Student Success
- Tutoring

Note that Student Athletic Services will continue to use GradesFirst to gather information about the classroom performance of student athletes – this is a completely separate activity from the main early alert program. Instructors who have student athletes will be asked to submit GradesFirst reports whether or not those instructors have already given feedback in SEAS.

For questions about SEAS, please contact Assistant Director of Academic Success Programs Heidi Rodrick, at Heidi.Rodrick@wichita.edu or 316-978-3298.