

**Wichita State University**

# **2010 Annual Security and Fire Safety Report**

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and Published by October 1, 2011

This report does not include privileged counseling or medical information from University Counseling Services or Student Health Services.

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## University Police Authority and Jurisdiction

University Police Department (UPD) police officers are certified law enforcement officers with authority to investigate suspected criminal incidents and traffic infractions, make arrests, and present the results of those criminal and traffic investigations to the Sedgwick County District Attorney's Office for prosecution in the Kansas District Court, 18<sup>th</sup> Judicial District.

[WSU Policy and Procedures Manual Section 18.07 Jurisdictional Authority of University Police Department](#) provides the statutory citations for UPD authority (See K.S.A. 22-2401a and K.S.A. 76-726). The policing jurisdiction of the UPD extends to property owned or operated by the University, streets adjacent to campus, and includes shared jurisdiction with local law enforcement for fraternities and sororities, which are located off-campus. The Center for Student Leadership, through the efforts of the Greek Coordinator, maintains contact with recognized fraternity and sorority organizations.

The UPD works closely with members from local, state, and federal law enforcement agencies without the need for a Memorandum of Understanding (MOU).

The UPD operates on the same radio system as all local law enforcement agencies in Sedgwick County, including the Wichita Police Department, Derby Police Department, Maize Police Department, and Sedgwick County Sheriff's Office. Those agencies provide law enforcement services to the Downtown Center, South Campus, and West Campus, respectively.

## Reporting Crimes or Other Emergencies

**Downtown Center** - Any emergency, criminal action or suspected criminal activity observed in or near the Downtown Center facility should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a Downtown Campus telephone) or 911 (from a non-Downtown Center telephone). The Wichita Police Department responds to 911 calls for emergency police services.

**Main Campus** - Any emergency, criminal action or suspected criminal activity should be reported immediately to the UPD by dialing 911 (from a campus telephone) or 316-978-3450 (from a non-campus telephone). The UPD responds to 911 calls for all police services.

The UPD is equipped with a Teletypewriter (TTY) and Telecommunications Device for the Deaf (TDD) to effectively communicate with community members with severe speech or hearing disabilities.

Fire, medical, or police services can be summoned from any of the 20 outdoor emergency telephone kiosks, strategically located on campus. Each telephone kiosk is topped with a distinctive blue light and "Emergency" printed on it. The emergency telephones are connected to the UPD dispatcher, as are the telephone-equipped campus elevators.

**South Campus** - Any emergency, criminal action or suspected criminal activity observed in or near the South Campus facility should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a South Campus telephone) or 911 (from a non-South Campus telephone). The Derby Police

Department responds to 911 calls for emergency police services.

**West Campus** - Any emergency, criminal action or suspected criminal activity observed in or near the West Campus facility should be reported to Sedgwick County Emergency Communications (911) by dialing 9-911 (from a West Campus telephone) or 911 (from a non-West Campus telephone). The Maize Police Department and Sedgwick County Sheriff's Office responds to 911 calls for emergency police services.

[WSU Policy and Procedures Manual Section 18.02 Emergency Assistance](#) explains that the UPD dispatcher will help facilitate the emergency response to any reported fire, medical, or police emergency on the Main Campus.

Emergency responders for the Downtown and Main Campus may include the Wichita Fire Department (WFD), Sedgwick County Emergency Medical Services (EMS), UPD, and the Wichita Police Department (WPD).

On the South Campus, the Derby Fire & Rescue, Derby Volunteer EMS, and Derby Police Department provide fire, medical, and police services in response to reported emergencies.

The Sedgwick County Fire Department (SCFD), Sedgwick County EMS, Maize Police Department, and Sedgwick County Sheriff's Office provide fire, medical, and police services in response to reported emergencies on the West Campus.

Any *off-campus* emergency, criminal action or suspected criminal activity that is observed should be reported immediately by dialing 911.

## Reporting Crimes to University Officials – Campus Security Authorities

The University supports a violence free campus and discusses prevention, deterrence, and response to violence in [WSU Policy and Procedures Manual Section 3.33 Eschewing Campus/Workplace Violence](#)

On the WSU Main Campus, it is preferred that crimes be reported to the UPD. At the Downtown Center, South Campus, and West Campus, crimes should be reported to the Wichita Police Department, Derby Police Department, and Maize Police Department, respectively.

If, however, a crime victim does not wish to report to law enforcement authorities, a report may be made to a *Campus Security Authority*. Each person listed as a *Campus Security Authority* should submit reportable offenses to the UPD, as they occur throughout the year.

Other than UPD officers, *Campus Security Authorities* include officials from the following University offices:

### Provost and Vice President for Academic Affairs and Research

Office: 109 MH Telephone: 978-3010

### Associate Provost and CIO

Office: 109 MH Telephone: 978-3010

### Vice President for Campus Life and University Relations

Office: 107 MH Telephone: 978-3021

### Director of Athletics

Office: Koch Arena Telephone: 978-3250

### Director of South & West Campuses

West Campus Telephone: 978-6777

### Director of Housing and Residence Life

Office: 125 FC Telephone: 978-3693

## Director of Multicultural Affairs

Office: 174G GWA Telephone: 978-3034

## Director of Student Health

Office: 209 AH Telephone: 978-3620

Although exempt from the reporting requirements of the Clery Act, pastoral and professional mental health counselors are encouraged to inform persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

## Confidential Reporting

Although, the University encourages anyone who is the victim or witness to any crime to promptly report the incident to the police, state law directs which portions of the police reports must be released as public records.

The *Student Code of Conduct* found in [WSU Policy and Procedures Manual Section 8.05 Student Code of Conduct](#) and [WSU Policy and Procedures Manual Section 8.16 Sexual Assault](#) explains that a community member may report sexual violence to the Vice President of Campus Life and University Relations, if the crime victim is reluctant to report to the UPD.

When sexual assaults are committed *off-campus*, persons are encouraged to report to the appropriate law enforcement agency, but a student may elect, instead, to report the sexual assault to the Vice President of Campus Life and University Relations.

Confidential reports, for purposes of inclusion in the annual disclosure of crime statistics, may generally be made to *Campus Security Authorities*, which includes the Vice President of Campus Life and University Relations.

## Clery Act Timely Warning

A *Timely Warning* is an alert provided to the campus community when a *Clery Act* crime (murder, manslaughter, forcible sex offense, non-forcible sex offense, robbery, aggravated assault, burglary, auto theft, arson, and certain crimes designated hate crimes) has occurred on University Clery geography (on campus or in campus buildings; in residence halls; on property owned or controlled by officially recognized student organizations or the University, which is not located on the campus; and on public property located on or adjacent to the campus) that is reported to the UPD or local police and is considered by the University to represent a serious or continuing threat to students and employees.

The University Police Department will request that a *Timely Warning* be emailed through the University e-mail system to students, faculty, and staff. Additionally, the *Timely Warning* will be posted on the [UPD web site](#)

Anyone with information warranting a *Timely Warning* should contact the UPD or Chief of University Police. The police building is open to the public 24 hours each day. The police building is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

## Emergency Notification System

A *Timely Warning* is different from the utilization of *ShockerAlert*, the electronic emergency notification process for incidents that require an immediate emergency response or evacuation. *ShockerAlert* is described in [WSU Policy and Procedures Manual Section 20.21 Emergency Response](#)

[and Evacuation](#) and in the [WSU Emergency Operations Plan](#).

ShockerAlert offers electronic emergency notification to individual faculty/staff members and students within the University community through e-mail. University community members may opt-in to receive text message emergency notification from [ShockerAlert](#). Message display boards located in buildings and classrooms across the main campus are also utilized during ShockerAlert emergency broadcasts.

ShockerAlert is used in the event of a significant potential threat to public safety and health of the entire campus and for campus closings due to inclement weather. The emergency notification will be transmitted in a reasonably timely fashion, in regard to promoting safety and providing emergency information. ShockerAlert is tested twice a year at the beginning of the fall and spring semesters.

Activation of ShockerAlert can be authorized by the University President, members of the Executive Policy and Decision Team, or the Chief of University Police (or designee).

Personnel from the UPD, University Relations Office, University Computing and Telecommunications, and the Physical Plant departments are trained to activate ShockerAlert, using the Rave Broadcast Alerting System and the BRG Emergency Mass Notification Display Boards, when so authorized.

## Preparing the Annual Disclosure of Crime Statistics

The Chief of University Police prepares the annual report to comply with the Jeanne

Clery Disclosure of Campus Security Policy and Crime Statistics Act. The [Annual Security and Fire Report](#) is published each year on or before October 1.

Crime statistics for the report are solicited from all law enforcement agencies in Sedgwick County that have or share law enforcement jurisdiction for University campuses and from *Campus Security Authorities*.

The Director of Student Conduct and Community Standards and the Housing and Residence Life (HRL) Office provide disciplinary statistics for the report concerning alcohol, drug, and weapon violations of the Student Code of Conduct. Both offices and other offices under the authority of the Vice President of Campus Life and University Relations provide educational programming to comply with federal law and regulations. The UPD delivers safety and crime prevention presentations, as well.

Each year, an e-mail notification is sent to all students, faculty, and staff members providing the web link to access the [Annual Security and Fire Report](#). Paper copies may be obtained at the police building. A condensed version of the annual report, including statistics, is included in each semester's schedule of courses.

Prospective students are provided this annual report or the web link to the annual report from the Office of Admissions. Prospective employees obtain this annual report from the web link or the Office of Human Resources.

## Access to Campus Facilities

[WSU Policy and Procedures Manual Section 16.04 Housekeeping Department](#) explains that most Main Campus buildings

are open to the public during normal school hours. Housekeeping staff members normally lock exterior building doors after night classes conclude. On Mondays through Fridays, the UPD unlocks Main Campus exterior building doors. The Physical Plant Housekeeping Department typically assists some academic departments by unlocking classrooms.

Reservations for Main Campus facilities and classrooms on weekends require the UPD to unlock exterior building doors and the Housekeeping Department to unlock classroom doors.

The Downtown Center offices and classrooms are not generally open to the public. South Campus and West Campus facilities are open to the public during normal satellite campus hours. Campus staff members unlock and lock those campus buildings.

[WSU Policy and Procedures Manual Section 11.18 University Reservations Office](#) notes that specific University facilities and classrooms may be reserved by contacting and completing the facility reservations process with staff members at the University Reservations Office. Those persons or groups using University facilities may be required to contract UPD for law enforcement or security needs.

[WSU Policy and Procedures Manual Section 11.16 Labs, Offices, and Other Specially Equipped Rooms](#) explains that other University labs, offices, and other specially equipped rooms may need to be reserved directly with the UPD and Physical Plant Housekeeping Department. Those departments unlock exterior and classroom doors.

[WSU Policy and Procedures Manual Section 16.05 University Keys](#) explains how

University keys are issued and the necessary procedures to be followed if a key is lost or stolen.

Residence hall exterior doors are generally kept locked. Emergency exit doors are also locked and alarmed, 24 hours a day. The [Housing and Residence Life Handbook](#) describes safety, security, and other emergency information for University housing residents, including the issuance of keys and access cards to enter assigned rooms and apartments and the staffing of building security desks.

Some facilities may be accessible at times different than noted in [WSU Policy and Procedures Manual Section 16.04 Housekeeping Department](#) Departments or colleges responsible for certain facilities such as: Ablah Library, Engineering Building, Engineering Lab Building, Heskett Center, Jabara Hall, National Institute for Aviation Research Building, and Wallace Hall, may implement other building schedules.

## Maintenance of Campus Facilities

The Physical Plant provides custodial services and maintains the buildings, grounds and utility systems. University community members are encouraged to report maintenance problems, including lighting and elevator concerns.

University employees routinely inspect building door locking mechanisms, windows, and fire alarm systems. Burned out lights, broken doors, windows, and malfunctioning alarm systems are repaired as quickly as possible. University community members are urged to report similar security and maintenance issues to either the Physical Plant or the UPD.

## Security Awareness Programs

The Office of International Education, Office of Admissions, Liberal Arts and Sciences Advising Center, International Collegiate Athletic Association, Office of Human Resources, and the Academic Affairs and Research Division, and others may conduct orientation sessions for students and staff members. During orientation sessions, each office is expected to provide safety information. Housing and Residence Life staff members provide personal safety and residence hall safety programs and information.

The Counseling and Testing Center and Student Health Service provide numerous harm reduction presentations and educational materials throughout the University community. Presentation topics include alcohol and drug abuse, anti-sexual violence, and domestic violence.

[WSU Policy and Procedures Manual Section 3.07 Sexual Assault](#) provides a list of University departments that offer anti-sexual violence educational programs.

[WSU Policy and Procedures Manual Section 3.33 Eschewing Campus/Workplace Violence](#) describes annual training that is available to all University community members, including identifying and diffusing potentially violent or threatening situations.

A common theme found in University safety awareness programming is that all University community members are responsible for their security and the security of others.

In addition to safety awareness programs, safety information is disseminated through brochures, University intranet articles,

articles in university publications, and the student newspaper.

## Crime Prevention Programs

The UPD offers crime prevention programs and anti-sexual violence programs. Additional information and resource referrals concerning personal safety and crime prevention information, including alcohol and drug abuse, anti-sexual violence, domestic violence, and other safety information is available from the [University Police](#)

## Alcohol Policy

The service or sale of cereal malt beverages and alcoholic liquors are described in [WSU Policy and Procedures Manual Section 11.07 Cereal Malt Beverage and Alcoholic Liquor](#). Care must be taken by event organizers to assure that cereal malt beverages and alcoholic liquor are not served or sold to people who are not of legal age or who appear to be intoxicated. Nonalcoholic beverages must be available at all events in which cereal malt beverages are sold or served.

No persons under 21 years of age are allowed to possess or consume cereal malt beverages or alcoholic liquor. The serving and/or consumption of alcoholic liquor must be in full compliance with all state statutes and regulations. Violations of state law or University policies will be handled in accordance with applicable law enforcement or University disciplinary procedures.

[WSU Policy and Procedures Manual Section 11.17 Activities and Events Associated with Athletic Contests](#) explains that cereal malt beverages (excluding those which are served in kegs and glass containers) may be served at tailgating

events, though it must be in compliance with applicable laws and University policies and procedures.

## Substance Abuse Policy

[WSU Policy and Procedures Manual Section 8.05 Student Code of Conduct](#) states, “Students shall not manufacture, possess, use, deliver, sell, or distribute any controlled substance in violation of Kansas law, or any Federal statute, except as authorized by law, Board of Regents policies or regulations, or policies of Wichita State University. “

## Alcohol and Substance Abuse Information

The Counseling and Testing Center and UPD are but two departments that provide information concerning alcohol and substance abuse on campus.

[WSU Policy and Procedures Manual Section 8.05 Student Code of Conduct](#) details the student disciplinary procedures, including due process hearings, appeals, and University sanctions for violations of the Student Code of Conduct, including alcohol and substance abuse violations.

The [Housing and Residence Life Handbook](#) describes the Judicial Advisor and Judicial Board functions and processes utilized for disciplinary due process for violations of the Housing and Residence Life Handbook and/or the Student Code of Conduct, including alcohol and substance abuse.

## Sexual Assault

The Counseling and Testing Center delivers harm reduction and educational programming to promote the awareness of forcible rape, non-stranger rape and other

forcible and non-forcible sex offenses. The UPD acts in partnerships with the Wichita Area Sexual Assault Center and YWCA Women’s Crisis Center to provide anti-sexual violence and anti-intimate violence educational materials, services, and programming to the campus community.

[WSU Policy and Procedures Manual Section 3.07 Sexual Assault](#) describes basic information about University policies and programs related to sexual assaults. The policy identifies the University departments that provide anti-sexual assault education programs, including, academic courses, Housing and Residence Life, Office of International Education, Office of Multicultural Affairs, Student Health Service, and the UPD.

The policy also encourages persons harmed through sexual assault to report the incident to the UPD and to seek medical attention. Further, the policy notes, it is important that evidence be preserved for the investigation of the incident. The victim may choose to report the incident to the Office of Human Resources, if she or he does not wish to report to the UPD.

The [WSU Policy and Procedures Manual Section 8.05 Student Code of Conduct](#) details important information concerning how students should report and how the University responds to reports of sexual assault.

[WSU Policy and Procedures Manual Section 8.16 Sexual Assault](#) also identifies University anti-sexual assault education providers and notes that when sexual assaults are committed *off-campus*, persons are encouraged to report to the appropriate law enforcement agency, but a student may elect, instead, to report the sexual assault to the Vice President of Campus Life and University Relations where University

personnel will assist the student in notifying appropriate law enforcement authorities, upon the student's request. The policy reinforces that it is important to preserve evidence, including clothes worn before or after the assault and the person should avoid showering or bathing until after seeking medical attention

The policy states that students who desire assistance in changing housing arrangements are encouraged to contact the Housing and Residence Life Office for help with this matter. Academic assistance is provided through the dean's office of the student's academic college. Other assistance of a more general nature is available through the Campus Life and University Relations Office.

Student disciplinary procedures are described in [WSU Policy and Procedures Manual Section 8.05 Student Code of Conduct](#)

The purpose of the student disciplinary process is to educate and protect members of the University community. Student disciplinary procedures are independent of any actions taken by criminal and civil courts. Procedural protections are afforded to both the defending party and the charging party and both parties are informed of the outcome or any disciplinary action that is imposed for violation of the sexual assault policy.

The policy further explains that sanctions for students responsible for rape, acquaintance rape or other sexual assaults (forcible or non-forcible) are determined to suit each individual case and can include permanent expulsion from the University. Allegations against University faculty or staff are addressed as personnel matters in accord with applicable University policies and procedures.

## Sexual Offender Registration

In accordance to the Campus Sex Crimes Prevention Act of 2000 (CSCPA), which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974 (FERPA), the UPD provides a link on its web site to the [Kansas Bureau of Investigation \(KBI\) Registered Offender](#)

The Act requires higher education institutions to identify where information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice to each higher education institution if the sex offender lives on campus, is employed by, carries a vocation, or is a student at the school. In Kansas, convicted sex offenders must register with their local Sheriff's Office.

The [KBI Registered Offender](#) web site may be searched by name, street address, city, zip code, or county. The Downtown Center is located at 358 N. Main, Wichita, KS 67203. The Main Campus is located at 1845 Fairmount, Wichita, 67260. The South Campus is located at 200 W. Greenway Street, Suite 15A, Derby, 67037. The West Campus is located at 3801 N Walker Ave Maize, 67101. All campuses are located in Sedgwick County.

The Kansas Bureau of Investigation (KBI) periodically provides UPD with names of registered sex offenders who indicate they are either enrolled at, or employed by, Wichita State University.

This list of names is maintained at the UPD front desk. The police building is located on the east side of campus; south of Wilkins

Softball Complex and north of the Campus Credit Union.

## Missing Students

If a student is thought to have been missing from a WSU residence hall community for 24 hours or more, a report should be made to the Residence Life Coordinator in that community. The Residence Life Coordinator for the Wheatshocker Apartments and Brennan Hall can be accessed at 978-5999 and the Residence Life Coordinator for Fairmount Towers at 978-6719. During business hours, the missing student report can be made by contacting or calling the Office of Housing and Residence Life (HRL) at 978-3693.

There is no requirement that a student be missing for 24 hours, in order to file a missing student report with the UPD, at 978-3450. Upon receiving any report of a missing student, the University police will immediately initiate an investigation. Local law enforcement agencies and other law enforcement agencies will be notified of the missing student by the entry of the missing student's information into the National Crime Information Center (NCIC) database for missing persons.

University policy is that HRL or other departments will immediately refer missing student reports to the UPD.

[WSU Policy and Procedures Manual Section 8.17 Missing Students](#) explains that if or when the UPD determines the student has been missing for 24 hours, the UPD will contact the Director of Housing and Residence Life or her/his designee.

The University official will contact the Vice President of Campus Life and University Relations to determine how best to proceed, including notification of any person(s) the

missing student might have earlier opted to list with the University, as "contact person(s)." Contact person(s) information will be kept confidential and disclosed only to law enforcement for the purpose of a missing student investigation.

If a missing student is under 18-years of age and not emancipated, the student's custodial parent or guardian will be notified within 24-hours of a determination that the student is missing.

## Weapons

It is the policy of the Kansas Board of Regents that, to the extent permitted by law, the campus of each state university shall be weapon-free. More information is in [WSU Policy and Procedures Manual Section 11.19 Prohibiting Weapons on University Property](#)

University faculty and staff (except law enforcement officers) are prohibited from carrying a concealed weapon while on University premises or while working; [WSU Policy and Procedures Manual Section 3.26 Carrying Concealed Weapons By Employees](#)

## Daily Crime Log

UPD maintains a [Daily Crime Log](#). A printed copy may be obtained at the UPD building, which is located on the east side of campus; south of Wilkins Softball Complex and north of the Campus Credit Union.

## Clery Act Crime Statistics Definitions

"On-Campus" is defined as any building or property owned or controlled by an institution within the same reasonable continuous geographic area and used by the

institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls. This also includes any building or property that is within or reasonable continuous to the geographic area that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

"Residence Halls" is a subset of the "On-Campus" category.

"Non-Campus" is defined as any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institutions educational purposes, is frequently used by students, and is not within the same reasonably continuous geographic area of the institution. This also includes any building or property owned or controlled by student organizations (*fraternities/sororities*) and officially recognized by the institution."

"Public Property" is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

"Sex Offenses – Forcible" is defined as any sexual act directed against another person forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

"Sex Offenses – Non-Forcible" is defined as unlawful, non-forcible sexual intercourse. The Clery Act only includes two types of offenses in this category: incest and statutory rape.

## Crime Statistics Reporting Zones

The reporting zones for Clery Act crime statistics are the Downtown Center, Main Campus (including Hughes Metropolitan Complex), South Campus, and West Campus.

## Crime Statistics

Crime statistics include all reports received by the UPD and from University officials with significant responsibility for student and campus activities, including those persons designated as *Campus Security Authorities*. The statistics also include any data received from other law enforcement agencies, for the reporting zones identified above, in response to annual requests from the UPD.

For purposes of reporting arrests and referrals of disciplinary actions for weapons, drug, and liquor law violations in which there are multiple violations, statistics are reported based on hierarchy where weapon violations are reported first, then drugs, then alcohol.

**Downtown Center** – Neither the University Police Department nor the Wichita Police Department recorded any 2010 Clery Act Crimes

**Main Campus** – *Campus Security Authorities*, including the University Police Department and the Wichita Police Department recorded 2010 Clery Act Crimes.

**South Campus** – Neither the University Police Department nor the Derby Police Department recorded any 2010 Clery Act Crimes

West Campus – Neither the University Police Department nor the Maize Police Department recorded any 2010 Clery Act Crimes

*No Clery or Higher Education Act defined hate-bias crimes were reported to have occurred in 2010, at the Downtown Center, Main Campus, South Campus, and West Campus.*

Table 1 - Clery Act Crime Statistics

| Offense  | On-Campus |      |      | Residence Halls |      |      | Non-Campus |      |      | Public Property |      |      |
|--|-----------|------|------|-----------------|------|------|------------|------|------|-----------------|------|------|
|  | 2008      | 2009 | 2010 | 2008            | 2009 | 2010 | 2008       | 2009 | 2010 | 2008            | 2009 | 2010 |
| Murder   | 0         | 0    | 0    | 0               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Manslaughter                                       | 0         | 0    | 0    | 0               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Forcible Sex Offenses                              | 2         | 3    | 3    | 2               | 3    | 3    | 0          | 0    | 0    | 0               | 0    | 0    |
| Non-Forcible Sex Offenses                          | 0         | 0    | 0    | 0               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Robbery  | 3         | 1    | 1    | 1               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Aggravated Assault                                 | 0         | 0    | 1    | 0               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Burglary   | 4         | 4    | 2    | 3               | 2    | 0    | 1          | 0    | 1    | 0               | 0    | 0    |
| Auto Theft   | 4         | 1    | 3    | 0               | 0    | 0    | 1          | 0    | 2    | 0               | 0    | 0    |
| Arson  | 3         | 0    | 0    | 3               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Liquor Law Arrests                                 | 13        | 12   | 3    | 10              | 0    | 0    | 2          | 0    | 3    | 0               | 1    | 0    |
| Liquor Law Violations Referred for Discipline      | 67        | 59   | 29   | 67              | 57   | 29   | 0          | 0    | 2    | 0               | 0    | 0    |
| Drug Law Arrests                                   | 5         | 0    | 2    | 2               | 0    | 0    | 0          | 0    | 0    | 1               | 0    | 0    |
| Drug Law Violations Referred for Discipline        | 4         | 7    | 3    | 4               | 7    | 3    | 0          | 0    | 0    | 0               | 0    | 0    |
| Illegal Weapons Possession Arrests                 | 0         | 0    | 0    | 0               | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Illegal Weapons Possession Referred for Discipline | 6         | 12   | 0    | 6               | 12   | 0    | 0          | 0    | 0    | 0               | 0    | 0    |

# FIRE REPORT

## Overview

The Higher Education Opportunity Act of 2008 requires academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus housing statistics. The following public disclosure report details all information relating to Wichita State University.

## General Statement of University Owned/Controlled Student Housing

Wichita State University has 5 Residence Halls which are all completely covered by a fire alarm system which is monitored 24 hours/day, seven days/week. Wheatshocker Apartments is also covered with an integrated automatic sprinkler system.

All University Police Officers and residence hall staff receive comprehensive fire safety training at the beginning of each academic year. In addition, a program that covers emergency and evacuation procedures is reviewed regularly with the occupants and staff of each residence hall. Every student room has an emergency evacuation map installed on the inside of the front door, to direct occupants to primary and secondary exits. Fire drills are conducted twice each year in accordance with the National Fire Protection Association Life Safety Code.

Basic fire safety instruction is offered to all new and existing employees. Additional training is provided periodically, coordinated by the Fire & Safety Office, and by request from individual departments.

## Specific Fire Prevention-Related Policies

It is the policy of Wichita State University to provide faculty, staff, students and visitors with the safest possible environment, free from potential fire hazards. The primary goal of the University's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. This goal is accomplished by (1) conducting periodic fire safety inspections of all University buildings, (2) increasing the fire safety awareness of employees and students by conducting periodic training on basic fire safety, and (3) conducting third party fire safety audits

Regarding Fire Safety Inspections, fire and life safety features of the buildings are in compliance with all applicable standards of the Kansas State Fire Marshal's Kansas Buildings Fire Safety Handbook and National Fire Protection Association (NFPA). The Fire & Safety Office conducts fire safety inspections of all University buildings. Some buildings may be inspected more frequently as deemed necessary.

Basic fire safety instruction is provided during New Employee Orientation. Additional training is available by request from a department or group of employees. Basic fire safety instruction is provided to all Student Residence Life Staff living in Residence Halls who attend the orientation program at the beginning of each academic year.

The Fire & Safety Office will coordinate with the University Police Department and Wichita Fire Department in the investigation of each fire incident.

To minimize the potential for fires at Wichita State University, it is the policy of the University to prohibit open burning and the use of combustible decorations at all times (unless in accordance with other University policies and procedures, and or as otherwise authorized). Open burning as defined by the University is any open/exposed flame or combustion that produces heat, light or smoke, and has the potential to cause a fire. Examples of open burning are, but not limited to, candles, incense, bonfires, campfires, barbecue grills (except for those permanently installed) and their related accessories such as: gasoline, propane, lighter fluid, charcoal, and pyrotechnics. All decorations and ornaments must be of fire-resistant or no-combustible material, U.L. rated and approved for use. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress. Removal of all decorations, ornaments and displays are required immediately after the event. Decorative lights including Holiday lights, as well as floodlights, extension cords or electrically operated ornaments must be U.L. rated and approved for use. Electric lights or electrically operated ornaments shall not be used on metal, aluminum or any other similar metal, which could induce an electric shock. Only heavy-duty extension cords and decorative lights in good condition (free from damage or exposed wiring) shall be used for decorations, must be unplugged at the end of each day, and removed after the event or holiday season. They shall not be hung or posted on any fire protection equipment (fire hose cabinets,

fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress. Extension cords or decorative lights may not be routed under rugs or carpets, through doorways or in any manner that could present a fall or trip hazard, or impede egress. It is the policy of the University that only artificial Holiday trees will be used inside buildings and shall be of fire-retardant or non-combustible material. Indoor trees must be placed out of the way of traffic, do not block doorways, exits, exit signs or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.), or placed in any manner that could present a fall or trip hazard, or impede egress. Holiday tree lights must be unplugged at the end of each day, and removed after the event or Holiday season. Artificial snow and other decorative sprays should be used with extreme caution; they shall not be used in laboratory and or clinical settings. Avoid spraying around exits, exit signs or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.).

To minimize the potential for fires at Wichita State University, it is the policy of the University to prohibit the use of the following items in any University owned or operated facility indoors {unless in accordance with other University policies and procedures: Portable space heaters, barbecue grills, hibachis, smokers (gas, electric, charcoal) and related accessories including lighter fluids and lighters, and other similar type products (for cooking/warming purposes)}, any open flame device or object including candles,

incense sticks and related accessories, hot plates, slow cookers, deep fryers, electric skillets, electric woks, griddles, sandwich makers/grills and other similar type products (for cooking/warming purposes), toaster ovens (for cooking/warming purposes), flammable/combustible liquids (for recreational/personal use), fireworks, rockets, flares, sparklers and other devices, halogen lamps, ceiling/wall tapestries, live Holiday trees or non fire retardant artificial Holiday trees. The “cooking” and “warming” options exclude cooking and warming done in areas designated and built for such purposes and only while the use of these devices are under the direct supervision of a competent individual.

Reference the WSU Policies & Procedures Manual for the following:

[WSU Policy and Procedures Manual Section 11.08 Smoking](#)

[WSU Policy and Procedures Manual Section 10.10 Hot Work Permits](#)

[WSU Policy and Procedures Manual Section 11.20 Space Heaters](#)

[Housing and Residence Life Handbook](#) for the following:

Electrical Appliances, page 31  
Fire and Safety, Pages 32 & 33  
Holiday decorations, page 34  
Smoking, page 39

## Fire Safety Inspections and Improvements

Fire protection systems are tested annually under the supervision of the Fire & Life Safety Department. Improvements, upgrades or repairs to fire safety systems are made when tests or evaluations indicate a problem exists.

In 2012, upgrades are planned for the fire system panels in Wheatshocker Apartments. Additionally, beginning the same year, upgrades are planned for the smoke detectors in Wheatshocker Apartments.

Notify University Police Dispatch whenever you notice damage or a possible problem with fire protection equipment. During the fall and spring semesters, Life Safety Systems staff performs monthly general building fire safety inspections. In addition, Residence Life staff performs resident room inspections twice per semester and once over the summer. Any fire safety violations will be cited and referred for immediate correction. Violators may be judicially referred.

## Specific Fire Safety Procedures

When a fire occurs, immediately call 911. If 911 is called from a campus telephone, the caller will be connected with the UPD dispatcher. The Wichita Fire Department (WFD) will be requested for an immediate response to campus. If 911 is called from a non-campus telephone, the caller will be connected with the Sedgwick County Emergency Communications Center, for a WFD emergency response.

Students and employees should report any fire, serious or otherwise, to the appropriate Residence Life Coordinator.

Students and employees should be aware of the exit locations in the building.

If a fire alarm is activated, immediately leave the building. Get others to do the same as you, leave.

Use the stairs, not the elevators, when evacuating the building.

Move a safe distance away from the building, and do not congregate in roadways or service drives.

If a person is disabled or in need of assistance, tell responding emergency services personnel. Use stairwells as a place of refuge until emergency personnel arrive to safely move the person from the building.

Close all doors and windows. This will help contain any possible fire, smoke or poisonous gases.

Use fire extinguishers only on small fires or only if it appears safe to do so. Do not put your own safety in danger.

Never hesitate to activate a fire alarm system if you suspect fire, smoke or unusual heat.

Provide emergency responders with any information you may have about the fire alarm condition or persons injured or needing assistance.

Don't re-enter the building until the alarm stops and emergency personnel provide an "all-clear" message.

### **Definitions**

Fire – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill – A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury – Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may

include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death – Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

Fire safety system – Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and Fire doors and walls that reduce the spread of a fire.

Value of Property Damage – The estimated cost of replacement of the loss of the structure and contents, including: contents damaged by fire, related damages by smoke, water, and overhaul. Business interruption costs are not included.

## Residence Hall Overview

**Table 2 – Fire Preparedness**

| WSU Residential Facilities     | Wheatshocker Apartments | Brennan II | Brennan III | Fairmount Towers South | Fairmount Towers North |
|--------------------------------|-------------------------|------------|-------------|------------------------|------------------------|
| Fire Detection Systems         | Yes                     | Yes        | Yes         | Yes                    | Yes                    |
| Fire Suppression Systems       | Yes Sprinkler System    | No         | No          | No                     | No                     |
| Fire Extinguishers Present     | Yes                     | Yes        | Yes         | Yes                    | Yes                    |
| Number of Fire Drills Per Year | 2                       | 2          | 2           | 2                      | 2                      |

## FIRE STATISTICS

**Table 3 – 2010 Fire Statistics Log**

| 2010 FIRE STATISTICS LOG   |                              |          |       |               |  |                                  |   |
|----------------------------|------------------------------|----------|-------|---------------|--|----------------------------------|---|
| WSU Residential Facilities | Total Fires in Each Building | Date     | Time  | Cause of Fire | Number of Injuries that Required Treatment at a Medical Facility | Number of Deaths Related to Fire | Value of Property Damage Caused by Fire |
| Wheatshocker Apartments    | 1                            | 05/07/10 | 15:07 | Cooking       | 0  | 0                                | \$20.00                                 |
| Brennan Hall I             | 0                            |          |       |               | 0  | 0                                | 0                                       |
| Brennan Hall II            | 0                            |          |       |               | 0  | 0                                | 0                                       |
| Fairmount Towers South     | 0                            |          |       |               | 0  | 0                                | 0                                       |
| Fairmount Towers North     | 0                            |          |       |               | 0  | 0                                | 0                                       |

*Table 4 – 2009 Fire Statistics Log*

| 2009 FIRE STATISTICS LOG   |                              |      |      |               |  |                                  |   |
|----------------------------|------------------------------|------|------|---------------|--|----------------------------------|---|
| WSU Residential Facilities | Total Fires in Each Building | Date | Time | Cause of Fire | Number of Injuries that Required Treatment at a Medical Facility | Number of Deaths Related to Fire | Value of Property Damage Caused by Fire |
| Wheatshocker Apartments    | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Brennan Hall I             | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Brennan Hall II            | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Fairmount Towers South     | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Fairmount Towers North     | 0                            |      |      |               | 0  | 0                                | 0                                       |

*Table 5 – 2008 Fire Statistics Log*

| 2008 FIRE STATISTICS LOG   |                              |      |      |               |  |                                  |   |
|----------------------------|------------------------------|------|------|---------------|--|----------------------------------|---|
| WSU Residential Facilities | Total Fires in Each Building | Date | Time | Cause of Fire | Number of Injuries that Required Treatment at a Medical Facility | Number of Deaths Related to Fire | Value of Property Damage Caused by Fire |
| Wheatshocker Apartments    | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Brennan Hall I             | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Brennan Hall II            | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Fairmount Towers South     | 0                            |      |      |               | 0  | 0                                | 0                                       |
| Fairmount Towers North     | 0                            |      |      |               | 0  | 0                                | 0                                       |