

**SENATE BILL:** S002-031659-091891-042794-101696-100699-04262000-05012002-11202002-09242003-01212004-05052004-09082004-01192005-05042005-09072005

**TITLE:** Student Organizations

**BE IT ENACTED** by the Senate of the University that this Act will provided the following criteria to establish recognized student organizations, university/community organizations, and provisional organizations:

**Section 1. Purpose**

- 1.1 The purpose of this statute shall be to provide the procedure by which organizations are recognized and registered and to define the rights and privileges attached to such recognition. The authority for this statute is granted by Article 1, Section 4, of the Constitution of the Association of the University. The inclusion of the Center for Student Leadership in this statute shall not be construed as to diminish this authority in any way.
- 1.2 For purposes of this statute the President, Vice President, Treasurer, advisor, university contact, and member shall be defined as:
  - 1.2.1 President/Chief Officer: The highest elected official of a formally recognized student organization.
  - 1.2.2 Vice President: Any Officer that can act as and/or replace the President/Chief Officer of a formally recognized student organization.
  - 1.2.3 Treasurer: The Officer in charge of financial affairs for a formally recognized student organization.
  - 1.2.4 Advisor: Any current faculty or staff of the University, who is not an undergraduate student, or any community member who monitors the actions of an organization.
  - 1.2.5 University contact: Any current faculty or staff of the University, who is not an undergraduate student, who acts as a contact person for the organization if the Advisor is not a current faculty or staff member of the University.
  - 1.2.6 Organization member: Any person as determined by local chapter Constitution and Bylaws of a recognized organization.

**Section 2. Requirements for Recognition**

- 2.1 Any organization applying for the status of a recognized organization at the University shall present and adhere to the following guidelines, to be maintained in the Center for Student Leadership:
  - 2.1.1 Local chapter and national Constitution and Bylaws of the organization.
  - 2.1.2 Mailing address, phone number, and email of the organization.
  - 2.1.3 Name, phone number, and email address of the President/Chief Officer and two (2) other officers.
  - 2.1.4 Name, phone number, and email address of Advisor.

- 2.1.5 Name, phone number, and email address of University contact.
- 2.1.6 A list of all members who consent to having their names released.
- 2.1.7 Officer election and roll-over dates.
- 2.1.8 A statement of compliance with Section 8 of this statute.
- 2.1.9 An organization must have at least five (5) members.
- 2.1.10 Other requirements as set forth by the Center for Student Leadership.
- 2.2 Exceptions to the above process shall be granted by the Student Organization Recognition Committee to be reported to the Senate by the Director of Records of the Association, with the majority consent of the Senate or otherwise without objection.

**Section 3. Requirements for Officers, Advisors, and University Contacts**

- 3.1 All officers for a student organization must have a minimum cumulative grade point average of 2.0 and be enrolled in at least one (1) credit hour for credit.
- 3.2 Advisors must reside in the Greater Wichita Metropolitan Area.
- 3.3 University contacts must be current faculty or staff of the University, excluding undergraduate students.

**Section 4. The Recognition Process**

- 4.1 “Recognition” shall be defined as the formal acknowledgement of a student organization by the University, the Association, and the Center for Student Leadership for the purpose of gaining the privileges as outlined in Section 11 of this Statute.
- 4.2 All student organizations, applying for initial recognition, must complete the Initial Recognition Process as outline in Section 5 of the Statute.

**Section 5. Procedure for Recognition**

- 5.1 Any organization wishing to become initially recognized must complete an application for Recognition of Student Organizations, and turn it in to the Center for Student Leadership.
- 5.2 The Center for Student Leadership will be responsible for checking eligibility of all initial recognition requests based on requirements set forth in Section 2 of this statute, and shall forward all requests to the Director of Records of the Association.
- 5.3 The Student Organization Recognition Committee shall review applicants and make recommendations according to the guidelines outlined in this statute. All decisions shall be reported to the Senate by the Director of Records of the Association.
  - 5.3.1 The Senate may reverse any decision of the Student Organization Recognition Committee by a two-thirds (2/3) vote.
- 5.4 Organizations granted initial recognition through the exceptions process noted in Section 2 shall only be considered for funding by a three-fourths vote of the entire Senate.

- 5.5 Once the Senate has been informed of all initial recognitions, and any reversals have been made, a list of those organizations which have received initial recognition will be forwarded to the Center for Student Leadership where an official list of recognized organizations of the University shall be kept.

**Section 6. Student Organization Recognition Committee**

- 6.1 The Student Organization Recognition Committee shall consist of the Director of Records of the Association as the chair, the Treasurer of the Association, and the Vice President of the Association.
  - 6.1.1 If there the Director of Records is unable to chair the Student Organization Recognition Committee then the Treasurer shall chair the committee.
  - 6.1.2 If there is for some reason a member of the Student Recognition Committee cannot serve on the committee than the President of the Association shall designate a new member per statue S034.
- 6.2 The Student Organization Recognition Committee shall meet at least once each month to hear initial recognition requests.
- 6.3 The Student Organization Recognition Committee shall have the authority to assign recognized organizations with the correct classification based on membership. Organization classifications are defined as:
  - 6.3.1 Student Organization: An organization in which at least eighty (80) percent of total members are currently enrolled University students.
  - 6.3.2 University/Community Organization: An organization in which at least fifty (50) percent of its total members are currently enrolled University students.
  - 6.3.3 Provisional Organization: An organization in its first year of existence or less than fifty (50) percent of its total members are University Students. Provisional classification can be combined with a classification listed above.
- 6.4 The Student Organization Recognition Committee shall have the authority to grant probationary recognition to any organization not eligible for full recognition.
  - 6.4.1 Probationary recognition may be granted for a period of not more than fifteen (15) days.
  - 6.4.2 Organizations granted probationary recognition must be eligible for full recognition by the end of the probationary period or else forfeit the possibility of recognition.
  - 6.4.3 Probationary organizations meeting requirements for full recognition within the fifteen (15) day limit must be reported to the Senate by the Director of Records of the Association.
  - 6.4.4 If a Probationary organization requires more time for situations that do not violate an Association, University or Kansas Board of Regents policy the organization in question may apply for an extension with the Student Organization Recognition Committee.

- 6.4.4.1 The Student Organization Recognition Committee shall follow the same guidelines as for the extension as those wanting exceptions in section 2 of this statute.
- 6.5 The Student Organization Recognition Committee shall have the authority to withdraw recognition of any organization in violation of any of the University's policies or the policies set forth in this statute.
  - 6.5.1 If a University policy is violated the committee shall be called into session as necessary by the Director of Records and/or the Treasurer of the Association and the Dean of Students to review the recognized organization(s) in question.
  - 6.5.2 If any other policy is violated the committee shall be called into session as necessary by the Director of Records of the Association and/or the Treasurer of the Association to review the recognized organization(s) in question.
- 6.6 Quorum must be present for any vote, including consensus, taken at any meeting of the Student Organization Recognition Committee.
- 6.7 Any action of the Student Organization Recognition Committee shall pass by a two-thirds (2/3) vote.

**Section 7. Duration**

- 7.1 Organizations will be recognized for one (1) year if the organization abides by the regulations set forth in this statute, by the Association, and with the policies and procedures of the University.
- 7.2 Organizations must register their status at the beginning of each fall semester by submitting a Student Organization Registration Form to the Center for Student Leadership by September 30<sup>th</sup>.
  - 7.2.1 If officers of an organization change, an update must be filed in the Center for Student Leadership in order to stay in good standing as a recognized organization and receive funding.

**Section 8. Records**

- 8.1 All recognized organizations and any organization applying for recognition shall make available any records or financial statements requested by the Student Organization Recognition Committee, the Budget and Finance Committee, the Senate, or the Court of the Association.

**Section 9. Membership**

- 9.1 No organization may be recognized unless it follows the Kansas Board of Regents policy regarding the selection of its members, in accordance with the section regarding student organizations in the Kansas Board of Regents' Policy Manual.
  - 9.1.1 Current Regents policy regarding organizations may be found on page 37 of the Kansas Board of Regents Policy Manual (1995 Edition).

**Section 10. Privileges**

- 10.1 All recognized organizations, including probationary organizations, shall have all rights and privileges granted to them by the Association, the University, and as outlined in Article 3, Sections 1 and 2 of the Student Bill of Rights.
- 10.2 Recognized organizations shall receive privileges based on classification. Privileges are as follows:
  - 10.2.1 “Student Organizations” shall be granted reservation privileges, eligibility for receiving Association funding up to \$1400, and other privileges to be determined by center for Student Leadership.
  - 10.2.2 “University/Community Organizations” shall be granted a 50% discount on reservations, eligibility for receiving Association funding up to \$700 and other privileges to be determined by the Center for Student Leadership.
  - 10.2.3 “Provisional Student Organizations” shall be granted reservation privileges, eligibility for receiving Association funding up to \$400, and other privileges to be determines by the Center for Student Leadership.
  - 10.2.4 “Provisional University/Community Organizations” shall be granted a 50% discount on reservations, eligibility for receiving Association funding up to \$400 and other privileges to be determined by the Center for Student Leadership.
- 10.3 During the period of probationary recognition, an organization shall be eligible for all benefits granted to a recognized organization, except funding eligibility.

**Section 11. Withdrawal of Recognition**

- 11.1 Recognition may be withdrawn by a two-thirds (2/3) of the Student Recognition Committee and a two-thirds (2/3) vote of the Senate.