

**SENATE BILL: S072-101988-022289-112096-01212004-03162005-05042005**

**TITLE: The Educational Opportunity Fund**

**BE IT ENACTED** by the Senate of the University that the following statute governs the definition and distribution of all funds from the Educational Opportunity Fund:

**Section 1. Definition of Term**

- 1.1 For the purpose of this statute, the Educational Opportunity Fund shall be construed to include all funds collected from students enrolled at the University which are paid or assessed at enrollment and/or fee payment periods, excluding tuition and student fees. This is assessed based on full-time enrollment and prorated for part-time students.

**Section 2. The Educational Opportunity Fund Committee**

- 2.1 The composition of the Educational Opportunity Fund Committee shall be (1) the President of the Association; (2) the Vice President for Student Affairs or designee; (3) the Director of Financial Aid or designee; (4) four (4) students representing diverse campus constituencies; and (5) the Treasurer of the Association; the Vice President of Administration and Finance; and the Associate Vice President for Administration and Finance and Director of Budgets, which shall be ex-officio non-voting members.
- 2.2 The four (4) students shall be appointed by the President of the Association and ratified by the Senate with a majority vote at least two (2) weeks prior to the first meeting of the committee.
- 2.3 Quorum shall be defined as four (4) members, a majority of whom must be students.
- 2.4 The President of the Association shall serve as the chairperson of this committee.

**Section 3. Open Hearings**

- 3.1 The Educational Opportunity Fund Committee is required to hold a minimum of two (2) open hearings relating to the requests made to the said committee by various departments, organizations, and agencies within the University.
- 3.2 The Committee shall hold these hearings during Spring semester, no later than the second week after classes begin.
- 3.3 Minutes of all hearings and deliberations must be taken. A secretary will be named by the committee to take these minutes.

**Section 4. Eligibility for Appropriations**

- 4.1 The Educational Opportunity Fund shall be utilized to give financial assistance to the University students to facilitate or expedite their academic pursuits at the University.
- 4.2 The Educational Opportunity Fund shall not be used to replace existing University support for financial aid and student services.
- 4.3 The Educational Opportunity Fund Committee shall limit funding to those departments, organizations, agencies or programs that concur with one or more of the following guidelines:
  - 4.2.1 Academic scholarships and fellowships for both graduate and undergraduate

- students.
- 4.2.2 Need-based grants, including awards to students with special expenses such as child care or groups of students who have been historically underrepresented in higher education.
- 4.2.3 Salaries or grants for students participating in public and community service programs.
- 4.2.4 Salaries for students employed in campus student services programs, such as tutoring, day care and peer counseling.
- 4.4 Any program or activity which is not in compliance with the Constitution, Bylaws, Statutes, and/or Resolutions of the Association shall not be eligible to receive the funds.
- 4.5 The Educational Opportunity Fund shall be utilized solely for students enrolled at the University.

**Section 5. Educational Opportunity Fund Committee Appropriations and Recommendations**

- 5.1 The following information on EOF requests shall be made available to Educational Opportunity Fund Committee members at least one (1) week prior to the beginning of the budget hearings:
  - 5.1.1 A detailed request for the upcoming fiscal year, including projected revenue and expenses.
  - 5.1.2 A copy of the detailed budget request for the previous fiscal year, if applicable.
  - 5.1.3 Detailed actual revenue and expense reports for the previous fiscal year.
- 5.2 Any program or activity which cannot provide the above detailed information, in said time limit, must be granted an exception by the Educational Opportunity Fund Committee or its request will not be considered.
- 5.3 At the conclusion of the Educational Opportunity Fund budgeting process, the information collected under Section 4.1 shall be kept on file and available for public inspection.
- 5.4 At the conclusion of the Educational Opportunity Fund hearings, the Educational Opportunity Fund Committee shall make recommendations to the Senate concerning the level of appropriations for each program or activity requesting monies.
- 5.5 Food, refreshments, and all social incidentals will not be considered for funding.

**Section 6. Administration**

- 6.1 The Educational Opportunity Fund shall be administered under the auspices of the Office of Administration and Finance. This is not to construe authority for appropriation.
- 6.2 The Treasurer of the Association shall monitor all Educational Opportunity Fund accounts with the cooperation of the Office of Administration and Finance.
- 6.3 The Office of Administration and Finance, upon closing of the University books each fiscal year, shall make a report to the Educational Opportunity Fund Committee and the Senate on the status of the unallocated reserve account and the reserve level in each and every line item account.
- 6.4 The Educational Opportunity Fund Committee shall provide the Kansas Board of

Regents with the following information:

- 6.4.1 The campus Educational Opportunity Fund budget for the upcoming fiscal year; and
- 6.4.2 A report on Educational Opportunity Fund use in the previous fiscal year.

**Section 7. Senate Appropriations and Alterations of EOF Committee Recommendations to the Senate**

- 7.1 All Educational Opportunity Fund Committee recommendations must be individually approved by a majority vote of the Senate.
- 7.2 Any program or activity requesting money that so chooses may attend and offer a presentation to the Senate in support of their appropriation request when that request is being considered.
- 7.3 An alteration of a recommendation from the Educational Opportunity Fund Committee may be accomplished by a motion to alter a specific line item recommendation. This motion requires a second and either the consent of at least one (1) member of the Educational Opportunity Fund Committee or the consent of at least one-third (1/3) of the Senate. In the event that an item is moved to committee after a second read of the Educational Opportunity Fund budget it may be done by and only by a majority vote of the Senate.
- 7.4 All proposed alterations of the recommendations of the Educational Opportunity Fund Committee must be referred to a Senate standing committee for research and a recommendation must return from the committee at the next regularly scheduled meeting of the Senate.
- 7.5 Adoption of proposed alterations of recommendations from the Educational Opportunity Fund Committee requires a majority vote of the entire Senate.
- 7.6 The allocations made by the Senate must be published in a regular issue of the campus newspaper, the *Sunflower*.
- 7.7 The recommendations of the Senate shall then be forwarded to the University President, who has final approval.