

**SENATE BILL: S084-03132002-02192003-01212004**

**TITLE: International Students Hardship Fund**

**BE IT ENACTED** by the Senate of the University that the following statute governs the establishment and operation of the International Student Hardship Fund.

**Section 1. Purpose of the Fund**

- 1.1 The purpose of the fund is to provide interim financial support to the University international students in need of emergency financial assistance to enable them to continue their academic pursuits at the University.

**Section 2. Administration and Funding**

- 2.1 The Fund shall receive its funding from the Educational Opportunity Fund.
- 2.2 The Vice President for Student Affairs or designee will serve as the budget officer for this fund. Allocation of this fund is left to the discretion of the fund's budget officer.
- 2.3 The fund's budget officer will be responsible for providing an annual report, at the end of the fiscal year, to the Senate. The report should include summary or overview of distribution of fund, not necessarily disclosing the name of recipients, but including the circumstances surrounding financial hardships.
- 2.4 Any reserve or carry over monies shall be awarded as per section 3 of this statute.

**Section 3. Fund Distribution**

- 3.1 The fund shall be distributed to the eligible applicants at a maximum of \$1,000 per fiscal year.
- 3.2 The Budget Officer will have discretionary authority regarding amount of each award, which is subjected to eligibility criteria mentioned in Section 4.

**Section 4. Eligibility**

- 4.1 Applicants must be in good academic standing and have completed at least one semester of full time enrollment at the University.
- 4.2 Applicants must submit an accurate and detailed report of their income and expenses for at least the previous 6 months, and an explanation of their emergency financial need. This information would be reviewed by the budget officer and serve as the basis for a hardship fund award.
- 4.3 Applicants shall assure the budget officer of continuing with his or her education at the University and remain in good academic standing.