Appeal Form

Name:

MyWSUid:

Date:

Phone number:

In order to appeal the decision or the sanctions, you must appeal on specific grounds. The options are listed below. You may choose multiple grounds to appeal the decision. Please note, you will need to attach a letter that outlines your reasons for appealing on each option selected.

I wish to appeal the outcome of my hearing for the following reasons (check all that apply):

☐ To determine whether the original hearing was conducted fairly in light of the charges and evidence presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and present evidence that the Code was violated, and giving the accused student a reasonable opportunity to prepare and to present a rebuttal of those allegations.

☐ To determine whether the decision reached regarding the accused student was reasonably supported by evidence, that is, whether the facts in the case were sufficient to establish that a violation of the Code occurred.

☐ To determine whether the sanction(s) imposed were appropriate for the violation of the Code which the student was found to have committed.

☐ To consider new evidence, sufficient to alter a decision, or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.

Please note, this is not an opportunity to have a new hearing. It is not helpful to retell the information that was provided in the hearing as the appeal officer will review the recording of the hearing. This is your opportunity to point out specific items that are in conflict based on the options selected. Appealing a decision does not allow for you to have a meeting with the appeal officer, nor does it allow for you to make your argument in person. The appeal is a written appeal.

Submit this document and your letter of appeal to the location stated on your outcome letter. The documents must be submitted to the appeal officer by 5 PM within ten days of the date of the outcome letter.