I. Call to order: President Harpool called the meeting to order at 8:30 a.m. in 210 RSC.
   b. Senators absent: Barbara Mason, Gary Ott, David Butler, and John Lee.
   c. Ex-Officio members present: Mike Erickson, Mike Turner.
   d. Invited guests: Ron Kopita, Donna Hawley, David Casida, SAC Hippodrome representative.

II. Guest Presentations
   a. Hippodrome is in need of judges. If anyone is interested in helping please contact the SAC office at 978-3495. Senator Matson will be sending out a message on the listserv requesting support.
   b. Donna Hawley and Ron Kopita – Regents Performance Agreements
      1. Dr. Kopita explained what the RPA was and how WSU plans to meet these agreements. WSU will submit 6 goals and measurable indicators to the Board of Regents. The plan is a legislative mandate and was not originated by the BOR.
      2. Mrs. Hawley handed out the 6 goals and reviewed them. This information will be available on the WSU website shortly.
   c. Senator McCain introduced David Casida from Sodexho. Mr. Casida discussed Sodexho’s challenges and future plans here at WSU. New communications for faculty and staff will include an introduction letter, newsletter and a survey to see how they are meeting the campus needs. They will also have a website up and running very soon. Sodexho is planning renovations this summer. Senator Renollet reminded everyone that he also serves as WSU’s vending machine liaison with Sodexho and Pepsi so if you have any problems or concerns you can contact him directly.

III. Review of Agenda – President Harpool reviewed the agenda and no changes were made.
IV. Review and Approval of January 20, 2004 minutes – A motion to approve the minutes January 20, 2004 was made by Senator Renollet, seconded by Senator Matson. Motion passed 12-0.
V. President’s Report
   a. Topeka trip and legislative issues – President Harpool is asking that more senators participate in the trip if they are available. The trip is February 19th and President Harpool is making the trip. The Legislative committee completed the brochure and it was circulated. The brochure contains much of the information used last year and is attractive. There will be training sessions next week to prepare for the trip. Anyone interested in making the trip or attending the training can contact Connie Dietz or President Harpool. President Harpool handed out a BOR response to the Legislative budget.
   b. Council of Deans - President Harpool reported that at the meeting Mary Herrin provided a summary of the budget and it was reviewed. President Harpool reported that SP04 credit hours are expected to be down from last year, which was a big year for WSU, but are ahead of two year ago. President Harpool reported that WSU is very close to buying/leasing a new facility for the Westside Campus and could begin offering classes there by Spring 2005. President Harpool reported that the BOR recommended that there be no changes to the Service Area agreement. President Harpool reported that the other regent schools did not support Fort Hays State University’s tuition benefit proposal and they decided to withdraw their proposal. President Harpool reported that the ERP website has some good information about the current status of the project and senators should try to visit the site. President Harpool reported there have been revisions made to the Reservation of University Parking Lots (Policies and Procedures, 18.05) policy.

VI. Committee reports
   a. Service – Senator Matson said she would be sending out information on the listserv about Hippodrome, Students of Color Day and Presidential Scholars event.
   b. Professional Development – Senator Rankin said the committee would be meeting very soon for discussions.
c. Recognition – President Harpool met with Senator Skokan and they are doing fine with the current timeline.
d. Legislative – President Harpool discussed the Topeka trip earlier.
e. Grievance – Mr. Turner reported a 4th grievance was on his desk this morning and will begin the process.
f. Election – President Harpool said the committee is waiting until after 20th day of classes to begin.
g. Dining Service – Senator McCain had nothing new to add to the earlier discussion.
h. Classified Civil Service Committee – Mr. Turner said that nothing has happened recently and that the committee may be waiting on the BOR response to this issue.

VII. New/Continuing Business
a. Spring General Meeting - President Harpool thinks it would be good to invite President Beggs to be our keynote speaker since he has not addressed the UP Senate in some time. Everyone agreed. President Harpool will check with President Beggs calendar and find a good date.

VIII. As May Arise
IX. Adjourn – President Harpool adjourned the meeting at 9:55 am.

Meeting minutes submitted by Kevin Crabtree, Unclassified Professional Senate Secretary