I. The meeting was called to order by President Tom Brock at 9:08 am.

Members Present: Tom Brock, John DuVall, Carla Eckels, Sally Fiscus, Janet Harrah, Michelle Harris, John Rankin, Delinda Royse, Kim Sandlin and Marilyn Yourdon

Members Absent: Connie Dietz, Charlotte Howard, Klent Harkness, Chris Lamb, Cheryl Miller, Sabrina Perez-Glatt, and Mike Wood

Ex Officio Present: Jenny Anderson
Ex Officio Absent: Ted Ayers and Mike Turner

II. Agenda was reviewed.

III. Minutes from 1/3/07 were approved as submitted.

IV. President’s Report
President Brock introduced and welcomed Michelle Harris as a new UPS member.

Governor’s FY 2008 Budget recommendations
- Nearly 900K to BOR for current year shortfall in classified staff
- $30M Operating Grant to BOR a 5% increase
  - 4% raise
  - Increase in longevity from $40 to $50 for classified staff
- No adjustment for fringe benefits, but we anticipate some change may come later.
- $2.5 million for continuation of the NIAR initiative proposed by the aviation industry in Wichita
- Deferred Maintenance proposal

V. Committee Reports
- Awards/Recognition – President Brock reported that postcards for nominations have gone out to UP employees and the same information will run at least twice in WSU Today. The nomination form is also available on-line. The deadline for nominations is March 1; the deadline for three names to be submitted to President Beggs is March 15. The Shocker Pride Picnic is scheduled for April 24, 2007.
  The committee did ask for our opinion on whether a person could receive a Presidents Award more than once. The overall opinion was if a person’s job had changed significantly or the employee had gone from one classification to another then it could very well be appropriate.
• Election Committee
  1) President Brock asked for volunteers to serve on the Election Committee. The following members volunteered: John DuVall, Sally Fiscus, Kim Sandlin, Janet Harrah and Carla Eckels
  2) President Brock announced that Chris Cavanaugh who is our current Election Commissioner has resigned. Sally Fiscus agreed to be the Election-Commissioner-in-Training for spring 2008.

VI. New/Continuing Business
• Senate discussed the possibility of holding our meetings at an earlier time – someone suggested meeting from 8:30 – 9:30 am. The earlier start time seemed to help with attendance last year. It was also suggested that we make the Senate meeting times clear to all UP nominees before they are elected to serve.
• President Brock asked for nominations to serve as President Elect. President Brock gave a brief summary of the responsibilities of the President of Unclassified Senate. He also announced that the President Elect would take office on July 1, 2007. Sally Fiscus nominated Delinda Royce and Charlotte Howard, the motion was seconded by Janet Harrah. President Brock said he would check with Charlotte since she was not present and follow-up with the Senate by e-mail.
• UPS Employee Orientation has been cancelled for spring 2007. Discussion took place about past attendance at this event. It was agreed that our Vice-Presidents need to make this event mandatory – people don’t attend because there hasn’t been enough emphasis placed on attendance. Janet Harrah shared that Dr. Miller has made it mandatory by including this information in the offer letter to new employees telling them it is required that they attend. President Brock reported that he has discussions with CTRE and they are receptive to doing a combined New Faculty/New Employee joint orientation in August. A meeting is being set up to discuss the possibility further.
• HLC Team Visit – There will be an open session for UP on Monday, March 26, 1:30-2:30 pm, Location TBA. UPS agreed to cancel our regularly scheduled meeting on March 21, 2007 and encourage attendance at the HLC Team Visit.
• Spring General Session – President Brock will be calling to confirm President Beggs attendance and making logistic arrangements ASAP.

VII. As May Arise
• FYI – Dr. Elizabeth King will be at our Senate meeting on April 4, 2007 to give a presentation.

Minutes submitted by Sally Fiscus.