Present were: Linda Black, Larry Britton, Pam Chamberlin, Terry Coltrain, Maureen Dasey-Morales, Carla Eckels, Lori Evans, Donna Hawley, Jason Holmes, Connie Landreth, Grady Landrum, Becky North, Jim Pearce, Melissa Ward, Frankie Brown and Kevin Crabtree

1. Terry Coltrain called the meeting to order.
2. Agenda was reviewed and accepted.
3. Motion to approve minutes was made (Pearce/Black) and carried.
4. Old Business
   a. KBOR representation initiative update and discussion:
      i. Letter from Reggie Robinson was discouraging to KU representatives
      ii. Faculty concentrate on academic issues and student issues
      iii. UPS have different structure, work duties, student issues, budget issues, etc.
      iv. UPS make up almost 40% of full time employees at both WSU and KU
      v. UPS would add value especially regarding budgetary and student issues
      vi. We do not receive first hand information and have no reference for context
      vii. Our attendance may raise interest from other Regents schools regarding forming their own UP Senates and providing additional representation at KBOR
      viii. KBOR meetings are open to the public and we would be able to speak if desired
      ix. Linda raised some practical issues – travel expenses, requires overnight stay, time commitment for preparation and travel, agenda is very large
      x. If we were only in attendance as an informal entity, we would not be able to participate in any subcommittees which is where much of the work is done
      xi. Classified Senate has not been a recognized entity for very long – how did they become recognized?
      xii. Motion was made by Terry to pursue preparing request to be a formally recognized entity at KBOR meetings in conjunction with University of Kansas Unclassified Professional Senate and to appoint a working group at WSU to prepare for request. Motion was moved and seconded (Black/Britton)
      xiii. Working group at WSU will consist of Linda Black, Larry Britton, Grady Landrum (chair) and Donna Hawley
      xiv. WSU working group will coordinate and meet with KU representatives to present one proposal to KBOR
   b. Faculty Senate Budget Committee is ready to go through and prioritize proposals and determine needs. Terry and Grady will both attend next meeting.
      i. Donna Hawley asked if UPS can have additional person who is associated with Academic Affairs attend Faculty Senate Budget Committee meetings – Terry will check on this at next meeting
5. Committee business:
   a. Service – Jim announced that Stuff the Bus was successful but received fewer donations than previous years. He would like to suggest that we try and push the pickup date a little farther from Thanksgiving break.
   b. Professional Development – Becky reported that Web 2.0 Tools workshop was held on December 14th with 15 registrations. Would like to possibly repeat in early February. Also looking at additional workshops – What are expectations of technology from incoming students? Larry Britton will present Dark Side of the Internet again.
   c. Awards – Gayle Veltman has agreed to chair committee
   d. Election – waiting to hear from Chris
   e. Dining – no activity
   f. Website – keep sending minutes to Kevin once approved
   g. By-Laws – Linda and Delinda will be meeting soon
6. New Business:
   a. Look at possible dates for spring general meeting and discuss at next meeting. Last year held on May 11th.

Meeting adjourned

Respectfully submitted by Lori Evans