Members present: Grady Landrum, April Keim, Becky North, Cheryl Miller, Connie Dietz, Connie Landreth, Delinda Royse, Donna Hawley, Edie Brown, Frankie Brown, Janet Jensen, Jason Holmes, Kathy Downes, Kim Sandlin, Melissa Ward, Susan Norton, Kevin Crabtree.

Members absent: Mike Wood, Pam Chamberlin, Rege Klitzke, Sally Fiscus.
Guests: Bill Vanderburgh, Barbara Mason, Janelle Darr, Marilyn Ryan, Kathy Gale, Debbie Chalmers.

1. Call to order – at 9:03

2. Review of Agenda – approved as submitted

3. Review and Approval of minutes – (Delinda/April) approved as written. Motion passed.

4. WSU 101 – Bill Vanderburgh
   a. Bill Vanderburgh gave an overview of the program
   b. This course was developed in conjunction with the findings of the Foundations of Excellence report
   c. Currently 60% of our students don’t graduate in 6 years. This course is designed to have an impact on that number.
   d. General structure will be to use the John Gardner model;
      i. 1/3 of class in weekly meeting with class size under 25 with instructor and peer leader
      ii. 1/3 of class online (synchronous and asynchronous)
      iii. 1/3 of class in ‘supersection’ of app. 250 with clickers as instructional tools
   e. This course does not take the place of an orientation course, but is required for those admitted by exception. It can be counted toward the elective courses needed for graduation.
   f. The program has been reviewed and revised by 3 working groups comprised of 25 individuals and has received approval from the faculty senate
   g. 23 sections are scheduled for fall 2011.
   h. Will be taught in the colleges instead of their individual orientation courses
   i. Working through syllabi and college specific syllabi with the goal of all syllabi approved in the colleges by the time the fall schedule comes out in the April.
   j. Bill addressed questions and concerns submitted through LAS advising center. Time commitment for instructors will need to be between the instructor and the supervisor. This class is not part of load, but a small stipend is offered. There will be training for
instructors and a weekly meeting for those that wish to attend. The online component will be developed for the instructors. Refer questions to Bill

k. Instructors for the fall delivery of the classes have been identified. It is preferable that instructors have had experience teaching this type of class. If other people would like to teach this in the future, call Bill

l. If there other questions, refer them to Bill

5. Student conduct online incident reports – Debbie Chalmers
   a. CLUR has had significant changes in structure over the last few months
   b. Debbie is now Director of student conduct and community standards
   c. More information can be found at the student conduct and community standards web site: http://webs.wichita.edu/?u=studentconduct
   d. Role is to enforce and educate on the student code of conduct and standards and help deal with students that are behaving inappropriately
   e. Incident reports can be found on UBIT page as well as the student conduct and community standards page
   f. Reporting on an incident form will trigger whether it goes to UBIT, academics or conduct
   g. There is a feedback loop to the reporter that is limited due to student privacy rights
   h. Academic affairs is handling any academic integrity issues. All issues related to academic integrity are routed through the colleges to Rick Muma in the provost office
   i. If questions, contact Debbie.

6. UP Survey - Kim Sandlin
   a. Survey has been approved through IRB and is ready for distribution
   b. Note will be sent from Grady to participate and link to survey
   c. Request will be sent now and a reminder will be sent 3/28. Deadline of 4/1.
   d. Kim has asked the Heskett center for incentives, but no response yet.

7. Update
   a. Salary increase discussion from last meeting
      i. Faculty has a meeting with the president about the image this portrayed.
      ii. Will be discussing how this can be a more transparent process

8. Committees
   a. Service
   b. Professional Development -
      i. Results from adobe demonstration of March 10, 2011 were distributed
      ii. Good turn out and well received
   c. Awards/Recognition (Kathy D)
      i. Committee has met
      ii. 3 nominees were submitted and approved
iii. Shocker pride will be May 3rd
iv. More information can be found at

d. Legislative
   i. 2.3M that was to be cut from regents system will be handled administratively
   ii. Looks like this may not effect this year, but not all is finished for next year
e. Grievance
   i. Meeting with Grady and Cheryl to develop training for new committee members
f. Election
   i. Nominations are out and electronic voting has been tested
   ii. Only two divisions are voting, so other divisions will receive e-mail notifying that they do not have open positions
   iii. Kim, April and Becky will look at the transition of voting and why so many academic seats are open
g. Dining Services
h. UPS Website
   i. RSC Board of Directors

9. Spring Meeting 5/12 at 3:30 Ballroom (set up / arrangements)
   a. Anticipating around 200
   b. Refreshments will be requested from the president’s office

10. Library Appeals Committee appointees (Kathy D)
    a. Committee meets once per semester
    b. Look at appeals filed with the library
    c. Need 2 unclassifieds on committee and 2 alternates
       i. Donna and Susan will serve on committee
       ii. Frankie and Cheryl will serve as alternate

11. Constituents Meeting
    a. Discussion was about the budget cut and how it will be handled
    b. Discussion on budget projections from the legislature and possible scenarios

12. As May Arise
    a. Tuition assistance – committee will be meeting soon

13. Adjourn (10:15)

Respectfully submitted by Susan Norton