Unclassified Professional Senate
Minutes
3/2/2011

Present: Gary Landrum, April Keim, Becky North, Cheryl Miller, Connie Dietz, Connie Landreth, Delinda Royse, Edie Brown, Frankie Brown, Kathy Downes, Kim Sandlin, Melissa Ward, Mike Wood, Pam Chamberlin, Rege Klitzke, Sally Fiscus, Kevin Crabtree

Absent: Donna Hawley, Janet Jensen, Jason Holmes, Susan Norton

I. Call to Order
II. Review of Agenda
III. Review & Approval of Minutes-Correction to Professional Development Committee report- date for Adobe Demonstration is March 10th. Spelling Errors Mary Herrin, Ft. Hays & Chamberlin spelled incorrectly. Motion to approve with corrections- Edie Brown, Cheryl Miller. **Motion Passed.**
IV. State Budget Issues- No new additional news to report. Meeting scheduled for today, March 2, 2011.
V. UP Survey Review-Kim Sandlin passed out draft of UP Survey to be posted on UPS website; Review for changes-Limit text boxes to 500 characters, discussion about eliminating salary range question,
   a. Kim Sandlin to send statement regarding the survey opportunity to Grady to be posted through the UPS listserv; Actual survey to be posted utilizing department tools on the UPS website
   b. Edie to check if we need approval through IRB
   c. Timeframe for survey-Target to be completed before spring break.
VI. Committee Reports
   a. Service
   b. Professional Development- Adobe Demonstration Day-March 10th 1:00-5:00; Open to faculty, staff & students. Adobe has donated great prizes.
   c. Awards Recognition-Received 12 nominations, Committee to review by the end of next week. Deadline to have to President Beggs is March 11th.
   d. Legislative
   e. Grievance
   f. Election- Ballot to be out by April 1st, 7 positions total to fill- 6 Academic Affairs, 1- Administration & Finance, Kevin Crabtree to create an electronic option through myWSU portal which will be secure and only allow for one vote. Nominations forms will still be collected by paper and distributed within the next week.
   g. Dining Services
   h. UPS Website-
      i. RSC Board of Directors
VII. Spring Meeting- Date to be held-5/12 at 3:30
VIII. Elizabeth King-Foundation Report- 4/20 at Foundation Conference Room
IX. Dependent Tuition memo
   a. Connie Dietz & April Keim to serve as representatives for proposal
X. Mid-year raises process
   a. Approximately 60 people received raises mid-year, specific details, reason &
      process for raises unknown.
      i. Faculty senate plans on writing letter to express concerns regarding the
         mid-year raise process to Dr. Beggs
      ii. Unclassified Professional Senate electing to not submit a letter addressing
          these issues at this time as reasons unknown and therefore justifiable

XI. As May Arise

Adjourned at 10:05.