Meeting Agenda
Tuesday, Feb. 7, 2012 at 9:00 a.m. – RSC Sunflower Room

Members present: Kim Sandlin, April Keim, Connie Dietz, Jim Pearce, Bill Vanderburgh, Delinda Royse, Mike Wood, Edie Brown, Becky North, Cheryl Miller, John Duvall, Gina Crabtree, Alicia Newell, Lana Anthis, Dan Larrea, and Jill Walker, Rege Klitzke

Absent: Grady Landrum

I. Call to order: 9:01 AM

II. Review and approval of minutes
   a. Cheryl motioned
   b. Edie seconded

III. Updates
   a. Constituents Heads meeting: nothing noteworthy to report on. Group meets with Andy Schlapp every two weeks. UP website has a link to the Constituents Heads group and information on what is being presented in Topeka.
   b. Presidential Search: Search committee met on Friday. There are applicants for the position. The position was advertised in many higher education journals, including the Chronicle. Late February is the deadline for applicants. The group is on schedule to meet the goal of being finished by May 1st. There will be on campus interviews for finalists in Mid-April.
   c. New Policy/Procedure: WSU has a new policy regarding the mandatory reporting of sexual abuse of minors.
   d. CSL/SAC Merge: The Center for Student Leadership and the Student Activities Council will merge into one organization effective July 1st. Staff in CSL may have to apply for positions in the new organization: program advisors for registered student organizations, Greek life, and Student Engagement. The employees will now be employees of the RSC instead of state employees. Town Hall meetings have been scheduled to discuss this merger.
   e. Leadership Alliance for Student Learning: created to lead and support the gathering and reporting of evidence on student learning outcomes. The website is www.newleadershipalliance.org and you can access WSU’s information from www.newleadershipalliance.org/presidents/listing/wichita_state_university.
   f. House Bill 2353: House Bill 2353 (Conceal and Carry on campus) is of concern to many groups. KBOR is working to exempt post-secondary institutions from this rule. There are rules about state employees contacting legislators. The guidelines for contacting legislators are posted on the UP website.

IV. Updates or nominations for committee chairs
   a. Service – Delinda Royse: none
   b. Professional Development – Becky North: none
   c. Awards/Recognition – Gina Crabtree: Announcement has gone out campus wide for nominations for the Unclassified Professional Service Awards. Nomination materials are due Feb. 24th and the organizing committee will meet the following week to review the nominations. Recommendations are due to the President by March 9th. Shocker Pride Picnic April 25th from 2:30 to 4.
d. Legislative – Susan Norton: none

e. Grievance – Frankie Brown/Cheryl Miller: one is pending, one in process.

f. Election – April Keim: The election system is ready to go. Two positions from Academic Affairs will move to Information Services division. All others are finishing their terms this year. Hope to have all elections complete by April and the results available May 1st. Voting must be open for seven days. Plan on giving nominees seven days to respond if they will accept the position or to decline.

g. Dining Services – Pam Chamberlin: none

h. UPS Website – Dan Larrea: none

i. RSC Board of Directors – Grady Landrum: none

j. Wellness – Lana Anthis: March 28th. Health Fair, need people for booths and people to attend. Lana asked if the benefits team could speak at the general meeting in April. Answer was yes. The benefits team will also be speaking at the next UP meeting.

k. Traffic Appeals – Rege Klitzke: haven’t met this semester

l. Access Committee – Grady Landrum: none

m. Unclassified Professional Staff Council update – Kim Sandlin/Grady Landrum: Met last Friday, all Regents institutions were in attendance. The group is putting together information for their report in February. Discussing defining who UPs are, general performance evaluations that vary across institutions, recruiting and retaining talented UPs, professional growth, and looking at the history of salary growth in the context of recruiting and retaining talented people. The group wants to keep a continual presence in front of the board.

n. Library Appeals – Cheryl Miller: none

V. **As May Arise:** April 5th is the General Meeting. We want to recognize Dr. Beggs service to the university. Also have HR talk about the new Health Quest program. No location yet.

VI. **Announcements**

a. State wide Tornado Drill – March 13, 1:30 p.m.

b. HR will speak at next meeting discussing the new Health Quest benefits program.

VII. **Adjourn**