Meeting Minutes  
Tuesday, August 21, 2012 at 9:00 a.m. – LAS Boardroom (LH 200)

Present : Lana Anthis, Belinda Bishop, Gina Crabtree, Connie Dietz, John Duvall, Sally Fiscus, Mark McCain, Alicia Newell, Susan Norton, Kim Sandlin (past president) Sheelu Surender, Jessica Treadwell (ex-officio), William Vanderburgh

Absent: Janelle Darr, Cheryl Miller

I. Call to order at 9:04 am
II. Introductions of senators - all new senators were introduced.
III. Approval of May 1, 2012 Minutes - no minutes to be approved. Notes were distributed from the discussion with Dr. Bardo and the past and present UP Senators from July 25, 2012.
IV. Discussion and Agreement on Group Norms - discussion regarding the need for confidentiality of senators was discussed.
V. Constituents Heads Meeting Report - KBOR agenda was discussed with the constituent heads.
   a. KBOR retreat was August 15 – 17, 2012. KBOR budget priorities, remedial education funding at state universities, and performance agreements as they reflect Foresight 2020 were discussed.
   b. Mary Herrin shared that a firm has been hired to work through a master plan for the main WSU campus. The master plan is targeted to be complete by April 2013. Facilities and signage will be addressed in the master plan.
   c. The strategic plan was addressed. The co-chairs will be Ed O’Malley and Cindy Claycomb. Classified, unclassified, faculty and student senate presidents will be on the strategic plan committee. September 5th at Koch Arena from 1:00 to 4:30 will be the leadership retreat to kick off the strategic plan. All are invited to attend. Connie will send updates to the senators through email as needed from the strategic plan meetings.
   d. Dr. Pickus stated that we have 37 new faculty members this fall.
VI. President Bardo Meeting Report - Connie met with Dr. Bardo on August 8th.
   a. Dr. Bardo wants to know the process that is being used to evaluate UP's. The process for gathering this information was discussed. A subcommittee was formed to gather the evaluation information. Lana, Bill, and Alicia will be the subcommittee with Lana as chair. Senators are encouraged to submit questions to the subcommittee.
   b. Dr. Bardo will be asking if we are as efficient as we can be and do we have the resources to complete what we need to do.
   c. Dr. Bardo wants the senate to discuss what we consider ‘equity' means in regard to our positions at the University. Questions arose regarding what was meant by equity. Senators were requested to send Connie specific questions on the equity issue to be brought to Dr. Bardo prior to September 3rd.
   d. Dr. Bardo stated that he was willing to meet with the senate again if we would like him to return.
VII. New Business
   a. Review of Constitution - reviewed by all.
b. Election of President-Elect - Gina Crabtree was unanimously approved.
c. Election of Secretary - Susan Norton was elected with Sheelu Surender as co-secretary.
d. Appointment of (2) Senators – Information Services and Academic Affairs - as Edie Brown and Jill Walker have resigned from the University replacements from their divisions are needed. Move by Mark/Kim for Brett Morrill to replace Edie Brown and move by John/Lana for Charles Eaton to replace Jill Walker. Motions were approved.

VIII. Appointment of Committee Chairs – Discussion regarding who would take the chair positions on the following committees. (Chairs are noted)
   a. Service – Alicia Newell
   b. Professional Development – Becky North
   c. Awards/Recognition – Gina Crabtree
   d. Legislative – open
   e. Grievance – Frankie Brown/Cheryl Miller
   f. Election – April Keim
   g. Dining Services – Sheelu Surender
   h. UPS Website – Connie will send an email to Kevin Crabtree to see if he would continue to chair
   i. RSC Board of Directors – Lana Anthis
   j. Wellness – Taylor Esposito
   k. Traffic Appeals – Sally Fiscus
   l. Unclassified Professional Staff Council – Kim Sandlin
   m. Library Appeals – Susan Norton

I. Unclassified Professional Staff Council update - Kim noted that the UP staff council had discussion over the summer regarding evaluations at each of the regent’s institutions. There was also discussion on status of UP Senates with each of the regent’s institutions. All institutions have UP senates except FHSU, which has no plans to have a UPS in the near future. Various adjustments to salary structures for UP’s used at the regent’s institutions were discussed.

X. As May Arise
   a. Awards committee has a new form that will need to come back to the senate for approval.
   b. Questions regarding access for students with disabilities during campus construction. Discussion of possibly developing accessibility maps. Bring this to Grady to see if we can help.
   c. Safety issues with construction and lack of shelters that are currently in construction zones.
   d. Safety issues during the recent gas leaks on campus.
   e. Tornado alerts and the new Sedgwick County alert system.

XI. Announcements
   a. Next Meeting: Tuesday, September 18, 2012, 9:00 – 11:00 a.m., LAS Boardroom

XII. Adjourn a 10:55 am

Respectfully submitted by Susan Norton

approved 9/18/12